

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR
MEETING
May 13, 2024
6:00 p.m.
District Boardroom-Lincoln High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Jennifer Czachorski, President
Jennifer LaBombarbe, Vice President
Allie Sparks, Secretary
Thomas Rollins, Treasurer
Matthew Bentley, Trustee

ADMINISTRATORS PRESENT

Paula Robinette, Human Resources Director
Adam Snapp, Finance Director
Karensa Smith, Assistant Superintendent Curriculum & Instruction

OTHERS PRESENT

Edgar Brown, Jim Harless, Erin Callahan, Robert Williams and Richard Roe

1.0 CALL TO ORDER

President Czachorski called the meeting to order at 6:03 pm.

2.0 ROLL CALL

Roll call showed all Board Members were present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 PRESENTATIONS

5.1 Employee of the Month

My nominee for Employee of the Month brings strong assets to her role and Brick has been incredibly fortunate to have them as one of our new 1st grade teachers.

Ms. Schnakenberg is dedicated and hardworking. She is focused on continuously learning and developing best practices. She manages routine expectations both efficiently and effectively. She has high expectations for our students and our building. She brings positivity and a lot of energy to both her classroom and the school community.

My nominee has already developed and continues to foster relationships with her students, families and the school community. She actively participates in meetings and her participation is invaluable. She is a veteran teacher who has a lot of tools in her toolbox but also has the ability to break down ideas to a more realistic approach. She understands the needs and initiates ideas to support our building efforts. She is a terrific educator and a wonderful asset. Ms. Schankenber is a true team player and a respected member of our Brick community.

Thank you for your consideration,
Cassandra Coker

5.2 Childs Presentation

Presented by Mary Aldridge

- 19 classroom teachers, Special Education 5, Ancillary 6, Paraprofessionals 11, Specials teachers 5
- Enrollment trends show only 9 fewer students than 2019-2020 school year and pre-pandemic.
- Behavioral data for 2023-24 has 12 students with a total of 21 suspensions.
- MTSS Academic
 - PLC Process
 - Guaranteed and Viable Curriculum for ALL students
 - Identify and Support Students Through Tier II and Tier III Interventions
 - Utilize Data to Extend Student Learning (common assessments)
- MTSS Affective
 - Implement Core Competencies - CASEL
 - Positive Behavior Interventions and Support
 - Identify Students for Tier II and Tier III Interventions
 - Each Student Develops an Educational Development Plan (EDP)

5.3 Student Services Presentation

Presented by Robert Williams

Least Restrictive Environment (LRE)

- LCS will need to shift in how we provide support for our students in the GE setting
 - SE is a service NOT a place
- Providing LRE
 - LRE is not a fixed location, but is on a continuum and is determined child by child, IEP by IEP
 - LRE could change from subject to subject
 - LRE for non-academic, academic
 - Extra-curricular activities must be considered
 - LRE this year is not necessarily LRE next year

Data driven decisions:

- In order to make data driven decisions, we have to be able to collect it by including students in their same aged GE environment.

LCS high Needs Resource Rooms

- 2 rooms at Model (total 32 students)
- 2 rooms at Childs (total 14 students)
- 1 room at Bishop K-5 (10 students)
- 1 room at Brick K-5 (11 students)
- 2 rooms at the MS split by ability level (9 and 10 students = 19 total)
- 3 rooms at the HS split by ability level (6, 10, 10 students= 26 total)

Aligning High Need Resource Rooms District wide

- K-2 High Needs RR at Child's
 - Developed a procedure for inclusion of SE students into GE classes
 - Includes a rationale for a student's participation in the GE classroom based on the student's readiness skills (sitting, attending to task, academic or social-based learning goals, willingness to learn)
 - This process will inform and provide effective communication between SE and GE teachers regarding student needs, goals, and supports

High School

- Personal Curriculum for those in GE w/RR support receiving a diploma
- Alternative Curriculum for our HNRR: Adult Daily Living skills, Employability skills, and Community Based skills (ULS: Unique Learning Systems)
- WISD Young Adult programs for those in HNRR receiving a certificate of completion

6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

6.1 Superintendent's Report

- Happy Birthday to Trustee Sparks!!
- Special thanks to Sonia from M-Live for all the positive stories about Lincoln.

- Some Toyota engineers volunteered at the Elementary level for recess.
- Brick's NISE Certificate Celebration is Tuesday, May 21st at 2:00pm

6.2 Technology Report

- The Technology Department has been diligently preparing for state testing. This involves not only ensuring our curriculum is aligned and our students are ready, but also maintaining the technological infrastructure. We've been fixing devices to ensure every student has the necessary tools for their education. I am especially proud of the team because sometimes these requests can exceed 20 devices in a single day. Additionally, we've been committed to keeping our 911 systems updated and modernized to ensure the safety and well-being of our school community.
- Looking forward, we are awaiting E-Rate approval for our fiber project, which will significantly enhance our connectivity. We also plan to switch our phone systems from copper to fiber, providing more reliable and efficient communication. Furthermore, we aim to increase our security camera coverage to ensure a safer environment for our students and staff. This is just a quick look into the multiple infrastructure projects we are engaging in to strengthen our district and prepare for the needs of the future.

6.3 Curriculum & Instruction Report

- The district MICIP team is preparing for our Cognia Accreditation Review next year. MICIP members have attended training and a small team will be meeting with our Lead Evaluator in the coming weeks to plan the visit.
- The mentors and mentees have been given a survey to assess the Induction Program. We will review the data for modifications for next year.
- The M STEP window closes this Friday. I have been sending the building principals screenshots of their participation rate. Most schools are at/close to the 95% participation compliance.
- The NWEA window closes May 22nd. Discussions are being held around the HS administering the NWEA assessment in the fall for grades 9 and 10 as a benchmark assessment is not currently in place.
- The transportation deadline for summer school was last week. Currently, we have approximately 160 elementary students, 55 middle schoolers, and 131 high school students registered. These numbers will change as grades come out.
- We are excited that the Book Mobile will be going into neighborhoods again this year. We have modified our locations and times due to feedback that we received last year. Exact dates and locations will be posted soon.
- Curriculum leaders and administrators will be analyzing our professional learning surveys this week to begin finalizing plans for the 24-25 school year.
- We are beginning year end reports for our state and federal programs
- Planning for the use of our Title and 31a funds for the 24-25 school year has begun and are based on various pieces of data.

6.4 Human Resources Report

- It has been a busy May for interviewing for our open administrative positions! So far, we've held 29 screening interviews, 14 first round interviews with 7 more scheduled for tomorrow, and 4 second round interviews.
- Due to new changes in the law, all of our administrators have been scheduled to attend training for the evaluation tool they will be using in the fall for staff. They will also receive training on the tool that will be used to evaluate them.
- I am working with Adam Snapp to have staffing updates completed this week so that he can have the information he needs to complete the upcoming budget. Our secondary team has been working with someone who is an expert in scheduling and she is helping them to make decisions that ensure we're right sized in terms of sections. She's already worked with Lori at the MS, is working with the HS principal sometime this week, and will be working with me over the summer to ensure that all of us have a good understanding of how scheduling can be best utilized.
- We have a big change coming to the HR office in terms of how people can apply for jobs. We have been using Frontline/Applitrak for as long as I can remember for people to apply for jobs.

They often find the link via the WISD's consortium information. We will be moving to Red Rover for this beginning in June.

- We have reposted the HR Administrative Assistant's position and had several applicants. We will be interviewing for that position soon in order to get them up and running for when everyone comes back in the fall. Lori has done a stellar job taking up the slack for both positions and training me, but we need the extra pair of hands before new staff come on board.

6.5 Finance Report

- 6.5.1 April Enrollment Report
Board report included in Board packet.
- 6.5.2 April Food Service Report
Board report included in Board packet.

7.0 BOARD REPORTS/CORRESPONDENCE

7.1 Board Executive Committee

The next Executive Committee meeting will in on June 3, 2024, at 5:30pm in the Pittman Room.

7.2 Board Performance Committee Report

The next Performance Committee meeting will in on June 24, 2024, at 4:30pm in the Pittman Room.

7.3 Board Planning Committee Report

The next Planning Committee meeting will in on June 10, 2024, at 4:30pm in the Pittman Room.

7.4 Board Finance Committee Report

The next Finance Committee meeting will in on June 3, 2024, at 4:00pm in the Pittman Room.

7.5 Board Reports

- WASB Legislative Breakfast will be held on May 20, 2024, at 7:30am at the WISD TLC Building.
- Superintendent Evaluation training is mandatory for all Board Trustees and will be offered on Thursday, June 20th from 6-9pm in person at High Point.

8.0 PUBLIC COMMENT

8.1 Response to Prior Public Comment

- No Prior Public Comment

8.2 Public Comment

Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting.
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period.
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment.
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too

lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

- No Public Comment

9.0 CONSENT AGENDA

9.1 Minutes of Previous Meeting

9.1.1 Regular Meeting April 22, 2024

Enclosed are the minutes of the April 22, 2024, Regular Meeting as presented.

9.2 April 2024 Finance Report

Enclosed are the April 2024 Financial Reports. The Superintendent recommends approval as presented.

9.3 April 2024 Check Register

Enclosed is the April 1-30, 2024, check register in the amount of \$2,205,740.75. The Superintendent recommends approval as presented.

9.4 April 2024 Trust and Agency

Enclosed is the April 2024, Trust & Agency Report. The Superintendent recommends approval as presented.

9.5 Personnel Transactions

ACTION ITEMS					
Name	Position/Building	Date of Hire	Effective Date	Status	Major/Step
Diane Colwell	Teacher/Lincoln Middle School	8/28/1998	4/24/2024	Retirement	
Michelle Johnson	Bus Driver/Transportation	10/16/2022	4/24/2024	Resignation	
Robert Dunigan	Bus Driver/Transportation	1/28/2019	4/29/2024	Deceased	
Shannon Brown	Bus Driver/Transportation	5/1/2024		New Hire	
Catherine Tabor	Clerk/LAB		4/25/2024	Transfer	Step 2 LEAO
Samanth Kiraz	Noon Supervisor/Childs Elementary	10/8/2023	5/2/2023	Termination	
Laura Maurer	Principal/Childs Elementary	7/1/2024		New Hire	Step 1 LAA
Jennifer Shier	Noon Supervisor/Bishop Elementary	9/19/2021	5/8/2024	Resignation	
Name	Position/Building	Start Leave Date	Return to Work Date	Status	Approved/Not Approved
Charlotte Allum	Paraprofessional/Childs Elementary	4/22/2024	INTERMITTENT	FMLA	
Nancy Kopytko	Teacher/Lincoln Middle School	5/14/2024	8/19/2024	FMLA	
Sharon Scott	Administrative Assistant/Curriculum	5/6/2024	5/20/2024		

It was moved by LaBombarbe and seconded by Rollins that we accept the Consent Agenda as presented.

Ayes: 5
 Nays: 0
 Motion carried 5-0

10.0 NEW BUSINESS

10.1 CTE Equipment 61c1 Grant

Please see the attached documentation. The items attached have been selected and approved by the CTE program advisory committee at our spring meeting (minutes attached). The items are complimentary equipment with SME Prime batch of equipment and furniture for the space at the HS. Items from Haskell (link at end) and Smith System (attached doc) are being purchased through OMNIA. It is the understanding that items from IST will need to go out to bid. All items are being funded through the 61c1 grant applied for via the WISD for our new CTE program. This was presented for information only; Board action will be requested at a subsequent meeting.

10.2 Pediatric Therapy Associates, LLC Contract

Lincoln Consolidated Schools has partnered with Pediatric Therapy Associates since 2000 to provide additional ancillary support staff. Pam Curtis, the owner of Pediatric Therapy Associates provides staffing solutions across Washtenaw County at competitive rates.

Ancillary support staff are speech language providers, occupational therapists, and physical therapist. These roles are required for the implementation of special education services across the district. These services provide much of our Medicaid revenue. As such, they are funded through Act 18 special education funds and not IDEA. Please read the information in the Board packet. This was presented for information only at this time; Board action will be requested at a subsequent meeting.

10.3 Handheld Personal Communication Devices

Replace, modernize, and provide each employee of the district with a uniform handheld personal communication device, that allows; employees to communicate privately within their own building; building to building communication; all employees to communicate with transportation; and for the district to support an emergency broadcast system where all employees can get up to date accurate information in the event of an emergency.

District Capital Investment from carry over of the 22/23 school year & from the 23/24 31 aa funding \$231,047.34. This was presented for information only at this time; Board action will be requested at a subsequent meeting.

10.4 Push-to-Talk Cellular Mobile Radio Transportation

To replace, modernize, and provide clear two-way communication devices from dispatch to the drivers in the field, and/or from buildings to the drivers utilizing push-to-talk cellular mobile radios with a national unlimited plan. This will allow the transportation department to utilize cellular towers instead of repeaters with limited range and clarity.

District Capital Investment from carry over of the 22/23 school year 31 aa funding \$24,778.60. This was presented for information only at this time; Board action will be requested at a subsequent meeting.

10.5 Internal & External Security Cameras

Additional Internal/External security cameras placed throughout the district to increase coverage, clarity of images and infrastructure to support AI technology for early warning of threat protection.

District Capital Investment from 23/24 school year 31aa funding \$208,789.82 (Bishop \$38,939, Childs \$27,939.81, LMS \$34,152.27, Model \$40,060.98 and LHS \$67,697.04) This was presented for information only at this time; Board action will be requested at a subsequent meeting.

10.6 Public Announcement Systems

Update public announcement systems in each school. To replace, modernize, and make all public announcement systems uniform throughout the district.

District Capital Investment from carry over 22/23 school year 31aa funding \$59,460.25. This was presented for information only at this time; Board action will be requested at a subsequent meeting.

10.7 Tenure and Continuing Probation Recommendations

The building administrators have recommended the following probationary teachers to be continued for the 2024-2025 school year. There are thirteen teachers being recommended for tenure. This was presented for information only at this time; Board action will be requested at a subsequent meeting.

- 10.8 Sinking Fund
At the request of the Executive Committee the proposed Sinking Fund was added to the agenda for discussion.

11.0 OLD BUSINESS

- 11.1 Chartwells Yearly Renewal
This will be year 3 of the contract (2nd renewal year) with Chartwell. 22/23 first year of contract, 23/24 1st renewal, 24/25 2nd renewal. Board action is requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the 2nd year renewal of the 2022-23 Chartwell Contract as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

- 11.2 WISD 2024-25 Budget
Included in the Board packet is the 2024-2025 Budget/Election timeline, the General Education Original Budget, the Special Education Original Budget, the WISD Budget Resolution for board adoption, and the PowerPoint presentation that was presented at the Washtenaw Association of School Boards Board of Directors Budget Review Meeting on April 9, 2024.

May 31, 2024, is the deadline for local district response to the WISD General Fund budget. The local district Boards of Education must consider a resolution of support for or disapproval of the proposed general fund budget by May 31st of each year and may indicate specific recommendations for changes by May 31, 2024. Board action is requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the WISD Budget Resolution indicating support for the proposed 2024-2025 budgets as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

- 11.3 WISD Special Education Millage Renewal
Attached is a resolution in support of the WISD Special Education Millage Renewal. The School District has received information from the Board of the ISD detailing the ISD's anticipated request for an election to consider a special education millage renewal ballot question; and this Board desires to express its support for the ISD's proposed special education millage renewal question. Please read the attached resolution in full. Board action is requested.

It was moved by LaBombarbe and seconded by Sparks that we vote to support the WISD Special Education Millage Renewal request for an election to consider a special education millage renewal ballot.

Ayes: 5
Nays: 0
Motion carried 5-0

- 11.4 Threat Assessment and Suicide Intervention Policy
Miller Johnson policy 6002-Threat Assessment and Suicide Intervention Policy is included in your Board packet. Board action is requested.

It was moved by LaBombarbe and seconded by Sparks that we approve the Threat Assessment and Suicide Intervention Board Policy as presented.

Ayes: 5
Nays: 0
Motion carried 5-0

12.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Sparks that we adjourn the meeting at 8:10 p.m.

Ayes: 5

Nays: 0

Motion carried 5-0

President Czachorski declared the meeting adjourned.