

**LINCOLN CONSOLIDATED SCHOOLS**  
**Ypsilanti, Michigan**  
**BOARD OF EDUCATION / REGULAR**  
**MEETING**  
**August 12, 2024**  
**6:00 p.m.**  
**District Boardroom-Lincoln High School**

**OFFICIAL MINUTES**

**BOARD MEMBERS PRESENT**

Jennifer LaBombarbe, Vice President  
Thomas Rollins, Treasurer  
Matthew Bentley, Trustee  
Jason Moore, Trustee  
Lauren Smith, Trustee

**ADMINISTRATORS PRESENT**

Paula Robinette, Human Resources Director  
Adam Snapp, Finance Director  
Karensa Smith, Assistant Superintendent Curriculum & Instruction

**OTHERS PRESENT**

Edgar Brown, James Harless, Chad Richert, Jason Fredenburg, Lori Richert and Dan Makarewich

**1.0 CALL TO ORDER**

Vice President LaBombarbe called the meeting to order at 6:03 pm.

**2.0 ROLL CALL**

Roll call showed all Board Members were present with the exception of Czachorski and Sparks.

**3.0 ESTABLISHMENT OF QUORUM**

A quorum was established.

**4.0 PLEDGE TO FLAG**

The Pledge of Allegiance was recited by Board and audience members.

**5.0 PRESENTATIONS**

- 5.1 Regional Teacher of the Year Presentation-Lori Richert  
Lori Richert, Childs 2<sup>nd</sup> grade teacher and Regional Teacher of the Year, presenting on her experiences and obligations since receiving this prestigious award.
- 5.2 Transportation Presentation  
Presented by Jason Fredenburg
- Started the school year with 91% of students routed
  - Completed 2 bus evacuations this year.
  - Conducted 472 fieldtrips and spending on charter buses in considerably lower than the past few years.
  - Looking at purchasing a car lift for the garage to work on school vans.
  - Purchased needed service truck.
  - Route pick for the 24/25 school year has been more efficient and organized.
  - Updated radios with safety grant.
  - Working together with the maintenance department to service district trucks and equipment.
  - Bus behavior has been challenging especially at the Middle School level.

## **6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**

### 6.1 Superintendent's Report

- Three new Toyota vans are in the process of being delivered to the District. Driving Possibilities has also granted \$75,000 toward fees to transfer students.
- Preparing for a community forum to inform and educate the community on the need to include the Lincoln Sinking Fund on the November ballot.
- Staff return on August 20<sup>th</sup>.
- We will have a District Stem Coordinator funded by the Driving Possibilities grant at the start of the year.

### 6.2 Human Resources Report

- Very happy to have Laura Davidson in our office as a sub for our open HR Administrative Assistant position.
- Working hard at getting candidates in for second interviews as soon as possible.
- We have several open positions right now. Special education teachers continue to be one of the most difficult to fill. ECSE (Early Childhood Special Education in particular).
- We have two grant funded positions that we are working to fill quickly as well. The STEM Coordinator position is open and has had a few candidates. This is a position that will be paid through a grant from Driving Possibilities. We also have a Student Support and Engagement Coordinator posted for the HS. This will be funded through an at-risk grant. Currently, it is a temporary position as we work through the process of finding a HS Principal. It is intended as a position to support our students both behaviorally and academically.
- Day one of NTO was today and it was so nice to see the many new faces who will be working with our students. New for us this year was inviting our LEAO support staff. They were able to learn about the history of our district, got training in RP, and our technology team was on hand to get them signed into their accounts and pick up their devices.
- We have 50 people signed up for a virtual CPR training that will take place on Monday, August 19th. This is optional PD and it allows buildings to ensure that their Crisis Teams are compliant with the law.

## **7.0 BOARD REPORTS/CORRESPONDENCE**

### 7.1 Board Executive Committee

The Executive Committee will meet next on August 19<sup>th</sup> at 3:00pm in the Pittman Room.

### 7.2 Board Performance Committee Report

The Performance Committee will meet next on September 23<sup>rd</sup> at 4:30pm in the Pittman Room.

### 7.3 Board Planning Committee Report

The Planning Committee will meet next on September 24<sup>th</sup> at 4:30pm in the Pittman Room.

### 7.4 Board Finance Committee Report

The Finance Committee will meet next on September 16<sup>th</sup> at 4:00pm in the Pittman Room.

### 7.5 Board Reports

- Splitterpalooza-Lincoln Back to School event on August 15<sup>th</sup> from 4:30-6:30pm.
- Vice President LaBombarbe thanked Phil Bongiorno, Maintenance and Facilities Director and commented on the pristine and appealing condition of campus.

## **8.0 PUBLIC COMMENT**

### 8.1 Response to Prior Public Comment

- No Prior Public Comment

### 8.2 Public Comment

Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting.
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period.
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment.
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action

- No Public Comment

**9.0 CONSENT AGENDA**

9.1 Minutes of Previous Meeting

9.1.1 Regular Meeting July 22, 2024

Enclosed are the minutes of the July 22, 2024, Regular Meeting as presented.

9.2 Personnel Transactions

<b>ACTION ITEMS</b>					
<b>Name</b>	<b>Position/Building</b>	<b>Date of Hire</b>	<b>Effective Date</b>	<b>Status</b>	<b>Major/Step</b>
Deborah Chambers	Noon Supervisor/Bishop Elementary	10/26/2020	6/6/2024	Resignation	
Callie Krawcke	Teacher/Childs Elementary	8/12/2024		New Hire	BA step 3
Ryland Trahan	Teacher/Childs Elementary	8/12/2024		New Hire	BA step 14
Olivia Elswick	Teacher/Brick Elementary	8/6/2023	7/18/2024	Resignation	
Donald Goven	Retiree Help/Lincoln High School		7/24/2024	Resignation	
Yesenia McCoy	Paraprofessional/Model Elementary	8/12/2024		New Hire	LEAO Step 1
Sarah Arnold	Paraprofessional/Model Elementary	8/12/2024		New Hire	LEAO Step 1
Roderick James	Paraprofessional/Lincoln High School	8/12/2024		New Hire	LEAO Step 1
William McCombie	Bus Driver/Transportation	7/26/2024		Re-Hire	
Karen Flores	Bus Driver/Transportation	7/29/2024		New Hire	
Geraldine Buford	Bus Aide/Transportation	9/19/2017	7/27/2024	Retirement	
Natasha Malmquist	Teacher/Model Early Childhood	8/27/2019	7/29/2024	Resignation	
LaTina Noland	Noon Supervisor/Childs Elementary	8/26/2024		New Hire	

Sarah Vollmer	Teacher/Bishop Elementary	8/12/2024		New Hire	MA Step 3
Jessica Smith	Teacher/Lincoln Middle School	9/9/2018	8/15/2024	Resignation	
Name	Position/Building	Start Leave Date	Return to Work Date	Status	Approved/Not Approved
Desiree Seng	Teacher/Lincoln High School	8/20/2024	9/30/2024	FMLA	
Kaitly Rosales	Teacher/Bishop Elementary	8/20/2024	11/4/2024	FMLA	
Margaret Convery	Teacher/Lincoln Middle School	8/20/2024	10/10/2024	FMLA	
Lori Price	Secretary/Athletic Department	8/1/2024	9/2/2024	FMLA	
Myra Hamilton	Secretary/Lincoln High School	8/19/2024	11/4/2024	FMLA	

It was moved by Bentley and seconded by Moore that we accept the Consent Agenda as presented.

Ayes: 5  
 Nays: 0  
 Motion carried 5-0

**10.0 NEW BUSINESS**

**10.1 AD Consulting Sentinel Technology**

Request to purchase consulting services from Sentinel technology on modernizing our cloud and local account and device management infrastructure in the Windows ecosystem.

As we continue to expand into the use of mobile devices in the District we need a more modern and robust infrastructure for managing the devices, pushing policies, and managing accounts. To do this we need a partner with expertise in this area. Sentinel Technologies is a close partner with the district and has worked with us on network projects every year.

Our plan is to completely update and redo the account management infrastructure. This will allow us to change the way we manage our windows mobile devices and give us greater visibility and flexibility when it comes to managing the fleet.

We estimate 6-8 weeks for completion and training of our team and a rolling implementation to be completed by the start of the 2025-2026 school year.

Link to proposal - total of \$37,500. This was presented for information only; Board action will be requested at a subsequent meeting.

**10.2 Chromebook Carts Middle School**

Request to purchase device charging and storage infrastructure for the Middle School. These containers differ from traditional carts in that they are modular and can be arranged in different setups to fit a classroom’s needs.

As we continue to expand into the use of mobile devices in the district we need infrastructure to hold and store devices while also providing a dedicated method for charging. In addition, this will provide dedicated spaces for students to keep their devices when not in use. Through the 2023-2024 school year we leveraged existing and traditional laptop carts in the 6th grade wing to see how this could impact on students and how they use their devices. We found a significant drop in 6th grade students breaking their devices because there was dedicated storage and higher device availability due to dedicated charging stations. The one big negative was the bulky size of the carts.

We want to continue providing this infrastructure for the rest of the building as well as providing a solution that is modular, not taking up a lot of floor space.

The proposal here would provide these new modular carts for every classroom in the Middle School, the

assembly of the devices (allowing the technology team to continue start of year tasks), and disposal of refuse from the project.

Link to proposal - total of \$96,088.20

It was moved by Bentley and seconded by Rollins that we approve the purchase of the Middle School Chromebook Carts as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

Note: Vice President LaBombarbe asked that it be added to the minute that the Board has requested there be two reads on agenda items however, allowing a motion on this item due to the timing of a new school year, not wanting the students to start behind and a new principal.

#### 10.3 InformedK12 Contract

Renewal of Informedk12. The District has been using this for several years. It is the paperless software used for enrollment, HR, business office, transportation, curriculum, athletics, and building level. Our current agreement ends on 9/1/2024. The cost of the renewal is \$28,877 and does not have an increase from the 23/24 cost. This was presented for information only; Board action will be requested at a subsequent meeting.

#### 10.4 MASB 2024 Delegate Assembly

MASB's 2024 Delegate Assembly will begin **Thursday, October 24 at 7 p.m.** at the Lansing Center in Lansing. Delegates selected by boards of education across the state will decide MASB's positions on a wide variety of issues affecting education.

All delegates and alternates must be school board members. Only delegates and alternates named by your board may offer motions and vote on issues. However, all school board members may speak on the issues and participate in the debate. Your 2024-2025 MASB dues must be paid in order for a district to participate in the Delegate Assembly.

All delegates must be certified and submitted by Friday, October 4th. This was presented for information only; Board action will be requested at a subsequent meeting.

#### 10.5 Elevatek12

ElevateK12 is a company that provides virtual certified teachers to address staffing needs. Currently, we have been unable to hire a Spanish teacher for our high school classes. ElevateK12 will provide a certified Spanish teacher who is able to interact with students in a classroom. Some of the benefits of this proposal include the following:

- High-quality LIVE Tier 1 Teaching – US certified Teacher of Record (including substitutes for our live teacher)
- Full-service live class delivery management
- School level classroom set up and day to day management of live online teaching classes
- Quality control of all live classes by our academic experts
- Training and management of your para-professional
- All support for grading, pacing, school meetings and more
- State aligned lessons written by our curriculum experts
- 24x7 live customer service and support for para-professional or building substitute
- High-quality LIVE Tier 1 Teaching - Assigned as Teacher of Record
- One Elevate K-12 Operations Manager dedicated per school for implementation and support
- Dedicated Academic Coach who guides and quality audits Elevate K-12's live Teacher for the school
- ElevateK12 provides hi-end speakers, a powerful classroom microphone, and a hi-end camera
- Elevate K-12 including the service they provide, benefits of the company and terms of service.

This will be an ongoing as needed contract. To be used in a high-need demand for our students in areas where hiring a staff member has not be possible. Board approval will allow the Human Resources Director

the ability to use ElevateK12 as needed. The contract will be in the Board packet for the August 26, 2024 meeting. This was presented for information only; Board action will be requested at a subsequent meeting.

## **11.0 OLD BUSINESS**

### **11.1 CIPA Compliance**

We are required to confirm the district's compliance with CIPA (Children Internet Protection Act) at a public meeting on an annual basis. Supporting documentation is enclosed in your packets. Board action was requested.

It was moved by Bentley and seconded by Moore that we approve the CIPA (Children Internet Protection Act) on an annual basis as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

### **11.2 Miller Johnson Policy Update**

Miller Johnson yearly policy update is attached in your Board packet. Board action was requested.

It was moved by Bentley and seconded by Moore that we approve Miller Johnson Policy Update as presented.

## **12.0 CLOSED SESSION**

### **12.1 Superintendent Informal Evaluation**

It will be necessary to enter closed session to discuss the Superintendent Informal Evaluation, to return to open session.

A roll call vote was necessary.

Pursuant to Sections 8(a) of the Open Meetings Act, it was moved by Bentley and seconded by Moore that we enter closed session to discuss the Superintendent Informal Evaluation, to return to open session.

Ayes: 5 LaBombarbe, Smith, Bentley, Rollins and Moore

Nays: 0

Motion carried 5-0

## **13.0 ADJOURNMENT**

It was moved by Bentley and seconded by Moore that we adjourn the meeting at 7:15 p.m.

Ayes: 5

Nays: 0

Motion carried 5-0

Vice President LaBombarbe declared the meeting adjourned.