# CONSOLIDATED SCHOOLS 

## Regular Meeting

## October 28, 2019

## Electronic Packet

# LINCOLN CONSOLIDATED SCHOOLS 

Ypsilanti, Michigan

## BOARD OF EDUCATION MEETING

October 28, 2019
6:00 p.m.
Lincoln High School-West End Media Center

AGENDA

### 1.0 CALL TO ORDER

2.0 ROLL CALL
3.0 ESTABLISHMENT OF QUORUM
4.0 PLEDGE TO FLAG
5.0 ACCEPTANCE OF AGENDA
6.0 PRESENTATIONS
6.1 Employee of the Month
6.2 Strategic Plan Goal \#5-Communication
6.3 Bishop Elementary Presentation
6.4 Marketing/Enrollment Presentation
7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE
7.1 Superintendent's Report
7.2 Finance Report
7.2.1 September 2019 Food Service Report
7.2.2 September 2019 Enrollment Report
7.3 Human Resources
7.4 Public Relations/Marketing
8.0 PUBLIC COMMENT
9.0 BOARD REPORTS/CORRESPONDENCE
9.1 Board Executive Committee Report
9.2 Board Performance Committee Report
9.3 Board Planning Committee Report
9.4 Board Finance Committee Report
9.5 Reports and Correspondence

### 10.0 NEW BUSINESS

10.1 Student Discipline Hearing Recommendations
10.1.1 Student \#1
10.1.2 Student \#2
10.2 WISD Parent Advisory Committee
10.3 Professional Development Committee (PDC)
10.4 Curriculum Development Committee (CDC)
10.5 Middle Cities Risk Management Trust Trustee
10.6 Bus Camera System Proposal
10.7 Sex Education Advisory Board (SEAB)

### 11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting
11.1.1 Board Meeting September 23, 2019
11.1.2 Board Workshop October 14, 2019
11.2 2018-2019 Audit Report
11.3 Bus Procurement
11.4 Bishop Student Trip-Spain
11.5 September 2019 Finance Report
11.6 September 2019 Check Register
11.7 September 2019 Trust and Agency
11.8 Personnel Transactions
12.0 CLOSED SESSION
12.1 Negotiations

### 13.0 ADJOURNMENT

## TO: Board of Education

FROM: Sean R. McNatt, Superintendent
DATE:
October 22, 2019

| SUBJECT: | Board of Education Meeting |
| :--- | :--- |
|  | October 28, 2019 |
|  | 6:00 p.m. |
|  | Media Center-High School |

## AGENDA/EXPLANATORY NOTES

### 1.0 CALL TO ORDER

2.0 ROLL CALL
3.0 ESTABLISHMENT OF QUORUM
4.0 PLEDGE TO FLAG
5.0 ACCEPTANCE OF AGENDA

### 6.0 PRESENTATIONS

6.1 Employee of the Month

Lori continually leads by example. Lori is organized, efficient, professional, funny and multi-tasks many duties simultaneously. Lori has worked with less than a half-time secretary for several years. While working endlessly to provide the necessary support for Childs Elementary, she also leads in the skill sets it takes to do so. With little to no direction or training, Lori has mastered many applications required to do her job successfully; Including but not limited to, PowerSchool, AESOP/Frontline, NewWorld, Registration Gateway, Excel, MICIR, School Specialty, School Dude, and Google.

Lori is a poster child for a building secretary, and I am proud of how well she represents our district.

Nominated by: Jona Ramey
6.2 Strategic Plan Goal \#5-Communication Presented by Vicki Coury
6.3 Bishop Elementary Presentation Presented by Robert Jansen
6.4 Marketing/Enrollment Presentation

Presented by Vicki Coury
7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE
7.1 Superintendent's Report
7.2 Finance Report

### 7.2.1 September 2019 Food Service Report

7.2.2 September 2019 Enrollment Report

### 7.3 Human Resources

7.4 Public Relations/Marketing

### 8.0 PUBLIC COMMENT

### 9.0 BOARD REPORTS/CORRESPONDENCE

### 9.1 Board Executive Committee Report

9.2 Board Performance Committee Report
9.3 Board Planning Committee Report
9.4 Board Finance Committee Report
9.5 Reports and Correspondence

### 10.0 NEW BUSINESS

10.1 Student Discipline Hearing Recommendations
10.1.1 Student \#1

The Board Discipline Committee met on October 1, 2019, to conduct a disciplinary hearing for Student \#1 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

RECOMMENDED MOTION: I move that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student \#1 as presented.
10.1.2 Student \#2

The Board Discipline Committee met on October 17, 2019, to conduct a disciplinary hearing for Student \#2 and their recommendation is included in your packet. The Superintendent and Discipline Committee recommend approval as presented.

The Superintendent's Office was notified by Amy Wilhelm that the Student Advocacy Center and University of Michigan Student Rights Project (SRP) with be present and Student \#2 has requested Closed Session.

It will be necessary to enter closed session to discuss student discipline, to return to open session. A roll call vote will be necessary.

RECOMMENDED MOTION: Pursuant to Sections 8(b) of the Open Meetings Act, I move that we enter closed session to discuss the student discipline, to return to open session.
Mrs. Williams $\quad \square$
Mrs. Newlon
Mr. Rollins
Mrs. Czachorski
Mrs. LaBombarbe
Mrs. Sparks
Mrs. VanZomeren_-_

RECOMMENDED MOTION: I move that we approve the recommendation of the Board Discipline Committee relative to disciplinary sanctions for Student \#2 as presented.

WISD Parent Advisory Committee
The WISD Parent Advisor Committee includes one Special Education parent from each district within the WISD to serve and represent their home district on the committee. It is the recommendation on the Superintendent to have Misty Gray represent Lincoln Consolidated School. The decision of the Board shall be final. This is being presented for information only; Board action will be requested at a subsequent meeting.
10.3 Professional Development Committee (PDC)

The Professional Development Committee shall be composed of a teacher member from each building and the Curriculum Director. The teacher member shall be recommended by the Association for approval by the Board of Education for one-year terms. The decision of the Board shall be final. This is being presented for information only; Board action will be requested at a subsequent meeting.

High School-Jessica Winters
Middle School-Rebekah Ward
Brick-Jodi Vanhevel
Childs-Lizzie Hollowell
Bishop-Danielle Cole
Model- Angie Cyrbok
10.4 Curriculum Development Committee (CDC)

The Curriculum Development Committee shall be composed of a teacher member from each building one teacher member from special education, and the Curriculum Director. The teacher members of the committee shall be recommended by the Association for approval by the Board of Education for one-year terms. The decision of the Board shall be final. This is being presented for information only; Board action will be requested at a subsequent meeting.

High School-Dominic Rosa<br>Middle School- Nathan Soos<br>Brick-Cari Berecz<br>Childs- Amy Baxter<br>Bishop-Abby Smith<br>Special Education-Amy Stamps

### 10.5 Middle Cities Risk Management Trust Trustee

Bylaws of the Trust require the appointment of a designated Trustee and an alternate Trustee as the district's representative(s) to the Trust's Board of Trustees. Sean McNatt is appointed as the district's designated Trustee representative to the Middle Cities Risk Management Trust's Board of Trustees and is authorized to cast the district's vote on all matters which come before the Board. He/ She shall serve as Trustee until replaced by this Board in its absolute discretion. Bus Camera System Proposal. This is being presented for information only; Board action will be requested at a subsequent meeting.
10.6 Bus Camera System Proposal

The current camera system has many limitations that include but not limited to the following: poor quality, no view into seats, audio is garbled, approximately $30 \%$ of the units are not working, limited capabilities compared to current camera systems. The Pro-Vision camera system is the best choice that will give us all the improvements to have an up to date camera system with the best technology of today that includes plug and play hardware that can be changed out when technology improves. The software portion is free for upgrades and encrypted for security. The current system is very cumbersome and time consuming to review the video, whereas, the new system will allow for better control, quality, and timestamping capabilities so we are not watching the entire video to find a specific incident.

The recommendation of the Transportation Director and the Superintendent is the Pro-Vision camera system will allow for automatic download of video to a district server that any authorized user will be able to view from any device that we choose versus the current system that can only be viewed by the two computers in transportation. The new system will also record HD quality and include stop arm cameras that will help identify those people that run the flashing red lights that potentially cause a very serious accident. A new camera system will help with sharing video to law enforcement and parents with the blurring technology. The total price $\$ 117,864.06$. This is being presented for information only; Board action will be requested at a subsequent meeting.
10.7 Sex Education Advisory Board (SEAB)

Included in the Board packet are the Sex Education Advisory Board's (SEAB) mission and visions statements, by-laws and board roster. According to State guidelines these need to be considered for Board approval. This is being presented for information only; Board action will be requested at a subsequent meeting.

### 11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting
11.1.1 Board Meeting September 23, 2019
11.1.2 Board Workshop October 14, 2019

Enclosed are the minutes of the September 23, 2019, Regular Meeting and October 14, 2019, Board Workshop.

RECOMMENDED MOTION: I move that we approve the minutes of the September 23, 2019, Regular Meeting and October 14, 2019, Board Workshop as presented.
11.2 2018-2019 Audit Report

The 2018-2019 District Audit was presented on September 23, 2018. All questions were to be directed to Adam Snapp. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we accept the 2018-2019 District Audit as presented.
11.3 Bus Procurement

We are looking at purchasing 2 possibly 3 regular conventional buses. Total budgeted by Adam Snapp was $\$ 210,000.00$. Our bus vendor has offered us stock on-lot buses at a discount. The stock unit buses can be purchased for $\$ 83,153.00$ each. To buy three would cost us $\$ 249,459$. The mechanic, Finance and Transportation Directors and I agree with buying of three stock buses. Buses on-lot would be able to be delivered in October early November after Board of Education approval. Board action is requested.

2 buses would cost $\$ 166,306.00$
3 buses would cost $\$ 249,459.00$

RECOMMENDED MOTION: I move that we approve the purchase of three general education buses in the amount of $\mathbf{\$ 2 4 9 , 4 5 9 . 0 0 0}$ as presented.
11.4 Bishop Student Trip-Spain

Mr. Jansen is requesting the Board to approve a multicultural exchange trip where students from Madrid, Spain, would come to Lincoln and students from Bishop would travel to Madrid. Information on the student exchange is provided in the Board packet and this would be the third year of the student exchange program. Board action is requested.

RECOMMENDED MOTION: I move that we approve the Bishop Student Trip to Spain as presented.
11.5 September 2019 Finance Report

Enclosed are the September 2019, Financial Reports. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the September 2019, Finance Report as presented.
11.6 September 2019 Check Register

Enclosed is the September 1-30, 2019, check register in the amount of $\$ 2,641,173.37$. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the September 1-30, 2019, check register in the amount of $\mathbf{\$ 2 , 6 4 1 , 1 7 3 . 3 7}$ as presented
11.7 September 2019 Trust and Agency

Enclosed is the September 2019, Trust \& Agency Report. The Superintendent recommends approval as presented.

RECOMMENDED MOTION: I move that we approve the September 2019, Trust \& Agency Report as presented.
11.8 Personnel Transactions

| ACTION ITEMS |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Name | Position/Building | Effective Date | Status | Major/Step |
| Tasha Rogowski | Noon Supervisor/Childs Elementary | 9/18/2019 | New hire |  |
| Patricia Jackson | Noon Supervisor/Childs Elementary | 9/18/2019 | New hire |  |
| Amanda Lynch | Noon Supervisor/Childs Elementary | 9/18/2019 | New hire |  |
| Sandra Amrhein | Noon Supervisor/Childs Elementary | 9/18/2019 | New hire |  |
| Kenneth Wilson | Bus Aide/Transportation | 9/24/2019 | New hire |  |
| Nancy Sizemore | Sub Noon Supervisor/Childs/Bishop Elementary | 9/24/2019 | New hire |  |
| Allen Kennedy | Paraprofessional/Lincoln High School | 9/26/2019 | New hire |  |
| Matthew Hirsch | 5th Grade Teacher/Brick Elementary | 9/30/2019 | New hire |  |
| James Wilson | Noon Supervisor/Lincoln Middle School | 9/30/2019 | Additional position |  |
| Marcus Beeman | Bus Driver/Transportation | 9/30/2019 | New hire |  |
| Terrance Heiligh | Bus Driver/Transportation | 9/30/2019 | New hire |  |
| Demetrius Miller | Bus Driver/Transportation | 10/1/2019 | New hire |  |
| Shaheen Eisenstein | Paraprofessional/Lincoln Middle School | 10/7/2019 | New hire |  |
| Kimberly Kratzer | Assistant Building Secretary/Transportation | 10/7/2019 | New hire |  |
| Eric Howard | Sub Mechanic/Transportation | 10/7/2019 | New hire |  |
| Nicole Davis | Noon Supervisor/Brick Elementary | 10/9/2019 | New hire |  |

RECOMMENDED MOTION: I move that we approve the October 28, 2019, Personnel Transactions Summary as presented.

### 12.0 CLOSED SESSION

12.1 Negotiations

It will be necessary to enter closed session to discuss negotiation, not to return to open session. A roll call vote will be necessary.

RECOMMENDED MOTION: Pursuant to Sections 8(c) of the Open Meetings Act, I move that we enter closed session to discuss the negotiations, not to return to open session.

| Mr. Rollins |
| :--- |
| Mrs. Sparks |
| Mrs. VanZomeren |
| Mrs. Williams |
| Mrs. Czachorski |
| Mrs. LaBombarbe |
| Mrs. Newlon |

### 13.0 ADJOURNMENT

# Goal \#5: To foster relationships and enhance trust with our diverse families and community 

Updated October, 2019

## What strategies have been implemented?

- Develop and enhance community events
- Review current and proposed events with District PTO at October meeting
- Identified groups to connect with annually; Ministers, Realtors, Daycare Providers, Government Leaders
- Clearly communicate building processes parent/guardian for transition between buildings
- Principals have met to identify opportunities buildings
- Formal step up programming has been implemented
- Build alumni Relationships
- Implemented LHS Alumni Linkedln group and shared with recent grads

What strategies is the team currently working on accomplishing?

- Need to secure budget and funding for District PTO events and programs.
- Elementary Principals will identify opportunities with area daycare providers
- Need to identify additional /replacement partnership liaisons
- Re-evaluating events including tailgate \& outdoor movie nights


## What are the next steps for the Committee?

- Build alumni relationships
- Identify pros/cons of current alumni association group
- Work with HR to ensure more diverse staffing, especially teaching staff
- Identify education partners and job fair opportunities
- Ensure website and social media highlight diversity

What results can you share from the strategies being implemented?

- District PTO will create an updated calendar of events for the upcoming school year
- Completed two Coffee with the Superintendent
- Marketing Committee sponsored District Spirit Wear sale to build branding
- Will be re-evaluating vendor after latest sale

Lincoln Consolidated Schools
7425 Willis Rd
Ypsilanti MI 48197
Dear, Lincoln School Board Members
Sean McNatt, Superintendent

## Meal Participation

The participation report for September 2019 is attached. Compared to 2018, average daily breakfasts are up $\mathbf{1 5 . 5 \%}$, average daily lunches are up $\mathbf{6 . 4 \%}$ and average daily cash sales are up1.2\%.

## Department Update

- The new Community Eligibility Provision at Brick Elementary has been a success in the first month! Brick breakfasts are up $67.2 \%$ and lunches up $50.9 \%$ over September last year!
- As of September $30^{\text {th }}$, the free/reduced percentage in the district was at $50.6 \%$
- As of the end of September, 333 free/reduced applications and 256 Household Information Reports were processed by the Food Service Department.
- Breakfast and lunch menus have been created utilizing feedback received from parents and students through our annual Student View POINT Survey, Food Service Committee meetings, informal student surveys, as well as reviewing sales of each menu item to ensure the best results for meal participation and sales. Summary results from the Student View POINT last year for Lincoln's results are attached.

Please contact me with any questions or concerns you may have.
Respectfully,
Karen Thomas, SNS
Food Service Director
ARAMARK K-12 Education
734-484-7072
Thomas-karen@aramark.com
thomask@lincolnk12.org

## September 2019 Meals

Date Range - September 3rd - $25^{\text {th }} 2019$
Service Days - 16
Average Meals per Day - 2120

## September 2018 Meals

Date Range - September $4^{\text {th }}-26^{\text {th }} 2018$
Service Days - 17
Average Meals per Day - 1470

Breakfast Meals - 9788
Lunch Meals - 24125
a La Carte/Adult Dollars - \$10584.90

Breakfast Meals - 9000
Lunch Meals - 24092
a La Carte/Adult Dollars - \$11108.00


## Lincoln Consolidated SD

2018 Student ViewPOINT Results

Total Middle School Survey Respondents: 2
Total High School Survey Respondents: 64

Margin of Error: 12\%

NOTICE: CONFIDENTHLL
Tha informatian contained in thia document is cornidertial and propriatafy to Aremark Educaional Baraicea, LLC
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Fewer than haif say their cafeteriais the best cafeteria possible (or close to it).


1


1 -in- 10 always or usually get BREAKFAST from school...


6-in-10 always or usually get
LUNCH from school...


| National Profiles |  |  | 3 |
| :---: | :---: | :---: | :---: |
|  | DAILY DINER | OPPORTUNIST | PASSIVEDINER |
| Your Students* | 6 -in-10 | 2-in-40 | 2-15-10 |
| Gets lunch from school | Alvay ${ }^{\text {a }}$ I Otien | Sometmes / Never | Scomeames/Never |
| Rates the cafe | Resting yeries (9-10) | ? or better | B or borer |
| Meal preferencel tendencies | School fond is conveniert andjur tantes great | Enjoys foud frum hath schail and hame | Often brings fand thecaise they donit ine cafeteria food |
| Trying new food | Most vterested. | rcerested | Least reerested |
| Differingcafe perspectives | Sornetries finds seving lires ton lang and portion sixes inadequste | Most positve about crereod and itatt | Wishes for trore time to ex. Has a drmen wew of the cafe emiforment sidstaff |
| Promotions | Interssted infocd specials, special prizes,incentwes Ilve a free cookne) | rterested in pizes, tood srecials and tree samples | Somentick less werperted in promations |
| Ways to engsge | The comverience of school Junch heeps Daly Diners engaged Use promeoions and new menu berris to rerforte ther chaice to dine whthus everyday. | New items that are heather mas encourage incressed porticipation. Engage on affordabity Opparturistsare morelibely than their peers it brig unchto ssat money | Food thes looks / tastes like restarartfood or foed from harreismpstimportantitil Passive Diners it cofef food fuesent conpiare, they yal prefer to tring unch |

- This Ine in the nitional profle is apsence to your distict.

MEALINFLLENCERS

STUDENTS SKIP MEALS WHEN...

Not hungry (41\%)
Not enough time (26\%); or
Dislike menu choices (23\%)

## AFTER SCHOOL SNACKS

$39 \%$ of students say they eat during the mid-afternoon


A grab-n-go station/ cart at the end of the day for after school activities may fulfill this need.

## P PARENT PERSPECTIVE

My child gets school food when there isn't time to pack lunch; because my child Ekes the school food; it's what my child's friends do; and because my child recelves a free or reduced-pricemeal.

My child brings food from home because it's healthier and better quality; because my child doesn'tlike school food; and food packed from home is cheaper and allows for more time to eat.

6


Students IWe to change whst they eot. Intraducing nem menu iterns that are perceived as fresh and heathy would help erbice Opporturists, who currertly only eat vith us "Somebines" or "Never"
[\% of students who "Strongly ayree f Agree")

7

What matters most about food.

| Filing Paituan Size | $33 \%$ |
| :---: | :---: |
| Haphimuchioss | 32\% |

Students say healthy food means...


## P PARENT PERSPECTIVE

- Parents associate healthy food with fresh fruit / vegetables and food that is prepared fresh.
- $26 \%$ of parents express a need for more fresh fruit and vegetable options at school. Other preferences include a salad bar, as well as increased protein, sandwich. and snack options.
- Parents suggest to improve food service by increasing menu variety.

DNNG EXPERIENCE

8
Students most agree that the cafeteria...


9
While waiting in line, students...


8 -in-10 are interestedin promotions.
The two most popular are...

| Fond specials | $29 \%$ |
| :--- | :--- |
| spesialprizes | $29 \%$ |

10
Students would Ike dining information via, ,

| School mebste | 42\% |
| :---: | :---: |
| Eationsemeti | 42\% |

## P PARENT PERSPECTIVE

- The most preferredcommunication methods for parents are digital.
- Most parents learn about the cafeteriamenu through the school website - the option they prefer most. They would also be interested to see a schoolemail or a phone app that features the menu.

*This Ine in the matonil profie is specric to ycur defict, Nasionsi nibing ghown when there we femes than 20 responderta in the dishit

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CAFEPERFORMANCE
```



PERFORMANCESCORECARD Lincoln Consolidated
SD
EXPERIENCEKEY:
$\star \star \star \star \star$
Exceeds Student
Expectations
$\star$
Disappoints Student
Expectations

| In order of Importance... | Experience |
| :--- | :---: |
| Clean cafeteria | $\star$ |
| Fresh fooditems/ingredients | $\star$ |
| Taste offood | $\star$ |
| Friendly cafeteria staff | $\star \star \star$ |
| Shorter lines | $\star$ |
| Healthy food options | $\star \star \star \star$ |
| Fun place to eat/socialize | $\star \star$ |
| Menu variety | $\star \star$ |
| Foodthat looks good | $\star \star \star \star$ |
| Cost of lunch | $\star \star$ |
| Customizable | $\star$ |

The three biggest oppoctunities are highlighted

## Enrollment Summary

as of 9/30/19

| ECC | 160 |
| :---: | :---: |
| Comm Based | 10 |
| ECSE | 47 |
| Evaluation | 2 |
| GSRP | 86 |
| Headstart | 15 |
| Bishop | 467 |
| K | 102 |
| 1 | 75 |
| 2 | 75 |
| 3 | 74 |
| 4 | 62 |
| 5 | 79 |
| Brick | 497 |
| K | 84 |
| 1 | 79 |
| 2 | 79 |
| 3 | 77 |
| 4 | 87 |
| 5 | 91 |
| Childs | 514 |
| K | 95 |
| 1 | 81 |
| 2 | 82 |
| 3 | 78 |
| 4 | 85 |
| 5 | 93 |
| LMS | 852 |
| 6 | 261 |
| 7 | 303 |
| 8 | 288 |
| LHS | 1064 |
| 9 | 281 |
| 10 | 287 |
| 11 | 264 |
| 12 | 232 |
| Progress Park | 6 |
| 2 | 1 |
| 6 | 3 |
| 7 | 1 |
| 10 | 1 |
| VLAC | 7 |
| 2 | 1 |
| 4 | 2 |
| 6 | 2 |
| 7 | 2 |
| DHH | 2 |
| 5 | 1 |
| ECSE | 1 |
| ECA | 141 |
| 9 | 20 |
| 10 | 35 |
| 11 | 44 |
| 12 | 42 |
| WAVE | 101 |
| 9 | 2 |
| 10 | 35 |
| 11 | 10 |
| 12 | 54 |
| WIHI | 76 |
| 9 | 22 |
| 10 | 17 |
| 11 | 16 |
| 12 | 21 |
| Grand Total | 3887 |



5-Year Enrollment Trend

|  | FTE |
| :--- | ---: |
| Fall 2014 FTE | $\mathbf{4 1 9 6 . 2 4}$ |
| Spring 2015 FTE | $\mathbf{4 1 5 0 . 9 7}$ |
| Fall 2015 FTE | $\mathbf{4 0 4 8 . 1 8}$ |
| Spring 2016 FTE | $\mathbf{4 0 2 5 . 7 1}$ |
| Fall 2016 FTE | $\mathbf{3 8 6 2 . 7 1}$ |
| Spring 2017 FTE | $\mathbf{3 8 2 3 . 0 6}$ |
| Fall 2017 FTE | $\mathbf{3 7 7 6 . 9 9}$ |
| Spring 2018 FTE | $\mathbf{3 7 4 9 . 3 7}$ |
| Fall 2018 FTE | $\mathbf{3 6 8 9 . 5 4}$ |
| Spring 2019 FTE | $\mathbf{3 6 8 0 . 1 8}$ |
| September 30 2019 Headcount | $\mathbf{3 7 8 9}$ |

*GSRP/Headstart Counted Separately


# Board Executive Committee Meeting Minutes 

# Monday, October 7, 2019 <br> Superintendent's Office Conference Room 

## 5:30pm

Attendees: Yoline Williams, Jennifer Czachorski, Jennifer Labombarbe, Sean McNatt, Adam Blaylock
I. Call to order at $5: 34 \mathrm{pm}$
II. Acceptance of Agenda - accepted without changes
III. Public Comment - none
IV. Professional Development Process - Human Resources Director Adam Blaylock provided the background of the request made by the Board President to have a standardized process for selection of and payment to presenters for staff professional development sessions. The Executive Committee was presented with Conflict of Interest Disclosure form, Conflict of Interest policy. Discussion around process and specific situations in which it would apply.
Adam Blaylock to bring completed DRAFT process to the next executive committee meeting on October 21, 2019 for committee review. Prior to drafting process for Lincoln Consolidated Schools (LCS), Mr. Blaylock will review WISD process, process(es) that Superintendent McNatt has used in previous districts, and processes from other districts and/or ISD's that he is able to obtain.
V. October 14, 2019 Workshop - Superintendent McNatt has secured presenter for the topic of Understanding Assessments for the Fall, 2019 Board of Education workshop. Administrators and teaching staff will be invited to the workshop by Mr. McNatt.
VI. Review of October 14, 2019 Board of Education Meeting agenda - reviewed and accepted.
VII. Transportation Update - Three new buses have been added back into the budget now that enrollment numbers are finalized and we are aware of approved state amount per pupil. Adam Blaylock went to Michigan Works job fair to recruit drivers.

Mr. Blaylock reports positive results.
Mr. Blaylock will work on a tracking tool between transportation and Human Resources to eliminate delays and losses of candidates. We were down seven bus driver positions. One has been hired so there are still six positions open and available. There is a referral bonus for recommendations and hire of new bus drivers. Additionally, there are two drivers that are currently out on long-term leaves of absence.
Mr. Merritt (Transportation Director) has been doing a phenomenal job of recruiting and retaining bus drivers. HR Director has been asked to notify Superintendent and Board President of any delays.
Superintendent McNatt stated he was told by Mr. Merritt that one more bus aide would be extremely helpful and to have a substitute that would be available to pick up the routes of anyone ill / injured / otherwise absent from work.
VIII. Other -
A. Superintendent and Board of Education survey: the survey will be sent out to all building staff and coaching staff on 10/7/19 with notice to be completed by $10 / 18 / 19$. Jennifer Labombarbe will have collated responses prepared for discussion in next executive.
B. Sex Education Advisory Board - bylaws will be presented at next executive meeting on 10/21/19.
C. Board Self Evaluation - This will be scheduled in June of each year beginning in June of 2020. Executive Committee will review tools to use to create our own survey in an effort to complete a comprehensive, transparent Board of Education self-evaluation. The board will be completing this on November 25, 2019. Trustee Labombarbe has graciously agreed to present to the full board, update on board guidelines in workshop form for the understanding of the full board of education.
IX. Adjourned at 6:39pm

Next Meeting: Monday, October 21, 2019 at 5:30pm in Superintendent Office Conference Room

## CONSOLIDATED SCHOOLS

# Planning Committee Minutes 

June 10, 2019

1. Members Present

Jennifer LaBombarbe, Sean McNatt, Adam Blaylock, Thomas Rollins, Allie Sparks, Phil Bongiorno
2. Call to order
a. Chair LaBombarbe called the meeting to order at 4:03pm
3. Public comments
a. None
4. Old Business
a. Policy Reviews -

- 5111
$\square \underline{5111.01}$
$\square 5111.02$
$\square \underline{5111.03}$
$\square \underline{5112}$
$\square \underline{5113}$
$\square \underline{5113.02}$
- $\underline{5114}$
- 5120
- $\underline{5130}$
- $\underline{5136}$
$\square \underline{5200}$

Eligibility of Resident/Nonresident Students - reviewed \& accepted Homeless Students - reviewed \& accepted
Educational Opportunity for Military Children - reviewed \& accepted
Children and Youth in Foster Care - reviewed \& accepted
Entrance Age - reviewed \& accepted
Schools of Choice Program (Inter-District) - reviewed \& accepted
School Choice Options Provided by the No Child Left Behind Act - reviewed \& accepted

Foreign and Foreign-Exchange Students - reviewed \& accepted
Assignment within District - reviewed \& accepted
Withdrawal from School - reviewed \& accepted
Wireless Communication Devices - asked Sean to take to admin to modify policy to match what will be enforced
Attendance - reviewed \& accepted
b. Bond Update -
i. Update in following pages from document supplied by Phil Bongiorno
ii. Question rose again about cost of turf for Baseball/Softball fields. Sean made some calls during our meeting and will send out an update.
5. New Business
6. Adjournment

5:37pm

Next Meeting June 24, 2019 @ 4:00pm in the Superintendents Conference Room

## Bond Project Update <br> June 10, 2019

- Bid Pack \#1
- June 14, 2019 LHS roof work begins; completion July 1, 2019
- June 14, 2019 Bishop Roof work beings; completion July 14, 2019
- June 14 Carpet replacement begins (Bishop, Model, LHS - East); completion August 1, 2019
- Bid Pack \#2
- Awaiting new estimated numbers
- Tentative schedule when numbers come back
- June 12, 2019 tentative rebid goes out
- June 24, 2019 tentative award date
- July 1, 2019 tentative start date Secure Entryways (Bishop, Brick, Model, LHS, LMS, Childs) \& LHS renovations
- Bid Pack \#3
- July 1, 2019 start date; completion date August 15, 2019.
- Bid Pack \#4 opening (Baseball/Softball complex, and district site work)
- June 12, 2019 bid opening date
- June 24, 2019 tentative award date
- Tentative Schedules
- 6.28.19
- Asphalt work Childs/Railsplitter Dr.; completed by $10 / 25$
- Baseball/softball Demo/earth work; completed by 7/26
- 6.29 .19
- Baseball/softball concession building; completed by $10 / 17$
- $\quad 7.8 .19$
- New parking lot, North of baseball/softball complex; completed by 7/25.
- 7.29.19
- Practice field west of stadium; completed by $8 / 20$
- 8.15.19
- Baseball/Softball fields; completed 9/17
- 10.11.19
- Clean-up day for Bid Pack \#4 projects; completed by 10/25
- Bid Pack \#5
- June 18, 2019 IDI will issue final contract documents for bidding purposes
- July 1, 2019 tentative bid posting date
- July 17, 2019 tentative bid opening date
- July 22, 2019 tentative bid award date
- August 12, 2019 tentative start date; estimated completion date May 2020.
- Bid Pack \#6
- In Design Phase


2019 LCS Summer
Bond.pdf

# CONSOLIDATED SCHOOLS 

# Planning Committee Minutes 

June 24, 2019

## 1. Members Present

Jennifer LaBombarbe, Sean McNatt, Adam Blaylock, Thomas Rollins, Allie Sparks, Phil Bongiorno, Scott Hoeft, Richard Groves
2. Call to order
a. Chair LaBombarbe called the meeting to order at 4:04pm
3. Public comments
a. None
4. Old Business
a. Bond Update -
i. Bid pack 4

1. Baseball/Softball came in approximately $\$ 6.1$ million over by roughly $\$ 3$ million
2. Railsplitter Drive, Bus loop at Child's, New stadium parking including light poles came in $\$ 150,000$ under budget they want to move forward
3. Moved fence around stadium into bid pack 6
4. Bishop fence came in under budget plan to move forward
5. Concession building pushed to bid pack 6 will do this next year
ii. Bid Pack 2 - Secure entry ways
6. Childs came in 12,000 under and Bishop came in $\$ 5000$ under
7. Brick main office came in $\$ 195,000$ over
8. New Business
9. Adjournment

4:45 pm

Next Meeting August 12, 2019 @ 4:30pm in the Superintendents Conference Room

# Planning Committee Minutes 

August 10, 2019

## 1. Members Present

Jennifer LaBombarbe, Sean McNatt, Adam Blaylock, Thomas Rollins, Allie Sparks, Phil Bongiorno, Adam Snapp, Richard Groves
2. Call to order
a. Chair LaBombarbe called the meeting to order at 4:33pm
3. Public comments
a. None
4. Old Business
a. Bond Update -
5. New Business
a. Lowden School House - Dan Makarawhich - Historical Society wants to turn the Lowden house over to LCS. They still want to do tours and scholarships.
b. Augusta Pathways - through connected communities grant Augusta township is starting to look at adding walkways that encompass LCS school property and creating a park.
6. Adjournment

5:52 pm

Next Meeting September 9, 2019 @ 4:30pm in the Superintendents Conference Room

## CONSOLIDATED SCHOOLS

# Planning Committee Minutes 

September 9, 2019

1. Members Present

Jennifer LaBombarbe, Sean McNatt, Adam Blaylock, Thomas Rollins, Allie Sparks, Phil Bongiorno
Seniors joined after we went through the bond update:
Bettie Talbert, Mary Domas, Mary Jane Instance, Raymond Schrock, Helen Nafranowitz, Michele Williams
2. Call to order
a. Chair LaBombarbe called the meeting to order at $4: 35 \mathrm{pm}$
3. Public comments
a. The seniors board from the senior center with a concern about the bathrooms being added to the senior center reducing their space in their room. Spent time discussing the reasons why they do not want the bathrooms added where it was laid out in the last drawing by IDI. Then spent time discussing the reason why we are looking at the option to move brick office to the old superintendent office and changing the bathrooms and the idea of secure entrance for brick.
4. Old Business
a. Bond Update -
i. Fencing around football stadium: after the turf field was completed the idea of destruction was brought up and the urgency to get fencing came to the forefront. Discussion on how urgent needs for the bond needs to happen.
ii. Brick secure entry way - there have been 4 different options for the secure entry way. The first is where the brick office is currently which is not possible because of the first floor being $1 / 2$ way under the ground. The second was moved to the NE corner of brick changing the entire bus loop for brick, bishop, model, logistically this was a nightmare. The third option was to move it to the SW corner where the handicap ramp is located. The cost for this option was $\$ 238,993$, to install lift is approximately $\$ 5000$. The ramp is ADA compliant. We had budgeted $\$ 90,000$ for the brick secure vestibule.
iii. Status of each bid package - did not get to this
iv. Completion timelines - did not get to this

## 5. New Business

## 6. Adjournment

Next Meeting October 14, 2019 @ 4:00pm in the Superintendents Conference Room

## CONSOLIDATED SCHOOLS

## Planning Committee Minutes

October 14, 2019

## 1. Members Present

Jennifer LaBombarbe, Sean McNatt, Adam Blaylock, Thomas Rollins, Allie Sparks Joined after the policy review:
Michele Williams, Bettie Talbert, Mary Jane Instance, Bobbie Harbour, Kim Gonczy (deputy Clerk), Belynda Domas (clerk), Helen Nafranowiaz, Laurie Price, Dave Music (Fire Chief), Elaine Stariak, Mary Domas
2. Call to order
a. Chair LaBombarbe called the meeting to order at 4:12 pm
3. Old Business
a. Policy Review-
i. 5215 - reviewed and approved
ii. 5223 - reviewed but there is an update for the MI state law stated in 2017 and this policy was last updated 2012 Sean will contact NEOLA on this issue
iii. 5310 - reviewed and approved
iv. 5320 - reviewed and approved - What is our protocol for religious beliefs and following subset B in 5320 . Sean will follow up with a secretary.
b. moving to the pitman room at $4: 47 \mathrm{pm}$
c. Public comments
i. Reconvening at $4: 54 \mathrm{pm}$
ii. Members of the Senior Center have come to talk about the changes to their facility.
iii. Did the Board receive the letter that was sent out by senior center
iv. They requested all of the bond documents for their review.
v. Feel like they are being very disrespected and that the communication sucks.
vi. Michelle requested that appointments be made to come into senior center.
d. Bond Update -
5. New Business
6. Adjournment - 5:39 pm

Next Meeting November 11, 2019 @ 4:00pm in the Superintendents Conference Room

CONSOLIDATED SCHOOLS
8970 Whittaker Road, Ypsilanti, Michigan 48197 www.lincoln.k12.mi.us FINANCE COMMITTEE MINUTES

# August 292019 <br> 4:30 pm Superintendent's Conference Room 

Attendance (Supt McNatt, Adam Snap, Jennifer LaBombarde, Thomas Rollins, Adam Baylock)

1. Call meeting to order-4:37 PM
2. Approve agenda -Yes
3. Public comments -No

## 4. Old Business

A. Budget, enrollment, audit update's- Audit draft complete and ready for presentation at September 23 BOE meeting. Enrollment numbers across district seem to be flat with some buildings having slightly higher numbers compared to last year.
B. JSC \& Marketing committee update's- JCS scheduled to meet Sept. 13. Marketing discussed school store, online promotion of Lincoln gear. Marketing Committee to meet on September 5.
C. Line item budget review—Reviewed line item budget no issues to report on at this time.
D. Dashboard Review-Dashboard reviewed school bond added.
E. Bond finance review-no issues to report on at this time.
F. Fieldhouse/Bond budget \& revenue stream—Discussed that we may have to use some general fund dollars to kick start the fieldhouse with equipment or needed supplies for rental. We will do additional discussion as we progress.

## New Business

Adjournment

Next meeting is October 7, 2019 4:30 Supt. Conference room

# LINCOLN <br> CONSOLIDATED SCHOOLS <br> 8970 Whittaker Road, Ypsilanti, Michigan 48197  

October 7, 2019
4:30 pm Superintendent's Conference Room
Attendee's—Supt McNatt, Adam Snapp, Adam Baylock, Jennifer Czachorski, Jennifer LaBombarde, Thomas Rollins

1. Call meeting to order $-4: 36 \mathrm{pm}$
2. Approve agenda -No
3. Public comments -None

## 4. Old Business

A. Budget, enrollment, audit update's—Enrollment was up at ALL buildings with 84 students. Budget will increase slightly however the list of budget cuts from Wolverine power will offset these.

Several projects that were on hold were released. Audit of 2018/2019 budget will be approved at the October 28, 2019 BOE meeting
B. JSC \& Marketing committee update's-No September JCS meeting. Market committee did meet
C. Line item budget review--
D. Dashboard Review - No changes since last meeting. Will updates with new enrollment figures from count day and updated fund balance.
E. Bond finance review—Reviewed bond finance report. No changes from last meeting.
F. Fieldhouse expense and revenue stream—Nothing new to report. Will remove this issue from minutes until we get closer is the process of building and supplying field house or as requested.

## New Business

## Adjournment 5:26

Next meeting is December 2, 2019 4:30 Supt. Conference room

# MIDDLE CITIES RISK MANAGEMENT SERVICES 

## Better Education Through Risk Management

826 Municipal Way<br>Lansing, MI 48917<br>517.492.1380<br>mcrisk.org

## Director \&

Chief Operating Officer
James Craig II

## Directors

Kate Peternel, Chair
J.R. Beauboeuf, Vice Chair

Terri Amen
Jim Beaver
Ramont Roberts
Teresa Szymanski
Ray Telman
Member Districts
Bay City
Beecher
Benton Harbor
East Lansing
Eastpointe
Farmington
Flint
Grand Rapids Community College
Grand Rapids
Hackley Library
Henry Ford Academy
Kalamazoo
Lansing
Lansing Community College Lincoln
Mt. Clemens
Mt. Clemens Public Library
Muskegon
Niles
Novi
Port Huron
Public Libraries of Saginaw
Saginaw
Southfield
Waterford
Willard Library
Ypsilanti

October 25, 2019
Ms. Yoline Williams, President
Lincoln Consolidated Schools
7425 Willis Road
Ypsilanti, MI 48197

Dear Ms. Williams,
On July 1, 1995, Lincoln Consolidated Schools become a Member of the Middle Cities Risk Management Trust (MCRMT). In accordance with the Bylaws of the MCRMT, it is required that a Member present the Trust with a Board Resolution naming a designated Trustee and Risk Manager. On November 28, 2011, Ellen Boater was appointed Trustee by the Lincoln Board of Education. Ms. Boater left the district and Sean McNatt has acted as the MCRMT Trustee and Risk Manager since becoming superintendent of the district in 2016.

Upon review of our records as well as the Board of Education minutes, it has been determined that the school board never officially voted to appoint Mr. MaNat. We apologize for this oversight.

We are requesting that the board officially approve Mr. McNatt as the Lincoln Consolidated School District's Trustee and Risk Manager. The BOE may or may not choose to name an Alternative Trustee. The form that is needed to make this transition complete is attached to this email. It is in MS WORD so it can be modified as needed.

I would be happy to discuss this letter with you further. Please contact me at 517-492-1369 or jcraig@middlecities.org.


James A. Craig II.
Director \& Chief Operating Officer
Middle Cities Risk Management Trust

# Lincoln Consolidated Schools Resolution for District Appointment of a Trustee and Risk Management Coordinator to the Middle Cities Risk Management Trust 

## WHEREAS:

Lincoln Consolidated Schools is a member of the Middle Cities Risk Management Trust, having duly executed the membership Interlocal Agreement and Declaration of Trust on July 1, 1995; and,

WHEREAS:
Bylaws of the Trust require the appointment of a designated Trustee and an alternate Trustee as the district's representative(s) to the Trust's Board of Trustees.

NOW THEREFORE, IT IS RESOLVED THAT:
Sean McNatt is appointed as the district's designated Trustee representative to the Middle Cities Risk Management Trust's Board of Trustees and is authorized to cast the district's vote on all matters which come before the Board. He/ She shall serve as Trustee until replaced by this Board in its absolute discretion.
$\qquad$ is appointed as the district's ALTERNATE Trustee representative to the Middle Cities Risk Management Trust's Board of Trustees and is authorized to cast the district's vote on all matters which come before the Board should the designated Trustee representative be unable to attend a meeting. He /She shall serve as the ALTERNATE Trustee until replaced by this Board in its absolute discretion.

Furthermore, Sean McNatt is appointed as Risk Management Coordinator for the District as provided in paragraph 8 of the Interlocal Agreement. He shall serve as Coordinator until replaced by this Board in its absolute discretion.

DATE $\qquad$
Roll Call Vote:

Ayes: $\qquad$

Nays: $\qquad$

## REQUEST FOR PURCHASE PROPOSAL - SCHOOL BUS CAMERA SYSTEMS <br> SEPTEMBER 27, 2019

The transportation department is recommending the adoption of the following recommendations contained in the report dated September 27, 2019 to the Superintendent of the Lincoln Consolidated School District.

1. PURPOSE

The transportation department needs a new camera system. The current camera system is using out of date technology with blind spots in the cameras, video that is unclear, and up to $30 \%$ of the systems are in disrepair and do not work. The new camera system will have improved capabilities that include WIFI downloading when the bus arrives at the bus yard, 4 camera 1080P HD video with zoom capabilities, file compression software to reduce video file sizes making it easier to share the video to approved persons, and solid state SD cards that have a lifetime warranty. The new camera system will be easier to use and take less time to review and share with additional access points through the server and software available to all authorized viewers. The new HD camera lens will give video quality that is unparalleled to the current system, and they will be able to see into every seat with zoom technology. The new stop arm cameras will help with holding motorist responsible for passing the school bus while the red 8 -way lights are on, and has the technology to catch the license plate and driver at 70 mph . This will be critical moving forward with law enforcement to help ensure the safety of the children. The new software also comes with modern file encryption to prevent unauthorized hacking.
2. OPTIONS
A. Pro-Vision, $\$ 89,914$, (optional stop arm-camera and back drives $=\$ 116,526$ total) quote attached
B. TAC/REI, $\$ 98,410$ (With discount of $\$ 10,250$ for trade-in equipment) quote attached
C. Electrocomm, $\$ 95,724$, quote attached
3. ANALYSIS

Phillip Bongiorno, Nikki Jackson, Robert Williams, and Robert Merritt all agree that the current camera system needs to be replaced due to malfunctions, missing visibility, and aged out technology and equipment. The new camera systems explored all have similar capabilities and similar pricing. All camera systems will come with the ability to auto-download WIFI data from the parking lot to the server. The WIFI data point in the parking lot will be installed through Nikki Jackson for a cost \$1341.06.
The TAC/REI camera system will still use hard drives that are expensive to replace instead of SD cards that are cheaper. In addition, the TAC/REI camera system is unable to record all cameras in 1080P HD quality due to resource management of the DVR unit not able to handle the processing. The TAC/REI bid also includes selling back all the old equipment, whereas, the Pro-Vision bid does not include a sell back allowing the district to use those camera systems that still work for other purposes such as in the new vans.
The Pro-Vision system is fully upgradable plug and play technology with upgradable IP cameras. The Pro-Vision camera systems has software to view the video on any device versus only a few computers with TAC/REI. The Pro-Vision software is free for anyone to use, designed to be upgradable for future improvements, and is nonproprietary so it can be shared freely. This system also records all cameras in 1080P HD using file compression technology to decrease memory storage making the storage devices cheaper. This system also has the capability of zooming in 50 feet without any pixilation.

## RECOMMENDATION

The addition of the requested camera system on the school buses will increase student safety and risk of liability by having better quality video that covers all seats on the buses.
It is recommended that:

1. The Superintendent approves the purchase of the Pro-Vision camera bid for a cost of $\$ 116,526$. There is an additiona/gst of $\$ 1341.06$ for WIFI infrastructure. The total cost is $\$ 117,867.06$.

Robert Merritt


Director of Transportation, Lincoln Schools
APPROVALS:

## Sean McNatt

Date
Superintendent, Lincoln Schools

| ADDRESS: |  | October 28, 2019 |
| :--- | :--- | ---: |
| QUOTE \#: |  |  |
| 8625-B Byron Commerce Dr. | PREPARED BY: | NPLSQ1349 |
| Byron Center, MI 49315  <br> provisionusa.com Greg Taylor |  |  |
| $800-576-1126$ PREPARED FOR: |  |  |
|  | Lincoln Consolidated Schools | DATE: |
|  |  | $09 / 30 / 19$ |

## HD VIDEO SYSTEM QUOTE

| Description | Part \# | Qty | Unit Price | Ext. Price |
| :---: | :---: | :---: | :---: | :---: |
| 5 Camera System |  | 41 | \$2,300.00 | \$94,300 |
| 1080p HD Base KIT with Single Wide Angle Camera [128GB] | DVR-8085-128 |  |  |  |
| Includes: HD Wide Angle Interior Camera, Solid State DVR, 128GB Class 10 SDXC Memory Card, Lockable Cage, 20ft HD Camera Cable, Enhanced Event Marker Button, GPS Antenna, Software \& Guides |  |  |  |  |
| (3) HD Wide Angle Interior Camera Kit | DVR-818 |  |  |  |
| HD Dual Lens Stop-Arm Camera Kit | DVR-824 |  |  |  |
| HD Wireless Auto File Transfer KIT | DVR-828 |  |  |  |
| (2) 30ft HD Extension Camera Cable | PX-1843 |  |  |  |
|  |  | 41 | \$486.00 | \$19,926 |
| Factory Installation (per vehicle) | INSTALL |  |  |  |
| Spares |  | 1 | \$2,300.00 | \$2,300 |
| (2) 1080p HD Base KIT with Single Wide Angle Camera [128GB) | DVR-808S-128 |  |  |  |
| Includes: HD Wide Angle Interior Camera, Solid State DVR, 128GB Class 10 SDXC Memory Card, Lockable Cage, 2 ft HD Camera Cable, Enhanced Event Marker Button, GPS Antenna, Software \& Guides |  |  |  |  |
| (10) Spare 128GB Class 10 SDXC Card | DVR-728 |  |  |  |
| Optional Software Solutions: |  |  | Total | \$116,526 |
| SECURAMAX VIDEO MANAGEMENT |  |  |  |  |
| Here is the quote you requested. |  |  | MSRP: | \$207,449 |
|  |  |  | Savings: | \$90,923 |

## PV DASHBOARD ${ }^{\text { }}$ FLEET MANAGEMENT

Please contact me if I can be of further assistance.

NOTES:

## HARDWARE LEASE / INSTALLMENT PURCHASE OPTIONS:

$\begin{array}{ll}60 \text { Month Installment Purchase Option (per unit/month) } & \$ \\ \text { Above Option with Installation (per unit/month) } & \$\end{array}$
Lease price based on total product purchase divided by the total number of systems.

Transportation Accessories Company Inc
Qatober 28, 2019 145 E Pratt St Unit A Johnstown OH 43031 United States

Quote Prepared for:
LINCOLN CONSOLIDATED SCHOOLS
7901 WILLIS RD
YPSILANTI MI 48197
United States

TOTAL
.

## \$89,462.00

| Quote ExpirationDate |  | Pariner | Shipping Method |
| :---: | :---: | :---: | :---: |
| 11/16/2019 | Kelly Gerlinger |  | UPS® Ground |
| Quantity | Item Options | Rate | Amount |
| 41 | HD5600W4500GB SSD <br> REI HD5-600W DVR w/4 Cameras, 500GB SSD Hard Drive, WiFi, \& All Cabling | \$1,974.00 | \$80,934.00 |
| 41 | $210165$ <br> REI GPSNIFI ANTENNA FOR HD5 SYSTEMS | \$188.00 | \$7,708.00 |
| 41 | Labor-DV <br> Video System Installation | \$270.00 | \$11,070.00 |
|  | REITrade In Discount <br> Trade in discount offered from REI on new system purchases (\$250 per system $\times 41$ ) | \$(10,250.00) | \$(10,250.00) |
|  |  | Subtotal | \$89,462.00 |
|  |  | Tax Total (0\%) | \$0.00 |
|  |  | Total | \$89,462.00 |

This is the quote for 41 complete systems with WiFi and GPS.

## PROPOSAL

ACCOUNT: LINCOLN CONSOLIDATED SCHOOLS - TRANS
7425 WILLIS ROAD
YPSILANTI, MI 48197

PROPOSAL \#: 19-092029-4

DATE: 20-Sep-19

ATTN: BOB MERRITT

PHONE: 734.484.7044
E-MAIL: MERRITTB@LINCOLNK12.ORG


## PROPOSAL ACCEPTANCE

X
ACCEPTANCE SIGNATURE

X
PRINT NAME

PURCHASE ORDER NO. :
DATE: $\qquad$

## Re: Camera intergration

## 1 message

Nikki Jackson [jacksonn@lincolnk12.org](mailto:jacksonn@lincolnk12.org)
Wed, Sep 25, 2019 at 7:53 AM
To: Robert Merritt [merrittb@lincolnk12.org](mailto:merrittb@lincolnk12.org)

## Hey Robert,

I still didn't get a quote from the cabling vendor, but have a good idea of how much they will charge:
You'll need this external access point (quote attached) and add an additional $\$ 700$ for installation.
Let me know if you have any other questions.
$\overline{\mathrm{V} / R}$,
Nik Jackson
Director of Technology
Lincoln Consolidated Schools
jacksonn@lincoink12.org
Office Phone: (734) 484-7000 ext. 7614
Cell Phone: (734) 660-8545
Website

On Sep 18, 2019, at 3:30 PM, Robert Merritt [merrittb@lincolnk12.org](mailto:merrittb@lincolnk12.org) wrote:
no hurry, take your time
On Wed, Sep 18, 2019 at 3:28 PM Nikki Jackson [jacksonn@lincolnk12.org](mailto:jacksonn@lincolnk12.org) wrote:
Absolutely, can you give me about a day to get the information together? Thanks.
$\overline{\text { V/R, }}$
Nik Jackson
Director of Technology
Lincoln Consolidated Schools
jacksonn@lincolnk12.org
Tili Office Phone: (734) 484-7000 ext. 7614
Cell Phone: (734) 660-8545
Website
<logo.png>

On Sep 18, 2019, at 2:52 PM, Robert Merritt [merrittb@lincolnk12.org](mailto:merrittb@lincolnk12.org) wrote:
Nik, Can you please give me some cost for running the IT infrastructure needed for a new camera system with WIFI ability from the bus yard? I do not need this immediately since I have learned that the board did not approve this, so I will need to put together an entire proposal to the board on this.

|  | Westem Region <br> 1275 Puerta Del Sol <br> San Clemente, CA 92673 <br> 800-346-6315 <br> 949-498-1770 Fax |  |
| :---: | :---: | :---: |
| Customer Information: | Shipping Information: | Quote \# : 1007554 |
| Nikki Jackson | Nikki Jackson | Date : Sep 24, 2019 |
| 8970 Whittaker Rd | Lincoln Consolidated Schools 8970 Whittaker Rd | Account \# : LCSD |
| Ypsilanti, MI 48197 | Ypsilanti, MI 48197 |  |
| United States | United States |  |
| Tel: 734-660-8545 | Tel: 734-660-8545 |  |

Email Address: jacksonn@lincolnk12.org


Request Quote

## LCS SEAB

## Mission Statement:

The mission of the Lincoln Consolidated Schools Sex Education Advisory Board is to:

- Facilitate dialog among key stakeholders in the LCS community to determine an adequate and appropriate education that meets the ongoing needs of the population.
- To evaluate and select quality evidence-based sexual and reproductive health curriculum.


## Vision Statement:

Lincoln Consolidated Schools' Sex Education Advisory Board aims to reduce the burden of adverse sexual and reproductive health consequences for the LCS population using generally accepted outcome measures.

# LINCOLN CONSOLIDATED SCHOOL DISTRICT REPRODUCTIVE HEALTH AND SEX EDUCATION ADVISORY BOARD BY-LAWS 

## ARTICLE A - OFFICIAL NAME

Section I. The name of this Lincoln Consolidated School District advisory committee shall be the Lincoln Consolidated School District (LCSD) Reproductive Health and Sex Education Advisory Board (SEAB).
*For the remainder of the By-Laws, Lincoln Consolidated School District will be referred to as LCSD and the Sex Education Advisory Board will be referred to as SEAB.

## ARTICLE B - PURPOSE

Section 1: The LCSD SEAB shall function on a continuous basis in an advisory capacity to the LCSD Board of Education in accordance with Michigan Laws.

Section 2: Specifically, this advisory committee shall assist the LCSD Board of Education, the LCSD administration and LCSD staff in establishing program goals and objectives to provide students enrolled in LCSD programs * with accurate knowledge regarding reproductive health and sex education information.

Section 3: The advisory committee shall provide a thoughtful, timely and periodical review of reproductive health and sex education curricula and materials for use in LCSD student programs.

The curricula and materials will provide evidence based and meet at least minimum state standards.

The advisory committee will develop recommendations for goals, objectives, curricula and materials regarding reproductive health and sex education. These recommendations will be forwarded to the Superintendent. Then these recommendations will be presented by the Superintendent to the LCSD Board of Education so they may consider official support of specific recommendations.

Section 4: Whenever the "Superintendent" appears in these By-Laws, the words "or their designated representative" shall be assumed to follow.

Section 5: Representatives from the advisory committee may be asked to assist the administration with presentations of the recommendations to the LCSD Board of Education.

## LINCOLN CONSOLIDATED SCHOOL DISTRICT REPRODUCTIVE HEALTH AND SEX EDUCATION ADVISORY BOARD BY-LAWS

## ARTICLE C - AUTHORIZATION

Section 1: The LCSD SEAB Committee is a public advisory committee with members appointed by the LCSD Board of Education in compliance with Michigan Law.

## ARTICLE D - NUMBER OF MEMBERS

Section 1: The LCSD SEAB shall be composed of membership in accordance to LCSD Policy 2414- Reproductive Health and Family Planning.

Official members shall each have one vote. Ad hoc members and Ex-Officials may be a part of the committee as non-voting members.

## ARTICLE E - NOMINATION FOR MEMBERSHIP

Section 1: The LCSD Superintendent shall nominate persons to assure that different types of LCSD students are represented on the advisory committee.

Section 2: Any interested person may submit a recommendation to the LCSD Superintendent for his/her consideration as a potential nominee of this advisory committee.

Section 3: At a timely meeting of the LCSD Board of Education, the Board shall act on all nominations recommended by the LCSD Superintendent, to confirm the official board voting roster annually.

## ARTICLE F - TYPE OF MEMBERS (OFFICIAL AND EX-OFFICIAL)

Section 1: CO-CHAIRPERSONS: The LCSD SEAB committee shall consist of two (2) co-chairs appointed by the LCSD Board of Education. One (1) co-chair shall be a parent of a student who attends an LCSD program. One (1) co-chair shall be an LCSD administrator. Both co-chairs are official members of this advisory committee.

Section 2: PARENT MEMBERS: At least one-half ( $1 / 2$ ) of the official members of the LCSD SEAB Committee shall be parents who have a student attending a

# LINCOLN CONSOLIDATED SCHOOL DISTRICT REPRODUCTIVE HEALTH AND SEX EDUCATION ADVISORY BOARD BY-LAWS 

program operated by the LCSD and a majority of these official parent members shall be individuals who are not employed by the LCSD.

Section 3: OTHER MEMBERS: The remaining official members of the LCSD SEAB Committee shall include LCSD students, LCSD educators, local clergy, and health professionals from the community.

Section 4: SECRETARY/CLERICAL SUPPORT: The LCSC administration will provide clerical support if/when needed. This support person shall be a nonvoting member.

## ARTICLE G - TERM OF MEMBERSHIP

Section 1: NON-LCSD MEMBERS: The length of term of non-LCSD staff on this advisory committee is two (2) years. A second term of membership of an additional two (2) years is available via re-appointment. Membership is limited to a maximum of four (4) years. Membership is approved by the LCSD Board of Education.

Section 1a: Some special one-time length of terms shall be used at the initial establishment of this advisory committee. This is in order to support a continuous and knowledgeable advisory committee membership. Therefore, beginning with the establishment of this advisory board in 2019, the initial membership length of term for some non-LCSD individual members shall be established at two (2), and/or three (3) years. Those non-LCSD members with initial terms of two (2) or three (3) years may be asked and/or request a second term of membership of two (2) years. All members are appointed by the LCSD Board of Education.

Section 2: LCSD MEMBERS: LCSD, including RAHS (Regional Alliance for Healthy Schools), staff shall be appointed annually to this advisory committee by the LCSD Superintendent. LCSD staff members shall serve without term limits with the annual recommendation of the Superintendent and approval of the LCSD Board of Education.

Section 3: Members in Good Standing: A member in good standing shall be defined as those that have been appointed to the committee by action of the LCSD Board of Education.

## LINCOLN CONSOLIDATED SCHOOL DISTRICT REPRODUCTIVE HEALTH AND SEX EDUCATION ADVISORY BOARD

## BY-LAWS

Section 4: Termination of Membership: Continued advisory committee membership is contingent upon attendance and excused absences. Members are encouraged to contact the LCSD Chair/Co-Chair prior to a scheduled meeting, if they cannot attend the meeting. Three unexcused consecutive absences from regularly scheduled meetings may result in termination. After an advisory committee member has had an unexcused absence from two (2) consecutive regularly scheduled meetings of the committee, they shall be notified in writing by the Chair/Co-Chair of said absence. One (1) more consecutive absence may result in initiation termination of membership on this advisory committee. Replacements for those terminated members shall be as prescribed in Article E, shall be acted upon by the LCSD Board of Education for approval, and shall serve the unexpired term.

## ARTICLE H - DUTIES OF MEMBERS:

Section 1: The SEAB committee will develop recommendations for goals, objectives, curricula and materials regarding reproductive health and sex education. These recommendations will be forwarded to the Superintendent. Then these recommendations will be presented by the Superintendent to the LCSD Board of Education so they may consider official support of specific recommendations.

Section 2: In their role as SEAB committee members, individual and/or the committee's requests, needs, concerns, and recommendations shall be forwarded to the Superintendent.

Section 3: Co-Chairpersons: There shall be two co-chairpersons, one (1) parent co-chairperson and one (1) LCSD co-chairperson. They shall exercise general supervision and control over business and affairs of the LCSD SEAB committee. The co-chairpersons shall sign documents, contracts or other instruments as the authorized official representative of the advisory committee. In addition, the Chairpersons shall develop the agenda for the meetings of the advisory committee, schedule all meetings; preside over such meetings; and appoint subcommittees as the need arises. In general, the Co-chairpersons shall perform all duties incident to the office of a chairperson.

Section 4: All Members:
a) Attend regularly scheduled meetings as defined in Article G.

## LINCOLN CONSOLIDATED SCHOOL DISTRICT REPRODUCTIVE HEALTH AND SEX EDUCATION ADVISORY BOARD

 BY-LAWSb) Periodically assist LCSD administration with establishing goals, objectives, review curricula and materials that are evidence based and meet at least minimum state standards.

Section 5: The LCSD administration will organize and provide a variety of curricula and materials for the advisory committee to consider.

Section 6: The advisory committee recommendations will be forwarded to the LCSD Superintendent and he/she will forward to the LCSD Board of Education for their consideration for approval.

Section 7: Members may be asked to act as representatives of the advisory committee in providing advice to the LCSD regarding special initiatives, service reviews, and other such activities. Where applicable, the members will be asked to report back to the advisory committee regarding these activities.

Section 8: Secretary (if needed/desired): The Secretary shall be an ex-official non-voting member provided by the LCSD administration. The secretary would record the minutes of all meetings of the advisory committee, shall see that all notices are duly given in accordance with the By-Laws; shall see that communications with staff, administration, and parents be kept up-to-date in accordance with the By-Laws; shall keep a register of the addresses and telephone numbers of all members of the advisory committee; shall be responsible for the roll call of attendance at all meetings; shall be the custodian of all advisory committee records and documents; and shall report all absences to the co-chairs on a regular basis. The Secretary shall, in general, perform all duties incident to the office of Secretary.

## ARTICLE I-MEETINGS

Section 1: The LCSD Reproductive Health and Sex Education Advisory Committee shall meet a minimum of two (2) times per year. Additional or special meetings may be called by the LCSD Superintendent.

Section 2: SEAB meetings shall be open to the public. Any person shall be permitted to address the advisory committee regarding an appropriate agenda item. Individuals desiring to appear on the printed agenda for purposes of addressing the advisory committee shall notify the SEAB Co-Chairs no later than five (5) business days prior to the date of the meeting. Members in good

# LINCOLN CONSOLIDATED SCHOOL DISTRICT REPRODUCTIVE HEALTH AND SEX EDUCATION ADVISORY BOARD BY-LAWS 

standing are exempted from this requirement and may address the advisory committee at the prescribed agenda item.

Section 3: The advisory meetings shall follow a prescribed agenda (format) containing, but not limited to, the following items:
a. Call to Order
b. Membership Roll Call
c. Comments from the Public
d. Approval of Previous Meeting's Minutes
e. Approval of the Agenda and Additions to the Agenda
f. Presentations
g. Information Items
h. Items Requiring Action by the Committee
i. Announcements
j. Adjournment

Section 4: Notices of meetings shall be given as soon as possible by the SEAB Co-Chairs. Notice shall include a listing of items for discussion and/or action.

Section 5: A copy of the minutes of each meeting shall be sent to the members of the LCSD SEAB committee and the LCSD Superintendent.

Section 6: Quorum at the Meetings: At all meetings, thirty percent (30\%) of the members in good standing shall constitute a quorum, which is necessary to conduct business. If a quorum is not present, then the committee will operate under "committee of the whole" and may not act on any business items that may bind the committee.

Section 7: Annual Organizational Meeting: The annual organizational meeting shall be held at the last regularly scheduled meeting of the school year, at which time the next year's meeting calendar shall be established.

# LINCOLN CONSOLIDATED SCHOOL DISTRICT REPRODUCTIVE HEALTH AND SEX EDUCATION ADVISORY BOARD BY-LAWS 

## ARTICLE J - VOTING RIGHTS AND PROCEDURES

Section 1: Only official members in good standing may vote at the LCSD Reproductive Health and Sex Education meetings. Each member shall hold one (1) vote on each business item.

Section 2: All decisions and actions on all issues brought before this advisory committee shall be determined by either roll call vote or show of hands. All votes must be recorded and entered into the minutes.

Section 3: A majority vote $(50 \%+1)$ of the votes cast (abstentions shall not be counted as legal votes cast) shall be required to receive approval or pass any business item by the advisory committee.

## ARTICLE K - AMENDMENTS

Section 1: These By-Laws, or any Article, or Section thereof, may be recommended for consideration for amendment by the SEAB/Advisory Committee to the LCSD Superintendent. Only the LCSD Board of Education can act to implement recommended By-Law changes. A written notification of such proposed amendment or amendments must be sent to each official advisory member and ex-officio member not less than ten (10) business days prior to the time of consideration.

Section 2: By-Laws shall be reviewed at the Advisory Committee's annual organizational meeting.
/end

# LINCOLN CONSOLIDATED SCHOOLS <br> Ypsilanti, Michigan <br> BOARD OF EDUCATION / REGULAR MEETING <br> September 23, 2019 <br> 6:00 p.m. <br> Media Center- High School 

OFFICIAL MINUTES

## BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Connie Newlon, Trustee
Laura VanZomeren, Trustee

## ADMINISTRATORS PRESENT

Adam Blaylock, Human Resources Director
Adam Snapp, Finance Director
Kevin Upton, Curriculum Director
Nicole Holden, High School Principal

## OTHERS PRESENT

Edgar Brown, Jim Harless, Karen Cook, Melissa Palmquist, Laurie Price, Carrie Mejer, Jennifer Jones, Dawn Meyer and Rhonda Selter

### 1.0 CALL TO ORDER

President Williams called the meeting to order at 6:01 p.m. in the Media Center at the High School.
2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Rollins and Sparks.

### 3.0 ESTABLISHMENT OF QUORUM

A quorum was established.
4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

### 5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Newlon that we accept the agenda as presented.
Ayes: 5
Nays: 0
Motion carried 5-0

An amendment was made to the agenda adding 11.9 Amendment of Policy 2410.

### 6.0 PRESENTATIONS

6.1 Audit Presentation

Present by Lewis \& Knopf

- The District received a "Clean" "Unmodified" audit opinion and no control issues reported.
- A "Single Audit" funds was performed, and an opinion of compliance was given. No findings or questioned costs and Nutrition Cluster Represents $23 \%$ of $\$ 3.8$ million of Federal funds expended for the year.
- Budget and Actual Results
- Revenues included: Final Budget $\$ 46.92$ million-Actual $\$ 47.39$ million.
- Expenditures included: $\$ 47.17$ million-actual 47.31 million with a variance of $\$ 132$ thousand
- 2018 Capital Project Fund- during the 18-19 year the District issued $\$ 34$ million in capital project bonds and current year expenses were $\$ 3.1$ million and were all spent in accordance with the ballot language.


### 6.2 MSTEP and NWEA Review <br> Presented by Kevin Upton <br> M-STEP testing Period-Spring 2019 <br> Progress

- Positive upward proficiency trends in multiple grade levels across both content areas.
- Positive proficiency growth in grade 8 PSAT for both ELA and Math.

Areas of Focus

- Identify time for staff to engage in student focused data discussions.
- Support adult learning of new curricula and best practices.
- Sustain coaching and embedded professional development activities.
- Attend to the lingering needs associated with the ' 15 -' 16 deficit related hardships experienced by staff and students.
NWEA testing overview-testing period Spring 2019
Progress
- Positive upward trends in each grade level and content area.

Areas of Focus

- Support use of NWEA Learning Continuum and other differentiation tools - Data Reviews, Freckle, Newsela, Second Step)
- Attending to the needs of the ' $15-$ ' 16 bubble.
- Time for staff to engage in Multi-Tiered Systems of Support (MTSS) meetings.
- Supporting teacher learning of new curriculum - Continued Coaching and Embedded PD


### 7.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

### 7.1 Superintendent's Report

- Lights at the Middle School and High School have been restored and the problem has been fixed.
- Demo of the softball and baseball fields have started, and the project is underway.
- October $1^{\text {st }}$ at 6:00 pm at the Middle School will be Coffee with the Superintendent.
- WISD information night on the Site Bond Project will be October 3, 2019, at 6:00 pm the WISD in the Vogel Room A.
7.1.1 Enrollment Report
- Happy to report for the first time in a decade that our fall to fall count has INCREASED! Keep in mind, these are the preliminary numbers. Last year, our head count of 3,684 students and the official FTE count came in at $3,689.54$. Today, the student count for the district is 3,768 .
7.2 Curriculum and Instruction Report
- Elementary Math Expressions, Journeys, and Second Step materials have been distributed to classroom teachers. Identified needs for additional materials are being addressed.
- The NWEA fall assessment window closes on September 27, 2019.
- District staff members participated unpacking and reviewing student level NWEA data during the first early release professional development day.
- Elementary Math Expressions and Journeys materials have been distributed to classroom teachers. Identified needs for additional materials are being addressed.
- Google Single Sign On teacher and student login credentials for the online Math Expressions and Journeys component are in place for the school year.
- Illuminate data is populating from Power School on a nightly basis. We will continue to monitor the flow of data for accuracy.


### 7.3 Finance Report

- Audit is complete and a "draft" copy has been presented to the Board of Education.
- Business Office is evaluating processes and will continue to streamline to go paperless.
- Carrie Meyer voiced her concerns about the delay in the baseball field project, wanting to know deadlines and expressed wanting to play on the homefield.
- Melissa Palmquist, Paraprofessional, read a letter to the Board of Education.
- Jessica Goerlitz, Teacher, read a letter to the Board of Education.


### 9.0 BOARD REPORTS/CORRESPONDENCE

9.1 Board Executive Committee Report

The next Board Executive Committee meeting will be held on October 7, 2019, in the Superintendent's Conference Room.
9.2 Board Performance Committee Report

Board Performance met on September 23, 2019; minutes will be forthcoming. Committee reviewed the District level M-STEP report and noted Brick's big improvement.
9.3 Board Planning Committee Report

The Board Planning Committee will meet next on October 10, 2019, at 4:00 pm in the Superintendent's Conference Room. October, November and December meetings will start at 4:00 pm to resume schedule on NEOLA updates.
9.4 Board Finance Committee Report

The next Board Finance Committee will meet on October 7, 2019, at 4:30 pm in the Superintendent's Conference Room.
9.5 Reports and Correspondence

Homecoming game is Friday, September 27, 2019.

### 10.0 NEW BUSINESS

10.1 2018-2019 Audit Report

The 2018-2019 Audit Report will be presented during Presentations. Lewis \& Knopf and Adam Snapp will be available for questions. This was presented for information only; Board action will be requested at a subsequent meeting.
10.2 Bus Procurement

We are looking at purchasing 2 possibly 3 regular conventional buses. Total budgeted by Adam Snapp was $\$ 210,000.00$. Our bus vendor has offered us stock on-lot buses at a discount. The stock unit buses can be purchased for $\$ 83,153.00$ each. To buy three would cost us $\$ 249,459$. The mechanic, Finance and Transportation Directors and I agree with buying of three stock buses. Buses on-lot would be able to be delivered in October after Board of Education approval. This was presented for information only; Board action will be requested at a subsequent meeting.

2 buses would cost $\$ 166,306.00$
3 buses would cost $\$ 249,459.00$
10.3 Bishop Student Trip-Spain

Mr. Jansen is requesting the Board to approve a multicultural exchange trip where students from Madrid, Spain, would come to Lincoln and students from Bishop would travel to Madrid. Information on the student exchange is provided in the Board packet and this would be the third year of the student exchange program. This was presented for information only; Board action will be requested at a subsequent meeting.

### 11.0 OLD BUSINESS

11.1 Minutes of Previous Meeting
11.1.1 Board Meeting September 9, 2019

Enclosed are the minutes of the September 9, 2019, Regular Meeting.
It was moved by LaBombarbe and seconded by VanZomeren that we approve the minutes of the September 9, 2019, Regular ${ }^{4}$ hl

Ayes: 5
Nays: 0
Motion carried 5-0
11.2 East Gym Scoreboard Replacement

Replacement of the center hung, west wall, and east wall scoreboards in the east main gym at Lincoln High School. Board action was requested.

3 bids were received.

- Bid Recommended - OES, Inc., \$27,800

It was moved by LaBombarbe and seconded by Newlon that we approve East Gym Scoreboard Replacement awarded to OES, Inc. in the amount of $\$ 27,800.00$ as presented.

Ayes: 5
Nays: 0
Motion carried 5-0
11.3 Middle School Youth in Government Student Trip

The Youth in Government Conference is a statewide middle school three-day conference that is held each year in Lansing. It is sponsored by the Ann Arbor YMCA. It provides students a place to debate the bills that they create in their weekly meetings. The goal is to get their bill voted into "law". Students spend a full day at the capitol building where they role play being a member of the state legislature. They get to use the actual Senate and House floors to debate bills throughout the day. Students also get treated to a banquet as well as a session where they hear influential speakers. Board action was requested.

It was moved by VanZomeren and seconded by Czachorski that we approve the Middle School Youth in Government Student Trip as presented.

Ayes: 5
Nays: 0
Motion carried 5-0
11.4 School Bond Loan Fund Refinance

Refunding the School Bond Loan Debt will start the process in preparation for the deadline. Board action was requested.

It was moved by LaBombarbe and seconded by Newlon that we approve School Bond Loan Fund Refinance as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

### 11.5 August 2019 Finance Report

Enclosed are the August 2019, Financial Reports. The Superintendent recommends approval as presented.
It was moved by VanZomeren and seconded by LaBombarbe that we approve the August 2019, Finance Report as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

### 11.6 August 2019 Check Register

Enclosed is the August 1-31, 2019, check register in the amount of $\$ 2,622,993.43$. The Superintendent recommends approval as presented.

It was moved by LaBombarbe and seconded by Newlon that we approve the August 1-31, 2019, check register in the amount of $\$ 2,622,993.43$ as presented.

Ayes: 5
Nays: 0
Motion carried 5-0 47
11.7 August 2019 Trust and Agency

Enclosed is the August 2019, Trust \& Agency Report. The Superintendent recommends approval as presented.

It was moved by VanZomeren and seconded by Czachorski that we approve the August 2019, Trust \& Agency Report as presented.

Ayes: 5
Nays: 0
Motion carried 5-0
11.8 Personnel Transactions

| ACTION ITEMS |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| Name | Position/Building | Effective Date | Status | Major/Step |
| Nicole Korpusik | Special Education Teacher/Lincoln Middle <br> School | $9 / 9 / 2019$ | Resigned |  |
| Leslie Swafford | Noon Supervisor/Brick Elementary | $9 / 3 / 2019$ | Resigned |  |
| Kimberly Bogrow | Title I Teacher/Brick Elementary | $9 / 30 / 2019$ | Retirement |  |
| Nikki Tundis-Guyton | Bus Aide/Transportation | Resigned |  |  |
| Name | Position/Building | Return to Work <br> Date | Status | Approved/Not Approved |
| Connie Henry | Assistant Building Secretary/Lincoln High <br> School | Leave of | Yabsence | Yes |

It was moved by LaBombarbe and seconded by Newlon that we approve the September 23, 2019, Personnel Transactions Summary as presented.

Ayes: 5
Nays: 0
Motion carried 5-0
11.9 Amendment to Policy 2410

It was moved by LaBombarbe and seconded by Czachorski that we amend Board Policy 2410 to reflect the violations of the Revised School Code, Section 1507, are subject to Board Policy 2410.

Ayes: 5
Nays: 0
Motion carried 5-0

### 12.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Czachorski that we adjourn the meeting at 7:18 p.m.
Ayes: 5
Nays: 0
Motion carried 5-0

## LINCOLN CONSOLIDATED SCHOOLS

Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR MEETING/BOARD WORKSHOP
October 14, 2019 6:00 p.m.
Media Center- High School

OFFICIAL MINUTES

## BOARD MEMBERS PRESENT

Yoline Williams, President
Jennifer Czachorski, Vice President
Jennifer LaBombarbe, Secretary
Thomas Rollins, Treasurer
Allison Sparks, Trustee
Laura VanZomeren, Trustee (arrived at 6:09)

## ADMINISTRATORS PRESENT

Nicole Holden, High School Principal
Tim Green, Middle School Principal
Robert Jansen, Bishop Principal
Mary Aldridge, Childs Principal
Paula Robinette, Brick Principal

## OTHERS PRESENT

Edgar Brown, Jim Harless, Laurie Price, Abby Smith, Karen Cook, Suzanne LaFrance, Patricia Barthwell, Elizabeth Hollowell, Amy Baxter and Dale-Lin Mallonen

### 1.0 CALL TO ORDER

President Williams called the meeting to order at 6:07 p.m. in the Media Center at the High School.
2.0 ROLL CALL

Roll call showed all Board Members were present with the exception of Jennifer Czachorski.
3.0 ESTABLISHMENT OF QUORUM

A quorum was established.
4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.
(VanZomeren arrived 6:09 pm)

### 5.0 ACCEPTANCE OF AGENDA

It was moved by LaBombarbe and seconded by Rollins that we accept the agenda as presented.
Ayes: 6
Nays: 0
Motion carried 6-0
6.0 PUBLIC COMMENTS

- Abby Smith, Bishop Teacher, spoke of her concerns over numbers in multiage classrooms and believes the Special Ed numbers are higher than normal and the $4 / 5$ staff is overworked. She feels that the MTSS was sprung on her. At the beginning of the year. Abby also stated her concerns over not having access to the building over the weekend with the new security and badge system. She would also like to see all buses be on-time to the bus loop.
- Heather Smith, Bishop Teacher, concerned with Jessica Goerlitz's room and the amount of student's with IEPs and 504 Plans and support of mental4gealth for teachers and students.
7.0 BOARD WORKSHOP
7.1 Understanding Assessments

The Board of Education was given a presentation on Understanding Assessments by NWEA staff.
7.2 Understanding Assessments Discussion

Staff asked questions on presentation.
8.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Sparks that we adjourn the meeting at 7:39 p.m.
Ayes: 6
Nays: 0
Motion carried 6-0

## LINCOLN CONSOLIDATED SCHOOLS

## Schedule of Revenues and Expenditures

Budget and Actual - General Fund
For the Month Ended September 30, 2019

|  | Original Budget |  | Amended Budget |  |  | Actual |  | Actual Over (Under) Original Budget |  | Percent Actual of Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Revenues |  |  |  |  |  |  |  |  |  |  |
| Local sources: |  |  |  |  |  |  |  |  |  |  |
| Property taxes | \$ | 4,019,842 | \$ |  | - | \$ | 2,000,803 | \$ | $(2,019,039)$ | 49.8\% |
| Other local sources |  | 352,600 |  |  |  |  | 37,046 |  | $(315,554)$ | 10.5\% |
| State sources |  | 32,161,096 |  |  |  |  | - |  | $(32,161,096)$ | 0.0\% |
| Federal sources |  | 2,518,132 |  |  | - |  | - |  | $(2,518,132)$ | 0.0\% |
| Interdistrict revenue |  | 6,581,000 |  |  | - |  | - |  | $(6,581,000)$ | 0.0\% |
| Total revenues |  | 45,632,670 |  |  | - |  | 2,037,849 |  | $(43,594,821)$ | 4.5\% |
| Expenditures |  |  |  |  |  |  |  |  |  |  |
| Instruction: |  |  |  |  |  |  |  |  |  |  |
| Basic programs |  | 20,334,981 |  |  | - |  | 2,439,355 |  | $(17,895,626)$ | 12.0\% |
| Added needs |  | 8,402,227 |  |  | - |  | 939,534 |  | $(7,462,693)$ | 11.2\% |
| Total instruction |  | 28,737,208 |  |  | - |  | 3,378,889 |  | $(25,358,319)$ | 11.8\% |
| Support services: |  |  |  |  |  |  |  |  |  |  |
| Pupil |  | 4,979,903 |  |  | - |  | 418,514 |  | $(4,561,389)$ | 8.4\% |
| Instructional support |  | 1,219,525 |  |  |  |  | 267,349 |  | $(952,176)$ | 21.9\% |
| General administration |  | 473,603 |  |  | - |  | 103,201 |  | $(370,402)$ | 21.8\% |
| School administration |  | 1,754,564 |  |  | - |  | 243,672 |  | $(1,510,892)$ | 13.9\% |
| Business |  | 787,611 |  |  |  |  | 232,077 |  | $(555,534)$ | 29.5\% |
| Maintenance |  | 3,931,261 |  |  | - |  | 1,096,756 |  | $(2,834,505)$ | 27.9\% |
| Transportation |  | 2,888,834 |  |  | - |  | 345,615 |  | $(2,543,219)$ | 12.0\% |
| Central services |  | 1,132,519 |  |  | - |  | 222,333 |  | $(910,186)$ | 19.6\% |
| Total support services |  | 17,167,820 |  |  | - |  | 2,929,517 |  | $(14,238,303)$ | 17.1\% |
| Athletics |  | 847,047 |  |  | - |  | 108,798 |  | $(738,249)$ | 12.8\% |
| Community service |  | 80,006 |  |  | - |  | 12,321 |  | $(67,685)$ | 15.4\% |
| Total expenditures |  | 46,832,081 |  |  | - |  | 6,429,525 |  | $(40,402,556)$ | 13.7\% |
| Other financing sources |  |  |  |  |  |  |  |  |  |  |
| Transfers in |  | 14,000 |  |  | - |  | - |  | $(14,000)$ | 0.0\% |
| Transfers out |  | - |  |  | - |  | - |  | - | 0.0\% |
| Total other financing sources |  | 14,000 |  |  | - |  | - |  | $(14,000)$ | 0.0\% |
| Revenues over (under) expenditures | \$ | $(1,185,411)$ | \$ |  | - | \$ | $(4,391,676)$ | \$ | $(3,206,265)$ |  |

Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended September 30, 2019

| F/S Caption | Values |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Function | Code | Sum of Orig. Budget | Sum of Amended | Sum of Final |
| Instruction | 1111 | Salary | 4,583,275 | - | 436,460 |
|  |  | Fringes | 3,150,049 | - | 381,454 |
|  |  | Non-payroll | 242,575 | - | 1,067 |
|  | 1111 Total |  | 7,975,899 | - | 818,981 |
|  | 1112 | Salary | 2,263,923 | - | 164,921 |
|  |  | Fringes | 1,580,321 | - | 181,405 |
|  |  | Non-payroll | 122,757 | - | 17,344 |
|  | 1112 Total |  | 3,967,001 | - | 363,670 |
|  | 1113 | Salary | 2,696,573 | - | 197,582 |
|  |  | Fringes | 1,869,394 | - | 215,749 |
|  |  | Non-payroll | 2,819,063 | - | 744,645 |
|  | 1113 Total |  | 7,385,030 | - | 1,157,976 |
|  | 1118 | Salary | 551,363 | - | 42,477 |
|  |  | Fringes | 455,688 | - | 56,251 |
|  |  | Non-payroll | - | - | - |
|  | 1118 Total |  | 1,007,051 | - | 98,728 |
| Instruction Total |  |  | 20,334,981 | - | 2,439,355 |
| Added needs | 1122 | Salary | 3,496,162 | - | 239,178 |
|  |  | Fringes | 2,853,988 | - | 406,192 |
|  |  | Non-payroll | 224,002 | - | 10,681 |
|  | 1122 Total |  | 6,574,152 | - | 656,051 |
|  | 1125 | Salary | 1,000,383 | - | 161,805 |
|  |  | Fringes | 707,692 | - | 101,507 |
|  |  | Non-payroll | 120,000 | - | 20,171 |
|  | 1125 Total |  | 1,828,075 | - | 283,483 |
|  | 1127 | Salary | - | - | - |
|  |  | Fringes | - | - | - |
|  |  | Non-payroll | - | - | - |
|  | 1127 Total |  | - | - | - |
| Added needs Total |  |  | 8,402,227 | - | 939,534 |

Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended September 30, 2019

| F/S Caption | Function | Code | Values <br> Sum of Orig. Budget | Sum of Amended | Sum of Final |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Student services | 1212 | Salary | 522,235 | - | 58,529 |
|  |  | Fringes | 411,046 | - | 65,562 |
|  |  | Non-payroll | 1,750 | - | - |
|  | 1212 Total |  | 935,031 | - | 124,091 |
|  | 1213 | Salary | - | - | - |
|  |  | Fringes | - | - | - |
|  |  | Non-payroll | 418,100 | - | 2,765 |
|  | 1213 Total |  | 418,100 | - | 2,765 |
|  | 1214 | Salary | 358,001 | - | 26,294 |
|  |  | Fringes | 240,255 | - | 23,957 |
|  |  | Non-payroll | - | - | - |
|  | 1214 Total |  | 598,256 | - | 50,251 |
|  | 1215 | Salary | 440,551 | - | 29,645 |
|  |  | Fringes | 271,034 | - | 22,828 |
|  |  | Non-payroll | 270,500 | - | 228 |
|  | 1215 Total |  | 982,085 | - | 52,701 |
|  | 1216 | Salary | 415,305 | - | 30,984 |
|  |  | Fringes | 316,507 | - | 40,104 |
|  |  | Non-payroll | - | - | - |
|  | 1216 Total |  | 731,812 | - | 71,088 |
|  | 1218 | Salary | 535,446 | - | 45,301 |
|  |  | Fringes | 400,089 | - | 47,782 |
|  |  | Non-payroll | 4,850 | - | - |
|  | 1218 Total |  | 940,385 | - | 93,083 |
|  | 1219 | Salary | 215,536 | - | 9,923 |
|  |  | Fringes | 158,698 | - | 14,612 |
|  |  | Non-payroll | - | - | - |
|  | 1219 Total |  | 374,234 | - | 24,535 |
| Student services Total |  |  | 4,979,903 | - | 418,514 |

For internal use only. These financial statements have not5

Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended September 30, 2019

| F/S Caption | Function | Code | Values <br> Sum of Orig. Budget | Sum of Amended | um of Final |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Instructional support | 1221 | Salary | 55,000 | - | 33,938 |
|  |  | Fringes | - | - | 11,591 |
|  |  | Non-payroll | 136,000 | - | 47,903 |
|  | 1221 Total |  | 191,000 | - | 93,432 |
|  | 1222 | Salary | 146,593 | - | 11,429 |
|  |  | Fringes | 91,671 | - | 6,570 |
|  |  | Non-payroll | - | - | - |
|  | 1222 Total |  | 238,264 | - | 17,999 |
|  | 1226 | Salary | 257,593 | - | 53,641 |
|  |  | Fringes | 177,706 | - | 33,270 |
|  |  | Non-payroll | 354,962 | - | 68,771 |
|  | 1226 Total |  | 790,261 | - | 155,682 |
|  | 1230 | Salary |  | - |  |
|  |  | Fringes | - | - | 236 |
|  | 1230 Total |  | - | - | 236 |
| Instructional support Total |  |  | 1,219,525 | - | 267,349 |
| Business Admin | 1249 | Salary | - | - | 691 |
|  |  | Non-payroll | - | - | - |
|  | 1249 Total |  | - | - | 691 |
|  | 1252 | Salary | 35,706 | - | 6,975 |
|  |  | Fringes | 32,005 | - | 7,145 |
|  |  | Non-payroll | 580,400 | - | 163,276 |
|  | 1252 Total |  | 648,111 | - | 177,396 |
|  | 1259 | Fringes | - | - | - |
|  |  | Non-payroll | 139,500 | - | 53,990 |
|  | 1259 Total |  | 139,500 | - | 53,990 |
| Business Admin Total |  |  | 787,611 | - | 232,077 |
| General Admin | 1231 | Non-payroll | 122,250 | - | 16,252 |
|  | 1231 Total |  | 122,250 | - | 16,252 |
|  | 1232 | Salary | 201,893 | - | 51,102 |
|  |  | Fringes | 134,808 | - | 28,954 |
|  |  | Non-payroll | 14,652 | - | 6,893 |
|  | 1232 Total |  | 351,353 | - | 86,949 |
| General Admin Total |  |  | 473,603 | - | 103,201 |
| Principal Admin | 1241 | Salary | 1,035,542 | - | 135,395 |
|  |  | Fringes | 719,022 | - | 108,277 |
|  |  | Non-payroll | - | - | - |
|  | 1241 Total |  | 1,754,564 | - | 243,672 |
| Principal Admin Total |  |  | 1,754,564 | - | 243,672 |

For internal use only. These financial statements have not 5 feen audited, and no assurance is provided.

Lincoln Consolidated Schools
Budget to Actual by Function For the Month Ended September 30, 2019

| F/S Caption | Values |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Function | Code | Sum of Orig. Budget | Sum of Amended | Sum of Final |
| Central | 1282 | Salary | 51,102 | - | 12,277 |
|  |  | Fringes | 43,333 | - | 9,900 |
|  |  | Non-payroll | 118,250 | - | 64,649 |
|  | 1282 Total |  | 212,685 | - | 86,826 |
|  | 1283 | Salary | 131,433 | - | 28,657 |
|  |  | Fringes | 85,158 | - | 17,545 |
|  |  | Non-payroll | 100,400 | - | 23,065 |
|  | 1283 Total |  | 316,991 | - | 69,267 |
|  | 1284 | Salary |  | - |  |
|  |  | Fringes |  | - |  |
|  |  | Non-payroll | 602,843 | - | 66,240 |
|  | 1284 Total |  | 602,843 | - | 66,240 |
|  | 1289 | Non-payroll | - | - | - |
|  | 1289 Total |  | - | - | - |
| Central Total |  |  | 1,132,519 | - | 222,333 |
| Operations and maint | 1261 | Salary | 264,656 | - | 44,925 |
|  |  | Fringes | 231,955 | - | 43,028 |
|  |  | Non-payroll | 3,299,650 | - | 1,008,803 |
|  | 1261 Total |  | 3,796,261 | - | 1,096,756 |
|  | 1266 | Non-payroll | 135,000 | - | - |
|  | 1266 Total |  | 135,000 | - | - |
| Operations and maint Total |  |  | 3,931,261 | - | 1,096,756 |
| Transportation | 1271 | Salary | 1,176,432 | - | 106,944 |
|  |  | Fringes | 1,061,329 | - | 121,401 |
|  |  | Non-payroll | 651,073 | - | 117,270 |
|  | 1271 Total |  | 2,888,834 | - | 345,615 |
| Transportation Total |  |  | 2,888,834 | - | 345,615 |
| Athletics | 1293 | Salary | 215,077 | - | 23,583 |
|  |  | Fringes | 139,470 | - | 19,152 |
|  |  | Non-payroll | 492,500 | - | 66,063 |
|  | 1293 Total |  | 847,047 | - | 108,798 |
| Athletics Total |  |  | 847,047 | - | 108,798 |
| Comm Ed Exp | 1331 | Salary | 43,000 | - | 3,110 |
|  |  | Fringes | 37,006 | - | 6,214 |
|  |  | Non-payroll | - | - | 2,997 |
|  | 1331 Total |  | 80,006 | - | 12,321 |
|  | 1361 | Non-payroll | - | - | - |
|  | 1361 Total |  | - | - | - |
| Comm Ed Exp Total |  |  | 80,006 | - | 12,321 |
| Grand Total |  |  | 46,832,081 | - | 6,429,525 |

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## Lincoln Consolidated Schools

## Payment Register

From Payment Date: 9/1/2019 - To Payment Date: 9/30/2019


## Lincoln Consolidated Schools

## Payment Register

From Payment Date: 9/1/2019 - To Payment Date: 9/30/2019


## Lincoln Consolidated Schools

## Payment Register

From Payment Date: 9/1/2019 - To Payment Date: 9/30/2019

| Number | Date Status | Void Reason | Reconciled/ Voided Date Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 118904 | Paying Fund |  | Cash Account | Amount | \$1,518.04 |  |  |
|  | 11-General Fund | Date | 11-2101-002 (Cash - AP Checking) | \$9,690.00 |  |  |  |
|  | 09/06/2019 Open |  | Description Accounts Payable | JACKSON TRUCK SERVICE, INC. |  |  |  |
|  | Invoice |  |  | Amount |  |  |  |
|  | PC001322283:01 | 08/14/2019 | PARTS - JACKSON TRUCK SERVICE | \$551.61 |  |  |  |
|  | PC001322055:01 | 08/07/2019 | PARTS - JACKSON TRUCK SERVICE | \$966.43 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$1,518.04 |  |  |  |
| 118905 | 09/06/2019 Open | Date | Description Accounts Payable | KOLAR, LISA | \$270.00 |  |  |
|  | Invoice |  |  | Amount |  |  |  |
|  | INV00001 | 07/08/2019 | At-Risk SumSch - Childs | \$270.00 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$270.00 |  |  |  |
| 118906 | 09/06/2019 Open |  | Accounts Payable | LEGACY SERVICE PROFESSIONALS, LLC. | \$6,930.00 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 000036 | 08/19/2019 | Bishop - Door modifications \& barricade supplies $\quad \$ 1,470.00$ |  |  |  |  |
|  | 000035 | 08/19/2019 | Model - Barricade Installation \$1,175.00 |  |  |  |  |
|  | 000039 | 08/27/2019 | LMS - Barricade Installation \$160.00 |  |  |  |  |
|  | 000038 | 08/27/2019 | LHS - Door modifications \$3,100.00 |  |  |  |  |
|  | 000037 | 08/19/2019 | Childs - Door modifications | \$1,025.00 |  |  |  |
| 118907 | 09/06/2019 Open |  | Accounts Payable | MASA | \$4,300.00 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 30934 | 05/14/2019 | Conference Fee - Bishop | \$4,300.00 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$4,300.00 |  |  |  |
| 118908 | 09/06/2019 Open |  | Accounts Payable | MICHIGAN GUARANTY AGENCY | \$266.08 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | Payroll_09/06/19 | 09/06/2019 | Williams 726-19618679-01 | \$266.08 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$266.08 |  |  |  |
| 118909 | 09/06/2019 Open |  | Accounts Payable | MiSDU | \$1,156.25 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | Payroll_09/06/19 | 09/06/2019 | CH SUPPT - Child Support* | \$1,156.25 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$1,156.25 |  |  |  |
| 118910 | 09/06/2019 Open |  | Accounts Payable | MLIVE MEDIA GROUP | \$2,161.13 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 063019 | 06/30/2019 | Summer 2019 Media Campaign | \$157.13 |  |  |  |
|  | 073119 | 07/31/2019 | Summer 2019 Media Campaign | \$2,004.00 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$2,161.13 |  |  |  |
| 118911 | 09/06/2019 Open |  | Accounts Payable | MYSTERY SCIENCE INC. Amount | \$2,997.00 |  |  |
|  | Invoice | Date | Description |  |  |  |  |
|  | 42433 | 08/29/2019 | Title I Parent Coord Supplies | \$2,997.00 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$2,997.00 |  |  |  |

## Lincoln Consolidated Schools

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From Payment Date: 9/1/2019 - To Payment Date: 9/30/2019

| Number | Date Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 118912 | 09/06/2019 Open |  |  | Accounts Payable | NOVA ENVIRONMENTAL INC | \$17,603.75 |  |  |
|  | Invoice | Date | Description |  | Amount |  |  |  |
|  | 12395 | 08/09/2019 | LHS - Abatem | nt air quality testing | \$3,103.75 |  |  |  |
|  | 12394 | 08/09/2019 | Model - Abate | ent air quality testing | \$14,500.00 |  |  |  |
| 118913 | 09/06/2019 Open |  |  | Accounts Payable | NUCO2 LLC | \$500.80 |  |  |
|  | Invoice | Date | Description |  | Amount |  |  |  |
|  | 60099428 | 08/01/2019 | OPEN PO - L | Cylinder Rental | \$11.50 |  |  |  |
|  | 60407734 | 09/01/2019 | OPEN PO - L | Cylinder Rental | \$11.50 |  |  |  |
|  | 60513755 | 08/21/2019 | LHS - CO2 Bulk |  | \$26.67 |  |  |  |
|  | 60511000 | 08/21/2019 | LHS - CO2 Buk |  | \$159.50 |  |  |  |
|  | 60226269 | 07/25/2019 | LHS - CO2 Buk |  | \$173.19 |  |  |  |
|  | 60360538 | 08/07/2019 | LHS - CO2 Bulk |  | \$118.44 |  |  |  |
|  | Paying Fund |  | Cash Accoun |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | sh - AP Checking) | \$500.80 |  |  |  |
| 118914 | 09/06/2019 Open |  | Accounts Payable |  | OAKLAND SCHOOLS AN INTERMEDIATE | \$3,870.00 |  |  |
|  | Invoice | Date | Description |  | Amount |  |  |  |
|  | 00000011582 | 06/26/2019 | VLAC Studen | uition | \$3,870.00 |  |  |  |
|  | Paying Fund |  | Cash Accoun |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | ash - AP Checking) | \$3,870.00 |  |  |  |
| 118915 | 09/06/2019 Open |  |  | Accounts Payable | OLAS TRANSLATIONS | \$274.56 |  |  |
|  | Invoice | Date | Description |  | Amount |  |  |  |
|  | 20190826 | 08/28/2019 | INTERPRETI | G SERVICES FOR IE | N 8.26.19 \$274.56 |  |  |  |
|  | Paying Fund |  | Cash Accoun |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | Sh - AP Checking) | \$274.56 |  |  |  |
| 118916 | 09/06/2019 Open |  |  | Accounts Payable | PLUMBER SERVICE, INC. Amount | \$800.00 |  |  |
|  | Invoice | Date | Description |  |  |  |  |  |
|  | 37306081619 | 08/16/2019 | LHS - roof top | atch basin | \$800.00 |  |  |  |
|  | Paying Fund |  | Cash Accoun |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | ash - AP Checking) | \$800.00 |  |  |  |
| 118917 | 09/06/2019 Open |  |  | Accounts Payable | PRICE, LAURIE | \$160.98 |  |  |
|  | Invoice | Date | Description |  | Amount |  |  |  |
|  | 080119 | 08/01/2019 | Mileage/Purch | ses Reimbursement | \$160.98 |  |  |  |
|  | Paying Fund |  | Cash Accoun |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | ash - AP Checking) | \$160.98 |  |  |  |
| 118918 | 09/06/2019 Open |  | Accounts Payable |  | PROGRESSIVE SWEEPING CONTRACTORS INC. | \$3,000.00 |  |  |
|  | Invoice | Date | Description |  | Amount |  |  |  |
|  | 094894 | 08/31/2019 | Broom Sweep | \& Operator | \$3,000.00 |  |  |  |
|  | Paying Fund |  | Cash Accoun |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | ash - AP Checking) | \$3,000.00 |  |  |  |
| 118919 | 09/06/2019 Open |  |  | Accounts Payable | SCHOOLSOPEN LLC | \$1,576.28 |  |  |
|  | Invoice | Date | Description |  | Amount |  |  |  |
|  | 2019000103 | 07/31/2019 | App Fee \& HR \& Accounting Legacy Access 07/01/19-06/30/20 |  |  |  |  |  |
|  | Paying Fund |  | Cash Accoun |  | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 | ash - AP Checking) | \$1,576.28 |  |  |  |

## Lincoln Consolidated Schools

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From Payment Date: 9/1/2019 - To Payment Date: 9/30/2019


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From Payment Date: 9/1/2019 - To Payment Date: 9/30/2019

| Number | Date Status | Void Reason | Reconciled/ Voided Date | Payee Name | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 3761 | 09/06/2019 Open |  | Accounts Payable | CURRENT ELECTRIC MOTOR SUPPLY | \$1,943.00 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | A38240 | 08/14/2019 | LHS - bearing assembly | \$1,571.00 |  |  |  |
|  | A38296 | 08/27/2019 | Brick - Motor | \$372.00 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | $\begin{array}{rrr}\text { 11-2101-002 (Cash - AP Checking) } & & \$ 1,943.00 \\ \text { Accounts Payable } & \text { DUDE SOLUTIONS } & \end{array}$ |  |  |  |  |
| 3762 | 09/06/2019 Open | Date |  |  | \$2,940.00 |  |  |
|  | Invoice |  | Description | Amount |  |  |  |
|  | INV-45462 | 04/12/2019 | Transportation - Trip Direct | \$2,940.00 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$2,940.00 |  |  |  |
| 3763 | 09/06/2019 Open |  | Accounts Payable | ELECTROCOMM | \$23,582.14 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 082719-1 | 08/27/2019 |  | Iransportation - 39 Digital Bus Radios \& Installation $\$ 18,651.36$ |  |  |  |
|  | 082819-1 | 08/28/2019 | Transportation - Two Way radio insta | O \$4,930.78 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$23,582.14 |  |  |  |
| 3764 | 09/06/2019 Open |  |  | FBM INC | \$2,846.85 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 58141943-00 | 07/31/2019 | LHS - Ceiling Tiles | \$1,362.05 |  |  |  |
|  | 58142980-00 | 08/28/2019 | ceiling tiles | \$1,484.80 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$2,846.85 |  |  |  |
| 3765 | 09/06/2019 Open |  | Description Accounts Payable | GOYETTE MECHANICAL | \$13,575.56 |  |  |
|  | Invoice | Date |  | Amount |  |  |  |
|  | 48309 | 08/22/2019 | LHS - Hydration station installation $\quad \$ 2,911.94$ |  |  |  |  |
|  | 48308 | 08/22/2019 | LHS - pool repair \$520.00 |  |  |  |  |
|  | 48181 | 07/29/2019 | Brick - Hydration station installation \$5,094.83 |  |  |  |  |
|  | 48234 | 07/31/2019 | LHS - Hydration station installation \$2,896.00 |  |  |  |  |
|  | 48235 | 07/31/2019 | Model - Kitchen water line for Hood \$2,152.79 |  |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$11,422.77 |  |  |  |
| 3766 | 09/06/2019 Open |  | Accounts Payable | HARMONY SCHOOL CORPORATION | \$37,254.00 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 12180 | 08/05/2019 | PD Training | \$12,418.00 |  |  |  |
|  | 11861 | 06/28/2019 | PD Training | \$12,418.00 |  |  |  |
|  | 12262 | 08/23/2019 | PD Training | \$12,418.00 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |
|  | 11-General Fund |  | 11-2101-002 (Cash - AP Checking) | \$37,254.00 |  |  |  |
| 3767 | 09/06/2019 Open |  | Accounts Payable | HOGAN, PEGGY | \$615.04 |  |  |
|  | Invoice | Date | Description | Amount |  |  |  |
|  | 083019 | 08/30/2019 | Senior Center Worker | \$95.04 |  |  |  |
|  | 083019A | 08/30/2019 | Senior Center Worker | \$120.00 |  |  |  |
|  | 083019B | 08/30/2019 | Senior Center Worker | \$400.00 |  |  |  |
|  | Paying Fund |  | Cash Account | Amount |  |  |  |

## Lincoln Consolidated Schools

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From Payment Date: 9/1/2019 - To Payment Date: 9/30/2019


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From Payment Date: 9/1/2019 - To Payment Date: 9/30/2019

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source Payee Name |  | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 217101980 |  | 08/15/2019 | $\begin{aligned} & \text { Kevin Davis } \\ & 01 / 14 / 19 \end{aligned}$ | rk Comp Claim\# 188915623-001 DOS: | \$5.23 |  |  |  |
|  | 217102045 |  | 08/15/2019 | Kevin Davis 01/14/19 | rk Comp Claim\# 188915623-001 DOS: | \$301.78 |  |  |  |
|  | 217102294 |  | 08/15/2019 | Lon Kaczmar DOS: 09/11/18 | Work Comp Claim\# 188846658-01 | \$362.77 |  |  |  |
|  | 217101820 |  | 08/15/2019 | Paula M Adk DOS: 05/01/1 | Work Comp Claim\# 188973566-001 | \$191.60 |  |  |  |
|  | 217101678 |  | 08/15/2019 | Paula M Adki DOS: 04/29/1 | Work Comp Claim\# 188973566-001 | \$191.60 |  |  |  |
|  | 217101541 |  | 08/15/2019 | Paula M Adki DOS: 04/26/1 | Work Comp Claim\# 188973566-001 | \$191.60 |  |  |  |
|  | 217101062 |  | 08/15/2019 | Paula M Adki DOS: 04/24/1 | Work Comp Claim\# 188973566-001 | \$207.49 |  |  |  |
|  | 217100507 |  | 08/15/2019 | Paula M Adki DOS: 04/22/1 | Work Comp Claim\# 188973566-001 | \$156.26 |  |  |  |
|  | 217100501 |  | 08/15/2019 | Paula M Adki DOS: 04/19/1 | Work Comp Claim\# 188973566-001 | \$156.26 |  |  |  |
|  | 217100466 |  | 08/15/2019 | Paula M Adki DOS: 04/17/ | Work Comp Claim\# 188973566-001 | \$156.26 |  |  |  |
|  | 217100394 |  | 08/15/2019 | Paula M Adki DOS: 04/17/ | Work Comp Claim\# 188973566-001 | \$116.46 |  |  |  |
|  | 217100360 |  | 08/15/2019 | Paula M Adki DOS: 04/15/1 | Work Comp Claim\# 188973566-001 | \$156.26 |  |  |  |
|  | 217100326 |  | 08/15/2019 | Paula M Adki DOS: 04/10/1 | Work Comp Claim\# 188973566-001 | \$156.26 |  |  |  |
|  | 217100316 |  | 08/15/2019 | Paula M Adki DOS: 04/10/1 | Work Comp Claim\# 188973566-001 | \$116.46 |  |  |  |
|  | 217100310 |  | 08/15/2019 | Paula M Adki DOS: 04/09/1 | Work Comp Claim\# 188973566-001 | \$156.26 |  |  |  |
|  | 217102439 |  | 08/15/2019 | Joyce Mamp DOS: 12/10/18 | ork Comp Claim\# 188891684-001 | \$114.60 |  |  |  |
|  | 216751120 |  | 07/19/2019 | Olympia Pan <br> 001 DOS: 02 | ulias Work Comp Claim\# 188921917/19 | \$175.93 |  |  |  |
|  | 216751104 |  | 07/19/2019 | Olympia Pan <br> 001 DOS: 02 | ulias Work Comp Claim\# 188921917/19 | \$175.93 |  |  |  |
|  | 216751046 |  | 07/19/2019 | Olympia Pan <br> 001 DOS:2/1 | ulias WorkComp Claim\# 1889219179/19 | \$351.86 |  |  |  |
|  | 216751033 |  | 07/19/2019 | Olympia Pan <br> 001 DOS: 02 | ulias Work Comp Claim\# 188921917/19 | \$175.93 |  |  |  |
|  | 216751023 |  | 07/19/2019 | Olympia Pan <br> 001 DOS: 02 | oulias Work Comp Claim\# 188921917/19 | \$175.93 |  |  |  |
|  | 216751016 |  | 07/19/2019 | Olympia Pan 001 DOS: 02 | oulias Work Comp Claim\# 188921917/19 | \$175.93 |  |  |  |
|  | 216751009 |  | 07/19/2019 | Olympia Pan <br> 001 DOS: 01 | ulias Work Comp Claim\# 188921917/19 | \$175.93 |  |  |  |
|  | 216750999 |  | 07/19/2019 | Olympia Pan <br> 001 DOS: 01 | oulias Work Comp Claim\# 188921917/19 | \$175.93 |  |  |  |
|  | 216750990 |  | 07/19/2019 | Olympia Pan <br> 001 DOS: 01 | oulias Work Comp Claim\# 188921917- $5 / 19$ | \$202.26 |  |  |  |
|  | 217112382 |  | 08/15/2019 | Olympia Pan <br> 001 DOS: 06 | ulias Work Comp Claim\# 188921917/19 | \$156.26 |  |  |  |

## Lincoln Consolidated Schools

## Payment Register

From Payment Date: 9/1/2019 - To Payment Date: 9/30/2019


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From Payment Date: 9/1/2019 - To Payment Date: 9/30/2019


## Lincoln Consolidated Schools

## Payment Register

From Payment Date: 9/1/2019 - To Payment Date: 9/30/2019

| Number | Date Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name |  | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 705 | 09/27/2019 Open |  |  | Accounts Payable | MUSICAL RESOURCES |  | \$67.97 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 288765-1 | 08/01/2019 | Summer Conf | ence MSVMA |  | \$24.99 |  |  |  |
|  | 288737-1 | 07/31/2019 | Summer Conf | ence MSVMA |  | \$42.98 |  |  |  |
|  | Paying Fund |  | Cash Accoun |  |  | Amount |  |  |  |
|  | 61 - Trust \& Agency Fund |  | 61-2101-061 (Cash - Trust \& Agency) |  |  | \$67.97 |  |  |  |
| 706 | 09/27/2019 Open | Date | Description Accounts Payable |  | ROBINSON, DWAYNE |  | \$1,125.00 |  |  |
|  | Invoice |  |  |  |  | Amount |  |  |  |
|  | 1008 | 08/30/2019 | PBIS Dances |  |  | \$1,125.00 |  |  |  |
|  | Paying Fund |  | Cash Accoun |  |  | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 | ash - Trust \& Agency |  | \$1,125.00 |  |  |  |
| 707 | 09/27/2019 Voided | Direct Deposit rejected | 09/27/2019 | Accounts Payable | HANSEN, JENNIFER, S. |  | \$75.66 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 050219 | 05/02/2019 | Ties for Men's | th Grade Uniforms |  | \$75.66 |  |  |  |
|  | Paying Fund |  | Cash Accoun |  |  | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 | ash - Trust \& Agency) |  | \$75.66 |  |  |  |
| 708 | 09/27/2019 Voided | Direct Deposit rejected | 09/27/2019 | Accounts Payable | JEWELL, BRUCE |  | \$75.76 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 061319 | 06/13/2019 | Reimburseme | - 5TH Grade Recog | n Food / Drink | \$75.76 |  |  |  |
|  | Paying Fund |  | Cash Accoun |  |  | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 | ash - Trust \& Agency |  | \$75.76 |  |  |  |
| 709 | 09/27/2019 Voided | Direct Deposit rejected Date | 09/27/2019 | Accounts Payable | MCNEAL, JULIANE |  | \$8.99 |  |  |
|  | Invoice |  | Description |  |  | Amount |  |  |  |
|  | 082718Reim | 08/27/2018 | Reimburseme | for new classroom lun | tub | \$8.99 |  |  |  |
|  | Paying Fund |  | Cash Accoun |  |  | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 | ash - Trust \& Agency |  | \$8.99 |  |  |  |
| 710 | 09/27/2019 Voided | Direct Deposit rejected | 09/27/2019 | Accounts Payable | MOFFETT, KAITLIN |  | \$8.21 |  |  |
|  | Invoice | Date | Description |  |  | Amount |  |  |  |
|  | 050218_Reimb | 05/02/2018 | Reimburse for | dditional bag tag |  | \$8.21 |  |  |  |
|  | Paying Fund |  | Cash Accoun |  |  | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 | ash - Trust \& Agency |  | \$8.21 |  |  |  |
| 711 | 09/27/2019 Voided | Direct Deposit rejected Date | 09/27/2019 | Accounts Payable | MURPHY, SIDIANNA |  | \$26.96 |  |  |
|  | Invoice |  | Description |  |  | Amount |  |  |  |
|  | 18171 | 03/22/2017 | Reissue Check 18171 - Alternative Halloween Party |  |  | \$26.96 |  |  |  |
|  | Paying Fund |  | Cash Account |  |  | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  | 61-2101-061 | ash - Trust \& Agency |  | \$26.96 |  |  |  |
| 712 | 09/27/2019 Voided | Direct Deposit rejected Date | 09/27/2019 | Accounts Payable | ROWELL, ANNE |  | \$7.44 |  |  |
|  | Invoice |  | Description |  |  | Amount |  |  |  |
|  | 082718Reim | 08/27/2018 | Classroom Cleaning Supplies |  |  | \$7.44 |  |  |  |
|  | Paying Fund |  | $\frac{\text { Cash Account }}{61-2101-061 ~(C a s h ~-~ T r u s t ~ \& ~ A g e n c y) ~}$ |  |  | Amount |  |  |  |
|  | 61-Trust \& Agency Fund |  |  |  |  | \$7.44 |  |  |  |

## Lincoln Consolidated Schools

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From Payment Date: 9/1/2019 - To Payment Date: 9/30/2019


## Lincoln Consolidated Schools

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From Payment Date: 9/1/2019 - To Payment Date: 9/30/2019

| Number Date | Status Void Reason | Reconciled/ Voided Date | Source | Payee Name |  | TransactionAmount $\quad$Reconciled <br> Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Checks | Status | Count | Transaction Amount | Reconciled Amount |  |
|  |  |  | Open | 18 | \$8,753.02 | \$0.00 |  |
|  |  |  | Reconciled | 0 | \$0.00 | \$0.00 |  |
|  |  |  | Voided | 0 | \$0.00 | \$0.00 |  |
|  |  |  | Stopped | 0 | \$0.00 | \$0.00 |  |
|  |  |  | Total | 18 | \$8,753.02 | \$0.00 |  |
|  |  | EFTs | Status | Count | Transaction Amount | Reconciled Amount |  |
|  |  |  | Open | 34 | \$15,936.19 | \$0.00 |  |
|  |  |  | Reconciled | 0 | \$0.00 | \$0.00 |  |
|  |  |  | Voided | 9 | \$1,465.93 | \$0.00 |  |
|  |  |  | Total | 43 | \$17,402.12 | \$0.00 |  |
|  |  | All | Status | Count | Transaction Amount | Reconciled Amount |  |
|  |  |  | Open | 52 | \$24,689.21 | \$0.00 |  |
|  |  |  | Reconciled | 0 | \$0.00 | \$0.00 |  |
|  |  |  | Voided | 9 | \$1,465.93 | \$0.00 |  |
|  |  |  | Stopped | 0 | \$0.00 | \$0.00 |  |
|  |  |  | Total | 61 | \$26,155.14 | \$0.00 |  |

## LINCOLN CONSOLIDATED SCHOOLS

 PERSONNEL TRANSACTIONS SUMMARYACTION ITEMS

| Name | Position/Building | Effective Date |
| :--- | :--- | :--- |
| Tasha Rogowski | Noon Supervisor/Childs Elementary | Status |
| Patricia Jackson | Noon Supervisor/Childs Elementary | $9 / 18 / 2019$ New hire |
| Amanda Lynch | Noon Supervisor/Childs Elementary | $9 / 18 / 2019$ New hire |
| Sandra Amrhein | Noon Supervisor/Childs Elementary | $9 / 18 / 2019$ New hire |
| Kenneth Wilson | Bus Aide/Transportation | $9 / 18 / 2019$ New hire |
| Nancy Sizemore | Sub Noon Supervisor/Childs/Bishop Elementar | $9 / 24 / 2019$ New hire |
| Allen Kennedy | Paraprofessional/Lincoln High School | $9 / 24 / 2019$ New hire |
| Matthew Hirsch | 5th Grade Teacher/Brick Elementary | $9 / 26 / 2019$ New hire |
| James Wilson | Noon Supervisor/Lincoln Middle School | $9 / 30 / 2019$ New hire |
| Marcus Beeman | Bus Driver/Transportation | $9 / 30 / 2019$ Additional position |
| Terrance Heiligh | Bus Driver/Transportation | $9 / 30 / 2019$ New hire |
| Demetrius Miller | Bus Driver/Transportation | $9 / 30 / 2019$ New hire |
| Shaheen Eisenstein | Paraprofessional/Lincoln Middle School | $10 / 1 / 2019$ New hire |
| Kimberly Kratzer | Assistant Building Secretary/Transportation | $10 / 7 / 2019$ New hire |
| Eric Howard | Sub Mechanic/Transportation | $10 / 7 / 2019$ New hire |
| Nicole Davis | Noon Supervisor/Brick Elementary | $10 / 7 / 2019$ New hire |

Name $\quad$ Position/Building $\quad$ eturn to Work Da $\quad$ Status $\quad$ roved/Not Approved

