

# Lincoln Consolidated Schools

**BOARD OF EDUCATION**

**REGULAR MEETING**

**August 26, 2024**

**Electronic Packet**

**LINCOLN CONSOLIDATED SCHOOLS  
Ypsilanti, Michigan**

**BOARD OF EDUCATION MEETING**

**August 26, 2024**

**6:00 p.m.**

**Boardroom-Lincoln High School**

**CONSENT AGENDA**

**1.0 CALL TO ORDER**

**2.0 ROLL CALL**

**3.0 ESTABLISHMENT OF QUORUM**

**4.0 PLEDGE TO FLAG**

**5.0 PRESENTATIONS**

- 5.1 Employee of the Month
- 5.2 Technology Presentation
- 5.3 Professional Learning Presentation

**6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**

- 6.1 Superintendent's Report
  - 6.1.1 Washtenaw Intermediate School District Special Education Millage
- 6.2 Curriculum & Instruction Report
- 6.3 Finance Report

**7.0 BOARD REPORTS/CORRESPONDENCE**

- 7.1 Board Executive Committee
- 7.2 Board Performance Committee Report
- 7.3 Board Planning Committee Report
- 7.4 Board Finance Committee Report
- 7.5 Board Reports

**8.0 PUBLIC COMMENT**

- 8.1 Response to Prior Public Comment
- 8.2 Public Comment

**9.0 CONSENT AGENDA**

- 9.1 Minutes of Previous Meeting

- 9.1.1 Regular Meeting August 12, 2024
- 9.1.2 Closed Session August 12, 2024

- 9.2 July 2024 Finance Report
- 9.3 July 2024 Check Register
- 9.4 July 2024 Trust and Agency
- 9.5 Personnel Transactions

**10.0 NEW BUSINESS**

- 10.1 Chromebook Purchase

**11.0 OLD BUSINESS**

- 11.1 AD Consulting Sentinel Technology
- 11.2 InformedK12 Contract
- 11.3 MASB 2024 Delegate Assembly
- 11.4 Elevatek12

**12.0 ADJOURNMENT**

**TO:** Board of Education

**FROM:** Robert Jansen, Superintendent

**DATE:** August 21, 2024

**SUBJECT:** Board of Education Meeting  
August 26, 2024  
6:00 p.m.

**AGENDA/EXPLANATORY NOTES**  
**CONSENT AGENDA**

**1.0 CALL TO ORDER**

**2.0 ROLL CALL**

**3.0 ESTABLISHMENT OF QUORUM**

**4.0 PLEDGE TO FLAG**

**5.0 PRESENTATIONS**

- 5.1 Employee of the Month
- 5.2 Technology Presentation  
Presented by Solomon Zheng
- 5.3 Professional Learning Presentation  
Presented by Karensa Smith

**6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE**

- 6.1 Superintendent's Report
  - 6.1.1 Washtenaw Intermediate School District Special Education Millage
- 6.2 Curriculum & Instruction Report
- 6.3 Finance Report

**7.0 BOARD REPORTS/CORRESPONDENCE**

- 7.1 Board Executive Committee
- 7.2 Board Performance Committee Report
- 7.3 Board Planning Committee Report
- 7.4 Board Finance Committee Report
- 7.5 Board Reports

**8.0 PUBLIC COMMENT**

- 8.1 Response to Prior Public Comment
  - No Prior Public Comment 4

8.2 Public Comment  
 Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting.
2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period.
3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment.
4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action

9.0 CONSENT AGENDA

9.1 Minutes of Previous Meeting

9.1.1 Regular Meeting August 12, 2024

9.1.2 Closed Session August 12, 2024

Enclosed are the minutes of the August 12, 2024, Regular Meeting and Closed Session.

9.2 July 2024 Finance Report

Enclosed are the July 2024 Financial Reports. The Superintendent recommends approval as presented.

9.3 July 2024 Check Register

Enclosed is the July 1-31, 2024, check register in the amount of \$2,464,955.47. The Superintendent recommends approval as presented.

9.4 July 2024 Trust and Agency

Enclosed is the July 2024, Trust & Agency Report. The Superintendent recommends approval as presented.

9.5 Personnel Transactions

<b>ACTION ITEMS</b>					
<b>Name</b>	<b>Position/Building</b>	<b>Date of Hire</b>	<b>Effective Date</b>	<b>Status</b>	<b>Major/Step</b>
Lucy Gerry (Carrington)	Teacher/Lincoln High/Middle School	8/12/2024		New Hire	BA Step 4
Jeff Nowak	Teacher/Lincoln High School	8/19/2024		Re-hire	
Alyssa Goff	GSRP Associate Teacher/Model Elementary	8/12/2024		New Hire	LEAO Step 1
Krystl Tittyung	GSRP Associate Teacher/Model Elementary	9/4/2022	8/19/2024	Transfer	From Bishop to Model
Stephen Adams	Bus Driver/Transportation	8/19/2024		New Hire	

Rhalonda Johnson	Bus Aide/Transportation	8/19/2024		New Hire	
Kiera Harris	Bus Aide/Transportation	8/19/2024		New Hire	
Emily Levickas	Teacher/Lincoln High School	8/19/2024		New Hire	MA Step 4
Tina Price	Paraprofessional/Lincoln Middle School	8/20/2024		New Hire	LEAO Step 1
Kit Moran	Interim HS Principal/Lincoln High School	8/20/2024		Retiree	
Andrew Duncan	Teacher/Lincoln High School		8/20/2024	Resignation	
Dominique Redic	Bus Driver/Transportation	1/25/2024	8/9/2024	Resignation	
John Todaro	Teacher/Lincoln Middle School	8/21/2023	8/10/2024	Transfer	from HS to spec ed @ MS
Charles Boswell	Art Teacher/Brick Elementary School	8/8/2022	8/10/2024	Transfer	from HS to Brick
Lottie Larkins	Counselor/Lincoln Middle School	8/15/2023	8/10/2024	Transfer	
Jacquelyn King	Teacher/Model ECC	10/30/2011	8/19/2024	Transfer	From Para to GSRP Teach
Angie Cyrbok	ECSE Service Provider/Model ECC		8/19/2024	Transfer	
Andrew Dillon	Student Engagement Coordinator/Lincoln High School		8/19/2024	Transfer	
Gavin Kotlarczyk	Intern/Facilities	10/4/2023	5/16/2024	Internship Completed	
Amanda Avery	Noon Supervisor	9/23/23	8/1/2024	Resignation	
James Anthony	Bus Driver/Transportation	09/27/2023	8/19/2024	Resignation	
Lamae Satarino	Teacher Consultant/Lincoln Middle School	8/27/2004	8/9/2024	Resignation	
Dominique Redic	Bus Driver/Transportation	1/25/2024	8/9/2024	Resignation	
Name	Position/Building	Start Leave Date	Return to Work Date	Status	Approved/Not Approved
Myra Hamilton	Secretary Lincoln High School	8/19/2024	11/4/2024	FMLA	

**RECOMMENDED MOTION: I move that we accept the Consent Agenda as presented.**

## 10.0 NEW BUSINESS

- 10.1 Chromebook Purchase  
 Please see attached quote. Solomon will be at Monday's meeting for questions.

## 11.0 OLD BUSINESS

- 11.1 AD Consulting Sentinel Technology  
 Request to purchase consulting services from Sentinel technology on modernizing our cloud and local account and device management infrastructure in the Windows ecosystem.

As we continue to expand into the use of mobile devices in the District we need a more modern and robust infrastructure for managing the devices, pushing policies, and managing accounts. To do this we need a partner with expertise in this area. Sentinel Technologies is a close partner with the district and has worked with us on network projects every year.

Our plan is to completely update and redo the account management infrastructure. This will allow us to change the way we manage our windows mobile devices and give us greater visibility and flexibility when it comes to managing the fleet.

We estimate 6-8 weeks for completion and training of our team and a rolling implementation to be completed by the start of the 2025-2026 school year.

Link to proposal - total of \$37,500. Board action is requested.

**RECOMMENDED MOTION: I move that we approve the purchase of AD Consulting Sentinel Technology as presented.**

11.2 InformedK12 Contract

Renewal of Informedk12. The District has been using this for several years. It is the paperless software used for enrollment, HR, business office, transportation, curriculum, athletics, and building level. Our current agreement ends on 9/1/2024. The cost of the renewal is \$28,877 and does not have an increase from the 23/24 cost. Board action is requested.

**RECOMMENDED MOTION: I move that we approve the InformedK12 contract for one year to expire September 1, 2025, as presented.**

11.3 MASB 2024 Delegate Assembly

MASB's 2024 Delegate Assembly will begin **Thursday, October 24 at 7 p.m.** at the Lansing Center in Lansing. Delegates selected by boards of education across the state will decide MASB's positions on a wide variety of issues affecting education.

All delegates and alternates must be school board members. Only delegates and alternates named by your board may offer motions and vote on issues. However, all school board members may speak on the issues and participate in the debate. Your 2024-2025 MASB dues must be paid in order for a district to participate in the Delegate Assembly.

All delegates must be certified and submitted by Friday, October 4th. Board action is requested.

**RECOMMENDED MOTION: I move that we appoint Jennifer LaBombarbe, Lauren Smith and \_\_\_\_\_ to represent Lincoln Consolidated Schools at the Michigan Association of School Boards (MASB) 2023 Delegate Assembly, November 9, 2023. \_\_\_\_\_ will serve as an alternate.**

11.4 ElevateK12

ElevateK12 is a company that provides virtual certified teachers to address staffing needs. Currently, we have been unable to hire a Spanish teacher for our high school classes. ElevateK12 will provide a certified Spanish teacher who is able to interact with students in a classroom. Some of the benefits of this proposal include the following:

- High-quality LIVE Tier 1 Teaching – US certified Teacher of Record (including substitutes for our live teacher)
- Full-service live class delivery management
- School level classroom set up and day to day management of live online teaching classes
- Quality control of all live classes by our academic experts
- Training and management of your para-professional
- All support for grading, pacing, school meetings and more
- State aligned lessons written by our curriculum experts
- 24x7 live customer service and support for para-professional or building substitute
- High-quality LIVE Tier 1 Teaching - Assigned as Teacher of Record
- One Elevate K-12 Operations Manager dedicated per school for implementation and support
- Dedicated Academic Coach who guides and quality audits Elevate K-12's live Teacher for the school
- ElevateK12 provides hi-end speakers, a powerful classroom microphone, and a hi-end camera
- Elevate K-12 including the service they provide, benefits of the company and terms of service.

This will be an ongoing as needed contract. To be used in a high-need demand for our students in areas where hiring a staff member has not be possible. Board approval will allow the Human Resources Director the ability to use ElevateK12 as needed. The contract will be in the Board packet for the August 26, 2024 meeting. Board action is requested.

**RECOMMENDED MOTION: I move that we approve the ElevateK12**

## 12.0 ADJOURNMENT





**Board Executive Committee Meeting Agenda  
Monday, August 19, 2024  
Pittman Room  
2:30pm**

**MINUTES**

Jennifer LaBombarbe, Matt Bentley, Robert Jansen, Ty Smith, Paula Robinette

1. Call to order- 3:03pm
2. Public Comment-No Public Comment
3. Old Business
  - a. Performance Committee Update-Next meeting will be held September 23rd
  - b. Planning Committee Update-changed to Sep 24, 2024 at 4:30pm
  - c. Finance Committee Update-Next meeting will be held on Sep 16, 2024 at 4:00pm
4. New Business
  - a. Board of Education Consent Agenda August 26, 2024-approved no changes and no new business
5. Superintendent Updates
  - a. ORS-Mr Jansen updated on the changes coming for superintendents and nonaffiliates contracts due to the findings of the State of Michigan Supreme Court
6. Other-The High School Principal position has been reposted. Andrew Dillion will be assisting with student behavior and academics. Kit Moran has been hired on a temporary basis until the High School Principal position is hired.
7. Adjourn- 3:43pm

**Upcoming Meetings:**

8/29\*, 9/16, 10/7, 10/21, 11/4, 11/18, 12/2

\*Off regular scheduled date or time

## Planning Committee Minutes

August 12, 2024

### 1. Members Present

Jennifer LaBombarbe, Lauren Smith, Bob Jansen, [Paula Robinette](#), Phil Bonjornia Guests: Gwen Petit and Dean Weber from Trane

### 2. Chair LaBombarbe called the meeting to order at: 4:35 pm

### 3. Old Business

#### a. Bond Review -

- i. Update on Stadium building Financials - Bond is closed and building is complete. \$20,531 of the \$80,000 approved by the board is what is needed to transfer from the LAB funds

b. Bessie Hoffman - The funding from the state did not happen. Phil will have costs for demo of building and selling land. Also for costs to bring one wing up to working condition to put some CTE programs in.

c. Develop a Campus Usage Plan - Begin with Bishop - did not get to.

d. Status of Accountability Policy - Did not get to this during this meeting

e. Bid Process Guidelines - Did not get to this during this meeting

f. Review the fundraiser policies and admin guidelines -

- i. Did not get to this during this meeting

g. Review policy for overnight and out of state travel -

- i. Did not get to this during this meeting

### 4. New Business

a. Trane Presentation - Gwen Petit and Dean Weber - guaranteed savings programs presentation attached to minutes. Non voted bond the board votes on not the community.

#### i. Next Steps

1. handout booklets to other board members
2. Send the presentation to other board members - [Trane Presentation](#)

### 5. Other -

### 6. Adjournment – 5:50 pm

Next meeting TBD

**LINCOLN CONSOLIDATED SCHOOLS**  
**Ypsilanti, Michigan**  
**BOARD OF EDUCATION / REGULAR**  
**MEETING**  
**August 12, 2024**  
**6:00 p.m.**  
**District Boardroom-Lincoln High School**

**OFFICIAL MINUTES**

**BOARD MEMBERS PRESENT**

Jennifer LaBombarbe, Vice President  
Thomas Rollins, Treasurer  
Matthew Bentley, Trustee  
Jason Moore, Trustee  
Lauren Smith, Trustee

**ADMINISTRATORS PRESENT**

Paula Robinette, Human Resources Director  
Adam Snapp, Finance Director  
Karensa Smith, Assistant Superintendent Curriculum & Instruction

**OTHERS PRESENT**

Edgar Brown, James Harless, Chad Richert, Jason Fredenburg, Lori Richert and Dan Makarewich

**1.0 CALL TO ORDER**

Vice President LaBombarbe called the meeting to order at 6:03 pm.

**2.0 ROLL CALL**

Roll call showed all Board Members were present with the exception of Czachorski and Sparks.

**3.0 ESTABLISHMENT OF QUORUM**

A quorum was established.

**4.0 PLEDGE TO FLAG**

The Pledge of Allegiance was recited by Board and audience members.

**5.0 PRESENTATIONS**

- 5.1 Regional Teacher of the Year Presentation-Lori Richert  
Lori Richert, Childs 2<sup>nd</sup> grade teacher and Regional Teacher of the Year, presenting on her experiences and obligations since receiving this prestigious award.
- 5.2 Transportation Presentation  
Presented by Jason Fredenburg
- Started the school year with 91% of students routed
  - Completed 2 bus evacuations this year.
  - Conducted 472 fieldtrips and spending on charter buses in considerably lower than the past few years.
  - Looking at purchasing a car lift for the garage to work on school vans.
  - Purchased needed service truck.
  - Route pick for the 24/25 school year has been more efficient and organized.
  - Updated radios with safety grant.
  - Working together with the maintenance department to service district trucks and equipment.
  - Bus behavior has been challenging especially at the Middle School level.

## 6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

### 6.1 Superintendent's Report

- Three new Toyota vans are in the process of being delivered to the District. Driving Possibilities has also granted \$75,000 toward fees to transfer students.
- Preparing for a community forum to inform and educate the community on the need to include the Lincoln Sinking Fund on the November ballot.
- Staff return on August 20<sup>th</sup>.
- We will have a District Stem Coordinator funded by the Driving Possibilities grant at the start of the year.

### 6.2 Human Resources Report

- Very happy to have Laura Davidson in our office as a sub for our open HR Administrative Assistant position.
- Working hard at getting candidates in for second interviews as soon as possible.
- We have several open positions right now. Special education teachers continue to be one of the most difficult to fill. ECSE (Early Childhood Special Education in particular).
- We have two grant funded positions that we are working to fill quickly as well. The STEM Coordinator position is open and has had a few candidates. This is a position that will be paid through a grant from Driving Possibilities. We also have a Student Support and Engagement Coordinator posted for the HS. This will be funded through an at-risk grant. Currently, it is a temporary position as we work through the process of finding a HS Principal. It is intended as a position to support our students both behaviorally and academically.
- Day one of NTO was today and it was so nice to see the many new faces who will be working with our students. New for us this year was inviting our LEAO support staff. They were able to learn about the history of our district, got training in RP, and our technology team was on hand to get them signed into their accounts and pick up their devices.
- We have 50 people signed up for a virtual CPR training that will take place on Monday, August 19th. This is optional PD and it allows buildings to ensure that their Crisis Teams are compliant with the law.

## 7.0 BOARD REPORTS/CORRESPONDENCE

### 7.1 Board Executive Committee

The Executive Committee will meet next on August 19<sup>th</sup> at 3:00pm in the Pittman Room.

### 7.2 Board Performance Committee Report

The Performance Committee will meet next on September 23<sup>rd</sup> at 4:30pm in the Pittman Room.

### 7.3 Board Planning Committee Report

The Planning Committee will meet next on September 24<sup>th</sup> at 4:30pm in the Pittman Room.

### 7.4 Board Finance Committee Report

The Finance Committee will meet next on September 16<sup>th</sup> at 4:00pm in the Pittman Room.

### 7.5 Board Reports

- Splitterpalooza-Lincoln Back to School event on August 15<sup>th</sup> from 4:30-6:30pm.
- Vice President LaBombarbe thanked Phil Bongiorno, Maintenance and Facilities Director and commented on the pristine and appealing condition of campus.

## 8.0 PUBLIC COMMENT

### 8.1 Response to Prior Public Comment

- No Prior Public Comment

### 8.2 Public Comment

Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

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- No Public Comment

**9.0 CONSENT AGENDA**

9.1 Minutes of Previous Meeting

9.1.1 Regular Meeting July 22, 2024

Enclosed are the minutes of the July 22, 2024, Regular Meeting as presented.

9.2 Personnel Transactions

<b>ACTION ITEMS</b>					
Name	Position/Building	Date of Hire	Effective Date	Status	Major/Step
Deborah Chambers	Noon Supervisor/Bishop Elementary	10/26/2020	6/6/2024	Resignation	
Callie Krawcke	Teacher/Childs Elementary	8/12/2024		New Hire	BA step 3
Ryland Trahan	Teacher/Childs Elementary	8/12/2024		New Hire	BA step 14
Olivia Elswick	Teacher/Brick Elementary	8/6/2023	7/18/2024	Resignation	
Donald Goven	Retiree Help/Lincoln High School		7/24/2024	Resignation	
Yesenia McCoy	Paraprofessional/Model Elementary	8/12/2024		New Hire	LEAO Step 1
Sarah Arnold	Paraprofessional/Model Elementary	8/12/2024		New Hire	LEAO Step 1
Roderick James	Paraprofessional/Lincoln High School	8/12/2024		New Hire	LEAO Step 1
William McCombie	Bus Driver/Transportation	7/26/2024		Re-Hire	
Karen Flores	Bus Driver/Transportation	7/29/2024		New Hire	
Geraldine Buford	Bus Aide/Transportation	9/19/2017	7/27/2024	Retirement	
Natasha Malmquist	Teacher/Model Early Childhood	8/27/2019	7/29/2024	Resignation	
LaTina Noland	Noon Supervisor/Childs Elementary	8/26/2024		New Hire	

Sarah Vollmer	Teacher/Bishop Elementary	8/12/2024		New Hire	MA Step 3
Jessica Smith	Teacher/Lincoln Middle School	9/9/2018	8/15/2024	Resignation	
Name	Position/Building	Start Leave Date	Return to Work Date	Status	Approved/Not Approved
Desiree Seng	Teacher/Lincoln High School	8/20/2024	9/30/2024	FMLA	
Kaitly Rosales	Teacher/Bishop Elementary	8/20/2024	11/4/2024	FMLA	
Margaret Convery	Teacher/Lincoln Middle School	8/20/2024	10/10/2024	FMLA	
Lori Price	Secretary/Athletic Department	8/1/2024	9/2/2024	FMLA	
Myra Hamilton	Secretary/Lincoln High School	8/19/2024	11/4/2024	FMLA	

It was moved by Bentley and seconded by Moore that we accept the Consent Agenda as presented.

Ayes: 5  
Nays: 0  
Motion carried 5-0

## 10.0 NEW BUSINESS

### 10.1 AD Consulting Sentinel Technology

Request to purchase consulting services from Sentinel technology on modernizing our cloud and local account and device management infrastructure in the Windows ecosystem.

As we continue to expand into the use of mobile devices in the District we need a more modern and robust infrastructure for managing the devices, pushing policies, and managing accounts. To do this we need a partner with expertise in this area. Sentinel Technologies is a close partner with the district and has worked with us on network projects every year.

Our plan is to completely update and redo the account management infrastructure. This will allow us to change the way we manage our windows mobile devices and give us greater visibility and flexibility when it comes to managing the fleet.

We estimate 6-8 weeks for completion and training of our team and a rolling implementation to be completed by the start of the 2025-2026 school year.

Link to proposal - total of \$37,500. This was presented for information only; Board action will be requested at a subsequent meeting.

### 10.2 Chromebook Carts Middle School

Request to purchase device charging and storage infrastructure for the Middle School. These containers differ from traditional carts in that they are modular and can be arranged in different setups to fit a classroom's needs.

As we continue to expand into the use of mobile devices in the district we need infrastructure to hold and store devices while also providing a dedicated method for charging. In addition, this will provide dedicated spaces for students to keep their devices when not in use. Through the 2023-2024 school year we leveraged existing and traditional laptop carts in the 6th grade wing to see how this could impact on students and how they use their devices. We found a significant drop in 6th grade students breaking their devices because there was dedicated storage and higher device availability due to dedicated charging stations. The one big negative was the bulky size of the carts.

We want to continue providing this infrastructure for the rest of the building as well as providing a solution that is modular, not taking up a lot of floor space.

The proposal here would provide these new modular carts for every classroom in the Middle School, the

assembly of the devices (allowing the technology team to continue start of year tasks), and disposal of refuse from the project.

Link to proposal - total of \$96,088.20

It was moved by Bentley and seconded by Rollins that we approve the purchase of the Middle School Chromebook Carts as presented.

Ayes: 5

Nays: 0

Motion carried 5-0

Note: Vice President LaBombarbe asked that it be added to the minute that the Board has requested there be two reads on agenda items however, allowing a motion on this item due to the timing of a new school year, not wanting the students to start behind and a new principal.

#### 10.3 InformedK12 Contract

Renewal of Informedk12. The District has been using this for several years. It is the paperless software used for enrollment, HR, business office, transportation, curriculum, athletics, and building level. Our current agreement ends on 9/1/2024. The cost of the renewal is \$28,877 and does not have an increase from the 23/24 cost. This was presented for information only; Board action will be requested at a subsequent meeting.

#### 10.4 MASB 2024 Delegate Assembly

MASB's 2024 Delegate Assembly will begin **Thursday, October 24 at 7 p.m.** at the Lansing Center in Lansing. Delegates selected by boards of education across the state will decide MASB's positions on a wide variety of issues affecting education.

All delegates and alternates must be school board members. Only delegates and alternates named by your board may offer motions and vote on issues. However, all school board members may speak on the issues and participate in the debate. Your 2024-2025 MASB dues must be paid in order for a district to participate in the Delegate Assembly.

All delegates must be certified and submitted by Friday, October 4th. This was presented for information only; Board action will be requested at a subsequent meeting.

#### 10.5 ElevateK12

ElevateK12 is a company that provides virtual certified teachers to address staffing needs. Currently, we have been unable to hire a Spanish teacher for our high school classes. ElevateK12 will provide a certified Spanish teacher who is able to interact with students in a classroom. Some of the benefits of this proposal include the following:

- High-quality LIVE Tier 1 Teaching – US certified Teacher of Record (including substitutes for our live teacher)
- Full-service live class delivery management
- School level classroom set up and day to day management of live online teaching classes
- Quality control of all live classes by our academic experts
- Training and management of your para-professional
- All support for grading, pacing, school meetings and more
- State aligned lessons written by our curriculum experts
- 24x7 live customer service and support for para-professional or building substitute
- High-quality LIVE Tier 1 Teaching - Assigned as Teacher of Record
- One Elevate K-12 Operations Manager dedicated per school for implementation and support
- Dedicated Academic Coach who guides and quality audits Elevate K-12's live Teacher for the school
- ElevateK12 provides hi-end speakers, a powerful classroom microphone, and a hi-end camera
- Elevate K-12 including the service they provide, benefits of the company and terms of service.

This will be an ongoing as needed contract. To be used in a high-need demand for our students in areas where hiring a staff member has not be possible. Board approval will allow the Human Resources Director

the ability to use ElevateK12 as needed. The contract will be in the Board packet for the August 26, 2024 meeting. This was presented for information only; Board action will be requested at a subsequent meeting.

## 11.0 OLD BUSINESS

### 11.1 CIPA Compliance

We are required to confirm the district's compliance with CIPA (Children Internet Protection Act) at a public meeting on an annual basis. Supporting documentation is enclosed in your packets. Board action was requested.

It was moved by Bentley and seconded by Moore that we approve the CIPA (Children Internet Protection Act) on an annual basis as presented.

Ayes: 5  
Nays: 0  
Motion carried 5-0

### 11.2 Miller Johnson Policy Update

Miller Johnson yearly policy update is attached in your Board packet. Board action was requested.

It was moved by Bentley and seconded by Moore that we approve Miller Johnson Policy Update as presented.

## 12.0 CLOSED SESSION

### 12.1 Superintendent Informal Evaluation

It will be necessary to enter closed session to discuss the Superintendent Informal Evaluation, to return to open session.

A roll call vote was necessary.

Pursuant to Sections 8(a) of the Open Meetings Act, it was moved by Bentley and seconded by Moore that we enter closed session to discuss the Superintendent Informal Evaluation, to return to open session.

Ayes: 5            LaBombarbe, Smith, Bentley, Rollins and Moore  
Nays: 0  
Motion carried 5-0

## 13.0 ADJOURNMENT

It was moved by Bentley and seconded by Moore that we adjourn the meeting at 7:15 p.m.

Ayes: 5  
Nays: 0  
Motion carried 5-0

Vice President LaBombarbe declared the meeting adjourned.



**LINCOLN CONSOLIDATED SCHOOLS**

**BOARD OF EDUCATION**

**CLOSED SESSION**

**August 12, 2024**

**Place:** Closed Session Room

**Time:** 7:07 p.m.

**BOARD MEMBERS PRESENT**

Jennifer LaBombarbe, Vice President  
Thomas Rollins, Treasurer  
Matthew Bentley, Trustee  
Jason Moore, Trustee  
Lauren Smith, Trustee

**ADMINISTRATORS PRESENT**

Robert Jansen

**OTHERS PRESENT**

**12.0 CLOSED SESSION**

12.2 Superintendent Informal Negotiations

Vice President LaBombarbe recessed closed session at 7:36 p.m. to return to Open Session.

## LINCOLN CONSOLIDATED SCHOOLS

### Schedule of Revenues and Expenditures

Budget and Actual - General Fund  
For the Month Ended July 31, 2024

	Original Budget	Actual	Actual Over (Under) Final Budget	Percent Actual of Budget
<b>Revenues</b>				
Local sources:				
Property taxes	\$ 5,394,089	\$ 40,000	\$ (5,354,089)	0.7%
Other local sources	602,000	47,226	(554,774)	7.8%
State sources	40,850,246	-	(40,850,246)	0.0%
Federal sources	2,608,868	-	(2,608,868)	0.0%
Interdistrict revenue	9,356,635	-	(9,356,635)	0.0%
<b>Total revenues</b>	<b>58,811,838</b>	<b>87,226</b>	<b>(58,724,612)</b>	<b>0.1%</b>
<b>Expenditures</b>				
Instruction:				
Basic programs	24,218,466	610,755	(23,607,711)	2.5%
Added needs	10,626,357	139,329	(10,487,028)	1.3%
<b>Total instruction</b>	<b>34,844,823</b>	<b>750,084</b>	<b>(34,094,739)</b>	<b>2.2%</b>
Support services:				
Pupil	6,778,096	66,964	(6,711,132)	1.0%
Instructional support	2,384,647	170,976	(2,213,671)	7.2%
General administration	657,798	55,305	(602,493)	8.4%
School administration	2,381,099	67,629	(2,313,470)	2.8%
Business	885,457	148,675	(736,782)	16.8%
Maintenance	5,857,001	355,771	(5,501,230)	6.1%
Transportation	4,214,374	213,655	(4,000,719)	5.1%
Central services	2,823,588	115,565	(2,708,023)	4.1%
<b>Total support services</b>	<b>25,982,060</b>	<b>1,194,540</b>	<b>(24,787,520)</b>	<b>4.6%</b>
Athletics	1,094,134	52,007	(1,042,127)	4.8%
Community service	126,412	9,692	(116,720)	7.7%
<b>Total expenditures</b>	<b>62,047,429</b>	<b>2,006,323</b>	<b>(60,041,106)</b>	<b>3.2%</b>
<b>Other financing sources</b>				
Transfers in	37,000	-	(37,000)	0.0%
Transfers out	(2,000)	-	2,000	0.0%
<b>Total other financing sources</b>	<b>35,000</b>	<b>-</b>	<b>(35,000)</b>	<b>0.0%</b>
<b>Revenues over (under) expenditures</b>	<b>\$ (3,200,591)</b>	<b>\$ (1,919,097)</b>		

For internal use only. These financial statements have not been audited, and no assurance is provided.

Lincoln Consolidated Schools  
Budget to Actual by Function For the Month Ended July 31, 2024

F/S Caption	Function	Code	Values		Percent Used
			Sum of Orig. Budget	Sum of Final	
Instruction	1111	Salary	4,921,691	5,802	
		Fringes	3,827,158	63,509	
		Non-payroll	1,227,850	-	
	<b>1111 Total</b>		<b>9,976,699</b>	<b>69,311</b>	<b>1%</b>
	1112	Salary	2,061,912	2,017	
		Fringes	1,613,548	32,154	
		Non-payroll	488,500	-	
	<b>1112 Total</b>		<b>4,163,960</b>	<b>34,171</b>	<b>1%</b>
	1113	Salary	2,493,925	7,403	
		Fringes	1,887,690	41,671	
		Non-payroll	3,757,100	253,029	
	<b>1113 Total</b>		<b>8,138,715</b>	<b>302,103</b>	<b>4%</b>
	1118	Salary	831,682	7,259	
		Fringes	787,815	25,691	
		Non-payroll	33,500	-	
<b>1118 Total</b>		<b>1,652,997</b>	<b>32,950</b>	<b>2%</b>	
1119	Salary	159,777	103,189		
	Fringes	90,818	56,374		
	Non-payroll	35,500	12,657		
<b>1119 Total</b>		<b>286,095</b>	<b>172,220</b>	<b>60%</b>	
<b>Instruction Total</b>		<b>24,218,466</b>	<b>610,755</b>	<b>3%</b>	
Added needs	1122	Salary	4,188,723	400	
		Fringes	3,666,467	99,064	
		Non-payroll	338,800	-	
	<b>1122 Total</b>		<b>8,193,990</b>	<b>99,464</b>	<b>1%</b>
	1125	Salary	1,284,331	8,937	
		Fringes	1,064,036	27,484	
Non-payroll		84,000	3,444		
<b>1125 Total</b>		<b>2,432,367</b>	<b>39,865</b>	<b>2%</b>	
<b>Added needs Total</b>		<b>10,626,357</b>	<b>139,329</b>	<b>1%</b>	

Lincoln Consolidated Schools  
Budget to Actual by Function For the Month Ended July 31, 2024

F/S Caption	Function	Code	Values		Percent Used
			Sum of Orig. Budget	Sum of Final	
Student services	1212	Salary	587,807	5,667	
		Fringes	522,287	21,084	
		Non-payroll	-	-	
	<b>1212 Total</b>		<b>1,110,094</b>	<b>26,751</b>	<b>2%</b>
	1213	Non-payroll	524,000	-	
	<b>1213 Total</b>		<b>524,000</b>	<b>-</b>	<b>0%</b>
	1214	Salary	152,250	-	
		Fringes	110,779	1,551	
		Non-payroll	301,000	-	
	<b>1214 Total</b>		<b>564,029</b>	<b>1,551</b>	<b>0%</b>
	1215	Salary	688,150	98	
		Fringes	515,812	7,231	
		Non-payroll	281,000	-	
	<b>1215 Total</b>		<b>1,484,962</b>	<b>7,329</b>	<b>0%</b>
	1216	Salary	741,000	-	
		Fringes	583,917	11,159	
		Non-payroll	115,500	-	
	<b>1216 Total</b>		<b>1,440,417</b>	<b>11,159</b>	<b>1%</b>
	1218	Salary	635,318	90	
		Fringes	488,027	7,422	
Non-payroll		10,500	-		
<b>1218 Total</b>		<b>1,133,845</b>	<b>7,512</b>	<b>1%</b>	
1219	Salary	263,598	1,398		
	Fringes	246,651	11,264		
	Non-payroll	10,500	-		
<b>1219 Total</b>		<b>520,749</b>	<b>12,662</b>	<b>2%</b>	
<b>Student services Total</b>		<b>6,778,096</b>	<b>66,964</b>	<b>1%</b>	

Lincoln Consolidated Schools  
Budget to Actual by Function For the Month Ended July 31, 2024

F/S Caption	Function	Code	Values		Percent Used
			Sum of Orig. Budget	Sum of Final	
Instructional support	1221	Salary	162,372	5,935	
		Fringes	115,257	5,004	
		Non-payroll	216,000	-	
	<b>1221 Total</b>		<b>493,629</b>	<b>10,939</b>	<b>2%</b>
	1222	Salary	339,525	-	
		Fringes	287,855	1,882	
		Non-payroll	6,800	-	
	<b>1222 Total</b>		<b>634,180</b>	<b>1,882</b>	<b>0%</b>
	1226	Salary	549,545	65,406	
		Fringes	399,043	36,004	
Non-payroll		308,250	56,745		
<b>1226 Total</b>		<b>1,256,838</b>	<b>158,155</b>	<b>13%</b>	
<b>Instructional support Total</b>		<b>2,384,647</b>	<b>170,976</b>	<b>7%</b>	
Business Admin	1252	Salary	39,282	3,925	
		Fringes	42,825	3,669	
		Non-payroll	716,750	52,600	
	<b>1252 Total</b>		<b>798,857</b>	<b>60,194</b>	<b>8%</b>
	1259	Non-payroll	86,600	88,481	
<b>1259 Total</b>		<b>86,600</b>	<b>88,481</b>	<b>102%</b>	
<b>Business Admin Total</b>		<b>885,457</b>	<b>148,675</b>	<b>17%</b>	
General Admin	1231	Non-payroll	184,650	11,311	
	<b>1231 Total</b>		<b>184,650</b>	<b>11,311</b>	<b>6%</b>
	1232	Salary	261,273	27,432	
		Fringes	194,225	16,562	
Non-payroll		17,650	-		
<b>1232 Total</b>		<b>473,148</b>	<b>43,994</b>	<b>9%</b>	
<b>General Admin Total</b>		<b>657,798</b>	<b>55,305</b>	<b>8%</b>	
Central	1271	Non-payroll	24,779	-	
	<b>1271 Total</b>		<b>24,779</b>	<b>-</b>	<b>0%</b>
	1282	Salary	81,370	10,209	
		Fringes	68,208	6,257	
		Non-payroll	147,750	18,098	
	<b>1282 Total</b>		<b>297,328</b>	<b>34,564</b>	<b>12%</b>
	1283	Salary	289,169	20,713	
		Fringes	253,500	14,671	
		Non-payroll	138,750	32,762	
	<b>1283 Total</b>		<b>681,419</b>	<b>68,146</b>	<b>10%</b>
1284	Non-payroll	1,820,062	12,855		
<b>1284 Total</b>		<b>1,820,062</b>	<b>12,855</b>	<b>1%</b>	
<b>Central Total</b>		<b>2,823,588</b>	<b>115,565</b>	<b>4%</b>	

Lincoln Consolidated Schools  
Budget to Actual by Function For the Month Ended July 31, 2024

F/S Caption	Function	Code	Values		Percent Used
			Sum of Orig. Budget	Sum of Final	
Operations and maint	1261	Salary	127,404	10,796	
		Fringes	60,772	5,365	
		Non-payroll	5,508,825	339,610	
		<b>1261 Total</b>	<b>5,697,001</b>	<b>355,771</b>	<b>6%</b>
	1266	Non-payroll	160,000	-	
	<b>1266 Total</b>		<b>160,000</b>	<b>-</b>	<b>0%</b>
<b>Operations and maint Total</b>			<b>5,857,001</b>	<b>355,771</b>	<b>6%</b>
Principal Admin	1241	Salary	1,313,957	27,322	
		Fringes	1,066,392	40,307	
		Non-payroll	750	-	
		<b>1241 Total</b>	<b>2,381,099</b>	<b>67,629</b>	<b>3%</b>
<b>Principal Admin Total</b>			<b>2,381,099</b>	<b>67,629</b>	<b>3%</b>
Transportation	1271	Salary	1,589,498	64,404	
		Fringes	1,377,154	59,500	
		Non-payroll	1,247,722	89,751	
		<b>1271 Total</b>	<b>4,214,374</b>	<b>213,655</b>	<b>5%</b>
<b>Transportation Total</b>			<b>4,214,374</b>	<b>213,655</b>	<b>5%</b>
Athletics	1293	Salary	340,593	27,242	
		Fringes	225,441	14,804	
		Non-payroll	528,100	9,961	
		<b>1293 Total</b>	<b>1,094,134</b>	<b>52,007</b>	<b>5%</b>
<b>Athletics Total</b>			<b>1,094,134</b>	<b>52,007</b>	<b>5%</b>
Comm Ed Exp	1331	Salary	62,212	5,184	
		Fringes	57,050	4,508	
		Non-payroll	5,900	-	
		<b>1331 Total</b>	<b>125,162</b>	<b>9,692</b>	<b>8%</b>
		1361	Non-payroll	1,250	-
	<b>1361 Total</b>		<b>1,250</b>	<b>-</b>	<b>0%</b>
<b>Comm Ed Exp Total</b>			<b>126,412</b>	<b>9,692</b>	<b>8%</b>
<b>Grand Total</b>			<b>62,047,429</b>	<b>2,006,323</b>	<b>3%</b>

Lincoln Consolidated Schools  
Maintenance Budget Detailed  
For the One Month Ending July 2024

Object	G/L Account	Account Name	Values		Percent
			Sum of Orig. Budget	Sum of Final	
4110	11-1261-4110-000-0000-00000-0000	Land and Building - District	55,000	-	
	11-1261-4110-000-0000-00308-0000	Land and Building - Bishop	10,000	-	
	11-1261-4110-000-0000-00691-0000	Land and Building - Bessie	10,000	-	
	11-1261-4110-000-0000-02186-0000	Land and Building - Brick	40,000	-	
	11-1261-4110-000-0000-02187-0000	Land and Building - High School	175,000	175	
	11-1261-4110-000-0000-05166-0000	Land and Building - Middle School	45,000	-	
	11-1261-4110-000-0000-05235-0000	Land and Building - Model	12,500	-	
	11-1261-4110-000-0000-09147-0000	Land and Building - Transportation	5,000	-	
	11-1261-4110-000-0000-09148-0000	Land and Building - Childs	25,000	-	
<b>4110 Total</b>			<b>377,500</b>	<b>175</b>	<b>0%</b>
4111	11-1261-4111-000-0000-00000-0000	Enviro-Clean - District	575,000	45,208	
	11-1261-4111-000-0000-00308-0000	Enviro-Clean - Bishop	157,000	13,617	
	11-1261-4111-000-0000-02186-0000	Enviro-Clean - Brick	257,000	22,605	
	11-1261-4111-000-0000-02187-0000	Enviro-Clean - High School	500,000	45,746	
	11-1261-4111-000-0000-05166-0000	Enviro-Clean - Middle School	260,000	23,275	
	11-1261-4111-000-0000-05235-0000	Enviro-Clean - Model	120,000	10,490	
	11-1261-4111-000-0000-09147-0000	Enviro-Clean - Transportation	6,500	545	
	11-1261-4111-000-0000-09148-0000	Enviro-Clean - Childs	155,000	13,617	
	11-1261-4111-000-0000-00000-1263	Contracted Service - Custodial	-	-	
	11-1261-4111-000-0000-00308-1262	Contracted Service - Custodial	-	-	
	11-1261-4111-000-0000-02186-1262	Contracted Service - Custodial	-	-	
	11-1261-4111-000-0000-02187-1262	Contracted Service - Custodial	-	-	
	11-1261-4111-000-0000-05166-1262	Contracted Service - Custodial	-	-	
	11-1261-4111-000-0000-05235-1262	Contracted Service - Custodial	-	-	
	11-1261-4111-000-0000-09147-1262	Contracted Service - Custodial	-	-	
	11-1261-4111-000-0000-09148-1262	Contracted Service - Custodial	-	-	
<b>4111 Total</b>			<b>2,030,500</b>	<b>175,103</b>	<b>9%</b>
4112	11-1261-4112-000-0000-00000-0000	Contr Svc Air Qual Review - District	10,500	-	
	11-1261-4112-000-0000-00308-0000	Contracted Service - HVAC - Bishop	65,000	-	
	11-1261-4112-000-0000-02186-0000	Contracted Service - HVAC - Brick	90,000	-	
	11-1261-4112-000-0000-02187-0000	Contracted Service - HVAC - High School	125,000	-	
	11-1261-4112-000-0000-05166-0000	Contracted Service - HVAC - Middle School	110,000	-	
	11-1261-4112-000-0000-05235-0000	Contracted Service - HVAC - Model	75,000	-	
	11-1261-4112-000-0000-09147-0000	Contracted Service - HVAC - Transportation	60,000	-	
	11-1261-4112-000-0000-09148-0000	Contracted Service - HVAC Childs	60,000	-	
<b>4112 Total</b>			<b>595,500</b>	<b>-</b>	<b>0%</b>
4113	11-1261-4113-000-0000-00000-0000	Contracted Service - Cintas/Pest Control - District	5,300	-	
	11-1261-4113-000-0000-00308-0000	Contracted Service - Cintas/Pest Control - Bishop	9,300	-	
	11-1261-4113-000-0000-02186-0000	Contracted Service - Cintas/Pest Control - Brick	8,500	-	
	11-1261-4113-000-0000-02187-0000	Contracted Service - Cintas/Pest Control - High School	21,500	-	
	11-1261-4113-000-0000-05166-0000	Contracted Service - Cintas/Pest Control - Middle School	10,500	-	
	11-1261-4113-000-0000-05235-0000	Contracted Service - Cintas/Pest Control - Model	5,500	-	
	11-1261-4113-000-0000-09147-0000	Contracted Service - Cintas/Pest Control - Transportation	5,000	-	
	11-1261-4113-000-0000-09148-0000	Contracted Service - Cintas/Pest Control - Childs	8,500	-	
<b>4113 Total</b>			<b>74,100</b>	<b>-</b>	<b>0%</b>
4114	11-1261-4114-000-0000-00000-0000	Land and Building - Major Repairs - District	5,000	-	
	11-1261-4114-000-0000-00308-0000	Land and Building - Major Repairs - Bishop	5,000	-	
	11-1261-4114-000-0000-00691-0000	Land and Building - Major Repairs - Bessie	5,000	-	
	11-1261-4114-000-0000-02186-0000	Land and Building - Major Repairs - Brick	5,000	-	
	11-1261-4114-000-0000-02187-0000	Land and Building - Major Repairs - High School	5,000	-	
	11-1261-4114-000-0000-05166-0000	Land and Building - Major Repairs - Middle School	5,000	-	
	11-1261-4114-000-0000-05235-0000	Land and Building - Major Repairs - Model	5,000	-	
	11-1261-4114-000-0000-09147-0000	Land and Building - Major Repairs - Transportation	5,000	-	
	11-1261-4114-000-0000-09148-0000	Land and Building - Major Repairs - Childs	5,000	-	
<b>4114 Total</b>			<b>45,000</b>	<b>-</b>	<b>0%</b>
4191	11-1261-4191-000-0000-00000-0000	Maint Spec Proj - District	97,500	-	
	11-1261-4191-000-0000-00308-0000	Maint Spec Proj - Bishop	-	-	
	11-1261-4191-000-0000-02186-0000	Maint Spec Proj - Brick	-	-	
	11-1261-4191-000-0000-02187-0000	Maint Spec Proj - High School	81,500	-	
	11-1261-4191-000-0000-05166-0000	Maint Spec Proj - Middle School	-	-	
	11-1261-4191-000-0000-09148-0000	Maint Spec Proj - Childs	21,715	-	
	11-1261-4191-000-0000-05235-0000	Maint Spec Proj - Model	-	-	
	11-1261-4191-000-0000-09147-0000	Maint Spec Proj - Transportation	-	-	
<b>4191 Total</b>			<b>200,715</b>	<b>-</b>	<b>0%</b>
<b>Grand Total</b>			<b>3,323,315</b>	<b>175,278</b>	<b>5%</b>

Lincoln Consolidated Schools  
Special Projects  
For the 24-25 Fiscal Year

	Finance Committee Approved	Finished Cost	Status
<b>High School</b>			
Adding security wall to main entrance	\$ 6,500		Not started
Move virtual academy to 300 wing	5,000		Mostly finished. Need to move door camera intercom system
Replace concrete in front entrance of building	27,200	28,200	Complete - additional cost for stone replacement
Replace concrete by east gym entrance	69,948	66,448	Complete
Epoxy tile on pool deck	21,580		On hold until June 2025
CTE Classroom renovation	60,000		In process. Waiting for bay door and room set
<b>Middle School</b>			
Paint cafeteria - food service funds	21,500	28,800	Completed - extra cost for pulling cove base and painting window frames
<b>Childs Elementary</b>			
HVAC - add louvers for proper airflow	21,715	21,715	Completed
<b>District</b>			
Tennis court repairs	25,000		South courts completed. North courts completed soon, weather permitting
Retention pond clean-out (model & bishop)	10,000		Hasn't started yet
Replace roof and siding on press box	<u>7,500</u>		Roof and siding completed. Interior work started
	275,943		
Less food service expenses	<u>(21,500)</u>		
<b>Total general fund</b>	<u>\$ 254,443</u>		



Lincoln Consolidated Schools  
Maintenance Detail  
For the Month of July 31, 2024

Account Name	Vendor Name	Description	Reference	Month July
Land and Building - High School	NUCO2	CO2 Pool	EFT	175
<b>Land and Building - High School Total</b>				<b>175</b>
Enviro-Clean - Bishop	ENVIRO-CLEAN	Monthly Custodial Services	EFT	13,617
<b>Enviro-Clean - Bishop Total</b>				<b>13,617</b>
Enviro-Clean - Childs	ENVIRO-CLEAN	Monthly Custodial Services	EFT	13,617
<b>Enviro-Clean - Childs Total</b>				<b>13,617</b>
Enviro-Clean - District	ENVIRO-CLEAN	Grounds/Special Events	EFT	45,208
<b>Enviro-Clean - District Total</b>				<b>45,208</b>
Enviro-Clean - High School	ENVIRO-CLEAN	Monthly Custodial Services	EFT	45,746
<b>Enviro-Clean - High School Total</b>				<b>45,746</b>
Enviro-Clean - Middle School	ENVIRO-CLEAN	Monthly Custodial Services	EFT	23,275
<b>Enviro-Clean - Middle School Total</b>				<b>23,275</b>
Enviro-Clean - Model	ENVIRO-CLEAN	Monthly Custodial Services	EFT	10,490
<b>Enviro-Clean - Model Total</b>				<b>10,490</b>
Enviro-Clean - Transportation	ENVIRO-CLEAN	Monthly Custodial Services	EFT	545
<b>Enviro-Clean - Transportation Total</b>				<b>545</b>
Enviro-Clean -Brick	ENVIRO-CLEAN	Monthly Custodial Services	EFT	22,605
<b>Enviro-Clean -Brick Total</b>				<b>22,605</b>
<b>Grand Total</b>				<b>175,278</b>

Lincoln Consolidated Schools  
Subbing Costs Budget to Actual  
For the One Month Ending July 2024

Building	Account Name	Values		Percent Used
		Sum of Orig. Budget	Sum of Final	
Admin	Secretary Sub	-	-	
	Teacher Subs	1,000	-	
<b>Admin Total</b>		<b>1,000</b>	<b>-</b>	<b>0%</b>
Bishop	Para Subs	15,500	-	
	Secretary Sub	350	-	
	Teacher Subs	159,300	-	
<b>Bishop Total</b>		<b>175,150</b>	<b>-</b>	<b>0%</b>
Brick	Para Subs	7,500	-	
	Secretary Sub	-	-	
	Teacher Subs	142,050	-	
<b>Brick Total</b>		<b>149,550</b>	<b>-</b>	<b>0%</b>
Childs	Para Subs	21,250	-	
	Secretary Sub	-	-	
	Teacher Subs	91,500	-	
<b>Childs Total</b>		<b>112,750</b>	<b>-</b>	<b>0%</b>
High School	Para Subs	3,000	-	
	Secretary Sub	-	-	
	Teacher Subs	195,500	-	
<b>High School Total</b>		<b>198,500</b>	<b>-</b>	<b>0%</b>
Middle School	Para Subs	38,000	-	
	Teacher Subs	101,000	234	
<b>Middle School Total</b>		<b>139,000</b>	<b>234</b>	<b>0%</b>
Model	Para Subs	10,600	-	
	Teacher Subs	63,000	-	
<b>Model Total</b>		<b>73,600</b>	<b>-</b>	<b>0%</b>
<b>Grand Total</b>		<b>849,550</b>	<b>234</b>	<b>0</b>

Lincoln Consolidated Schools  
Costs for New Curriculum  
For the One Month Ending July 2024

Building	Account Name	Values		Percent Used
		Sum of Orig. Budget	Sum of Final	
Admin	New Curriculum	-	-	
<b>Admin Total</b>		-	-	<b>N/A</b>
Bishop	Textbooks	-	-	
Bishop	New Curriculum	200,000	-	
<b>Bishop Total</b>		<b>200,000</b>	-	<b>0%</b>
Brick	Textbooks	-	-	
Brick	New Curriculum	200,000	-	
<b>Brick Total</b>		<b>200,000</b>	-	<b>0%</b>
Childs	Textbooks	-	-	
Childs	New Curriculum	200,000	-	
<b>Childs Total</b>		<b>200,000</b>	-	<b>0%</b>
High School	New Curriculum	200,000	-	
<b>High School Total</b>		<b>200,000</b>	-	<b>0%</b>
Middle School	New Curriculum	200,000	-	
<b>Middle School Total</b>		<b>200,000</b>	-	<b>0%</b>
<b>Grand Total</b>		<b>1,000,000</b>	-	<b>-</b>

Lincoln Consolidated Schools  
Supplies by Building  
For the One Month Ending July 2024

Building	Account Name	Values		Percent Used
		Sum of Orig. Budget	Sum of Final	
Admin	Office Supplies	10,500	-	
	Teaching/Testing Supplies and Materials	14,000	-	
<b>Admin Total</b>		<b>24,500</b>	<b>-</b>	<b>0%</b>
Bishop	Office Supplies	3,000	-	
	Sp Ed Tchng Supplies	-	-	
	Teaching/Testing Supplies and Materials	34,200	-	
<b>Bishop Total</b>		<b>37,200</b>	<b>-</b>	<b>0%</b>
Brick	Office Supplies	1,500	-	
	Sp Ed Tchng Supplies	500	-	
	Teaching/Testing Supplies and Materials	43,700	3,444	
<b>Brick Total</b>		<b>45,700</b>	<b>3,444</b>	<b>8%</b>
Childs	Office Supplies	2,000	-	
	Sp Ed Tchng Supplies	-	-	
	Teaching/Testing Supplies and Materials	43,250	12,363	
<b>Childs Total</b>		<b>45,250</b>	<b>12,363</b>	<b>27%</b>
High School	Office Supplies	2,500	-	
	Sp Ed Tchng Supplies	-	-	
	Teaching/Testing Supplies and Materials	135,000	-	
<b>High School Total</b>		<b>137,500</b>	<b>-</b>	<b>0%</b>
Middle School	Office Supplies	5,500	-	
	Sp Ed Tchng Supplies	-	-	
	Teaching/Testing Supplies and Materials	73,250	-	
<b>Middle School Total</b>		<b>78,750</b>	<b>-</b>	<b>0%</b>
Model	Office Supplies	500	-	
	Sp Ed Tchng Supplies	-	-	
	Teaching/Testing Supplies and Materials	22,500	-	
<b>Model Total</b>		<b>23,000</b>	<b>-</b>	<b>0%</b>
Transportation	Office Supplies	3,500	435	
	Teaching/Testing Supplies and Materials	100	-	
<b>Transportation Total</b>		<b>3,600</b>	<b>435</b>	<b>12%</b>
VLA	Teaching/Testing Supplies and Materials	1,500	-	
<b>VLA Total</b>		<b>1,500</b>	<b>-</b>	<b>0%</b>
<b>Grand Total</b>		<b>397,000</b>	<b>16,242</b>	

Lincoln Consolidated Schools  
Utilities by Location  
For the One Month Ending July 2024

Building	Account Name	Values		Percent Used
		Sum of Orig. Budget	Sum of Final	
Admin	Electricity	7,000	-	
	Natural Gas	10,000	-	
	Waste and Trash Disposal	3,500	-	
	Water Sewage	9,500	-	
<b>Admin Total</b>		<b>30,000</b>	<b>-</b>	<b>0%</b>
Bessie	Electricity	13,000	-	
	Natural Gas	10,000	-	
	Waste and Trash Disposal	750	-	
	Water Sewage	4,000	-	
<b>Bessie Total</b>		<b>27,750</b>	<b>-</b>	<b>0%</b>
Bishop	Electricity	72,500	-	
	Natural Gas	30,000	-	
	Waste and Trash Disposal	8,500	-	
	Water Sewage	30,000	-	
<b>Bishop Total</b>		<b>141,000</b>	<b>-</b>	<b>0%</b>
Brick	Electricity	110,000	-	
	Natural Gas	35,000	-	
	Waste and Trash Disposal	15,000	-	
	Water Sewage	32,500	-	
<b>Brick Total</b>		<b>192,500</b>	<b>-</b>	<b>0%</b>
Childs	Electricity	120,000	-	
	Natural Gas	25,000	-	
	Waste and Trash Disposal	8,000	-	
	Water Sewage	20,000	-	
<b>Childs Total</b>		<b>173,000</b>	<b>-</b>	<b>0%</b>
High School	Electricity	350,000	-	
	Natural Gas	100,000	-	
	Waste and Trash Disposal	21,000	-	
	Water Sewage	110,000	-	
<b>High School Total</b>		<b>581,000</b>	<b>-</b>	<b>0%</b>
Middle School	Electricity	165,000	-	
	Natural Gas	40,000	-	
	Waste and Trash Disposal	11,500	-	
	Water Sewage	35,000	-	
<b>Middle School Total</b>		<b>251,500</b>	<b>-</b>	<b>0%</b>
Model	Electricity	45,000	-	
	Natural Gas	15,000	-	
	Waste and Trash Disposal	5,000	-	
	Water Sewage	14,000	-	
<b>Model Total</b>		<b>79,000</b>	<b>-</b>	<b>0%</b>
Transportation	Electricity	30,000	-	
	Natural Gas	15,000	-	
	Waste and Trash Disposal	2,500	-	
	Water Sewage	16,000	-	
<b>Transportation Total</b>		<b>63,500</b>	<b>-</b>	<b>0%</b>
<b>Grand Total</b>		<b>1,539,250</b>	<b>-</b>	<b>0%</b>

## Lincoln Consolidated Schools

### Lincoln Athletic Building

#### July Finance Report

For the One Month Ending July 31, 2024

	Actual as of July 31, 2023	2024-25 Budget	Actual as of July 31, 2024
<b>Revenue</b>			
Fitness memberships	\$ 4,355	\$ 85,000	\$ 5,167
Indoor turf revenue	-	206,000	-
Indoor track rental	-	63,000	-
Batting cages	-	-	-
Gym rentals	700	40,000	5,095
Baseball/softball revenue	6,319	15,000	6,495
Track meet revenue	-	235,000	-
Concessions	-	20,000	-
Stadium rental	900	1,500	-
LAB	2,205	1,500	-
Outdoor field rental	200	200	-
Miscellaneous revenue	-	18,800	-
<b>Total revenues</b>	<u>14,679</u>	<u>686,000</u>	<u>16,757</u>
<b>Expenditures</b>			
Salaries	3,788	109,500	4,930
Benefits	440	39,750	1,433
Contracted service	4,970	167,500	4,360
<b>Operations:</b>			
Utilities	300	47,000	-
Maintenance	-	50,000	-
Athletic officials	-	85,000	-
Software	-	5,000	-
Office supplies	-	1,100	-
Dues and fees	310	12,000	765
Concession expense	-	9,500	-
Purchased services	-	2,000	-
Miscellaneous expense	-	1,150	-
Equipment	-	17,750	-
<b>Total expenditures</b>	<u>9,808</u>	<u>547,250</u>	<u>11,488</u>
<b>Revenues over expenditures</b>	4,871	138,750	5,269
<b>Estimated beginning fund balance</b>		<u>539,407</u>	<u>539,407</u>
<b>Estimated ending restricted fund balance</b>		<u>\$ 678,157</u>	<u>\$ 544,676</u>

For internal use only. These financial statements have not been audited, and no assurance is provided.

# Payment Register

From Payment Date: 7/1/2024 - To Payment Date: 7/31/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7163944775 - A/P Checking									
<u>Check</u>									
122462	07/05/2024	Open			Accounts Payable	KOWALSKI, AIDEN	\$66.00		
122463	07/05/2024	Open			Accounts Payable	LOGISOFT COMPUTER PRODUCTS LLC	\$191.00		
122464	07/05/2024	Open			Accounts Payable	MASB	\$7,061.02		
122465	07/05/2024	Open			Accounts Payable	MICHIGAN CAT	\$5,950.22		
122466	07/05/2024	Open			Accounts Payable	OCCUPATIONAL HEALTH CENTERS OF MI, P.C.	\$123.29		
122467	07/05/2024	Open			Accounts Payable	THE MARKERS GROUP	\$2,350.00		
122468	07/05/2024	Open			Accounts Payable	THERMO KING MICHIGAN INC	\$4,314.97		
122469	07/05/2024	Open			Accounts Payable	TRINITY HEALTH LIVONIA HOSPITAL	\$6,587.00		
122470	07/05/2024	Open			Accounts Payable	VERIZON WIRELESS	\$2,274.96		
122471	07/08/2024	Open			Accounts Payable	MiSDU	\$940.00		
122472	07/08/2024	Open			Accounts Payable	TAMMY J. TERRY	\$1,446.92		
122473	07/19/2024	Open			Accounts Payable	ANN ARBOR HANDS ON MUSEUM	\$60.00		
122474	07/19/2024	Open			Accounts Payable	BOONE, DONYA	\$48.00		
122475	07/19/2024	Open			Accounts Payable	BRIDGE EXCESS SOLUTIONS LLC	\$31,013.22		
122476	07/19/2024	Open			Accounts Payable	CAMPBELL, SANTINO	\$168.00		
122477	07/19/2024	Open			Accounts Payable	CARE TRANSPORT	\$3,482.50		
122478	07/19/2024	Open			Accounts Payable	COMCAST CABLE COMMUNICATIONS INC	\$251.85		
122479	07/19/2024	Open			Accounts Payable	DISCOUNT TIRE	\$870.00		
122480	07/19/2024	Open			Accounts Payable	ELEVATE K12	\$45,750.00		
122481	07/19/2024	Open			Accounts Payable	HOSTETLER FONTAINE & ASSOC INC	\$2,116.25		
122482	07/19/2024	Open			Accounts Payable	INSTITUTE FOR EDUCATIONAL INNOVATION	\$4,250.00		
122483	07/19/2024	Open			Accounts Payable	JOHNSON, BERNEITIA	\$326.96		
122484	07/19/2024	Open			Accounts Payable	OCCUPATIONAL HEALTH CENTERS OF MI, P.C.	\$573.62		
122485	07/19/2024	Open			Accounts Payable	PERSONNEL CONCEPTS	\$399.00		
122486	07/19/2024	Open			Accounts Payable	PINTER'S FLOWERLAND INC	\$51.29		
122487	07/19/2024	Open			Accounts Payable	PLETKOVIC LAW PLLC	\$925.00		
122488	07/19/2024	Open			Accounts Payable	POSTMASTER - BULK MAILING	\$10,320.00		
122489	07/19/2024	Open			Accounts Payable	SECRET, WARDLE, LYNCH, HAMPTON, TRUEX & MORELY PC	\$232.07		
122490	07/19/2024	Open			Accounts Payable	ST JOSEPH MERCY HOSPITAL	\$1,453.50		
122491	07/19/2024	Open			Accounts Payable	SUMPTER TOWNSHIP WATER	\$186.16		
122492	07/19/2024	Open			Accounts Payable	TRIPLE R CONSULTANTS	\$500.00		
122493	07/23/2024	Open			Accounts Payable	MiSDU	\$1,587.50		
122494	07/23/2024	Open			Accounts Payable	TAMMY J. TERRY	\$1,446.92		
122495	07/29/2024	Open			Accounts Payable	FIRST CHOICE MEDICAL GROUP	\$350.00		
Type Check Totals:									
34 Transactions							\$137,667.22		
<u>EFT</u>									
133323	07/05/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$427.15		
133334	07/05/2024	Open			Accounts Payable	4 Imprint, Inc.	\$5,010.96		
133335	07/05/2024	Open			Accounts Payable	A & R TOTAL CONSTRUCTION CO., INC.	\$1,885.00		
133336	07/05/2024	Open			Accounts Payable	ABSOPURE WATER CO. LLC	\$241.30		

# Payment Register

From Payment Date: 7/1/2024 - To Payment Date: 7/31/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
13337	07/05/2024	Open			Accounts Payable	BANCROFT, RICHARD	\$24.00		
13338	07/05/2024	Open			Accounts Payable	BIES, MARK	\$78.00		
13339	07/05/2024	Open			Accounts Payable	CALLAHAN, ERIN	\$55.34		
13340	07/05/2024	Open			Accounts Payable	CHARTWELLS DINING	\$44,722.99		
13341	07/05/2024	Open			Accounts Payable	CINTAS LOCATION #300	\$1,378.69		
13342	07/05/2024	Open			Accounts Payable	COGNIA, INC.	\$7,200.00		
13343	07/05/2024	Open			Accounts Payable	CONSTELLATION NEWENERGY- GAS DIVISION, LLC	\$10,045.67		
13344	07/05/2024	Open			Accounts Payable	ELECTROCOMM	\$535.15		
13345	07/05/2024	Open			Accounts Payable	ENVIRO-CLEAN	\$3,462.53		
13346	07/05/2024	Open			Accounts Payable	ESS MIDWEST INC	\$2,440.00		
13347	07/05/2024	Open			Accounts Payable	FREDENBERG, JASON	\$326.96		
13348	07/05/2024	Open			Accounts Payable	GREEN, TIMOTHY	\$295.03		
13349	07/05/2024	Open			Accounts Payable	HOWLEY AGENCY SALES CO	\$704.96		
13350	07/05/2024	Open			Accounts Payable	INTEGRATED SYSTEMS TECHNOLOGIES US	\$34,743.00		
13351	07/05/2024	Open			Accounts Payable	JOHNSON, MARQUES	\$158.25		
13352	07/05/2024	Open			Accounts Payable	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	\$3,483.76		
13353	07/05/2024	Open			Accounts Payable	LACY, NATALIE	\$18.00		
13354	07/05/2024	Open			Accounts Payable	LOWE'S	\$3,152.77		
13355	07/05/2024	Open			Accounts Payable	MIDDLE CITIES RISK MGMT TRUST	\$296,517.00		
13356	07/05/2024	Open			Accounts Payable	PARKWAY SERVICES, INC	\$260.00		
13357	07/05/2024	Open			Accounts Payable	POWERSCHOOL GROUP, LLC	\$31,838.88		
13358	07/05/2024	Open			Accounts Payable	PRINT GIANTS	\$3,017.00		
13359	07/05/2024	Open			Accounts Payable	SERVICE ELECTRIC SUPPLY CO	\$535.80		
13360	07/05/2024	Open			Accounts Payable	STRICKLAND, CHRISTINA	\$80.00		
13361	07/05/2024	Open			Accounts Payable	VITAL RECORDS CONTROL	\$68.21		
13362	07/05/2024	Open			Accounts Payable	WAGeworks INC	\$100.00		
13363	07/05/2024	Open			Accounts Payable	WASHTENAW GLASS CO	\$239.76		
13364	07/05/2024	Open			Accounts Payable	WASHTENAW INTER SCH DIST	\$345.00		
13365	07/05/2024	Open			Accounts Payable	WAYNE COUNTY RESA	\$725.00		
13366	07/01/2024	Open			Accounts Payable	GDI TRANSPORTATION, INC.	\$855.50		
13367	07/01/2024	Open			Accounts Payable	GPS Educational Services	\$5,085.72		
13368	07/01/2024	Open			Accounts Payable	ISCG	\$19,000.00		
13369	07/01/2024	Open			Accounts Payable	PEDIATRIC THERAPY ASSOCIATES	\$21,072.00		
13370	07/01/2024	Open			Accounts Payable	SOLIANT HEALTH	\$5,560.00		
13371	07/01/2024	Open			Accounts Payable	THERE AND BACK TRANSPORTATION	\$387.80		
13372	07/08/2024	Voided	Direct Deposit rejected	07/16/2024	Accounts Payable	FPS Services LLC	\$35,268.79		
13373	07/08/2024	Open			Accounts Payable	WINDSTREAM	\$33,405.27		
13376	07/08/2024	Open			Accounts Payable	OFFICE OF RETIREMENT SERVICES (ORS)	\$537,310.48		
13389	07/19/2024	Open			Accounts Payable	A & R TOTAL CONSTRUCTION CO., INC.	\$167,486.00		
13390	07/19/2024	Open			Accounts Payable	A.F. SMITH ELECTRIC, INC.	\$477.35		
13391	07/19/2024	Open			Accounts Payable	AERO FILTER, INC.	\$8,293.99		
13392	07/19/2024	Open			Accounts Payable	ALLIED, INC.	\$7,370.00		
13393	07/19/2024	Open			Accounts Payable	ALUMINUM ATHLETIC EQUIPMENT COMPANY	\$9,150.00		



# Payment Register

From Payment Date: 7/1/2024 - To Payment Date: 7/31/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
13394	07/19/2024	Open			Accounts Payable	BANCROFT, RICHARD	\$12.00		
13395	07/19/2024	Open			Accounts Payable	CAMPBELL, INC.	\$36,822.92		
13396	07/19/2024	Open			Accounts Payable	CHARTWELLS DINING	\$300.00		
13397	07/19/2024	Open			Accounts Payable	CINTAS LOCATION #300	\$1,095.29		
13398	07/19/2024	Open			Accounts Payable	CRAWFORD DOOR SALES	\$910.00		
13399	07/19/2024	Open			Accounts Payable	DUNRITE RENTALS LLC	\$7,600.00		
13400	07/19/2024	Open			Accounts Payable	ELECTROCOMM	\$535.15		
13401	07/19/2024	Open			Accounts Payable	ENVIRO-CLEAN	\$189,949.07		
13402	07/19/2024	Open			Accounts Payable	FERRI, SANDRA, M	\$6.00		
13403	07/19/2024	Open			Accounts Payable	FOXBRIGHT SOLUTIONS LLC	\$7,778.00		
13404	07/19/2024	Open			Accounts Payable	GAME ONE	\$1,049.15		
13405	07/19/2024	Open			Accounts Payable	GLOBAL COMPLIANCE NETWORK, INC.	\$1,680.00		
13406	07/19/2024	Open			Accounts Payable	GPS Educational Services	\$1,439.64		
13407	07/19/2024	Open			Accounts Payable	HOBART SERVICE	\$387.00		
13408	07/19/2024	Open			Accounts Payable	IMPERIAL SUPPLIES LLC	\$436.51		
13409	07/19/2024	Open			Accounts Payable	INSECTECH INC.	\$444.00		
13410	07/19/2024	Open			Accounts Payable	JACKSON TRUCK SERVICE, INC.	\$7,341.59		
13411	07/19/2024	Open			Accounts Payable	JOSTENS	\$2,479.89		
13412	07/19/2024	Open			Accounts Payable	K12 MEDIA LLC	\$7,250.00		
13413	07/19/2024	Open			Accounts Payable	KONE INC	\$1,503.19		
13414	07/19/2024	Open			Accounts Payable	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	\$1,601.75		
13415	07/19/2024	Open			Accounts Payable	LENAWEE FUELS, INC.	\$3,736.74		
13416	07/19/2024	Open			Accounts Payable	LINDE GAS & EQUIPMENT INC.	\$26.40		
13417	07/19/2024	Open			Accounts Payable	MIDDLE CITIES RISK MGMT TRUST	\$7,460.20		
13418	07/19/2024	Open			Accounts Payable	MULLINS, APRIL	\$12.00		
13419	07/19/2024	Open			Accounts Payable	NATIONAL INVENTORS HALL OF FAME INC	\$12,363.00		
13420	07/19/2024	Open			Accounts Payable	NUCO2	\$175.37		
13421	07/19/2024	Open			Accounts Payable	OMNI CHEER	\$879.20		
13422	07/19/2024	Open			Accounts Payable	PALS INTERNATIONAL	\$564.32		
13423	07/19/2024	Open			Accounts Payable	POWERSCHOOL GROUP, LLC	\$28,366.62		
13424	07/19/2024	Open			Accounts Payable	PRATER, KATHRYN	\$278.72		
13425	07/19/2024	Open			Accounts Payable	PRESIDIO NETWORKED SOLUTIONS GROUP	\$2,731.21		
13426	07/19/2024	Open			Accounts Payable	REHMANN	\$53,583.33		
13427	07/19/2024	Open			Accounts Payable	S'MORE	\$2,620.00		
13428	07/19/2024	Open			Accounts Payable	SCHUBERT, CODY	\$405.98		
13429	07/19/2024	Open			Accounts Payable	SELKING INTERNATIONAL & IDEALEASE	\$90.42		
13430	07/19/2024	Open			Accounts Payable	SIMS, BRIAN	\$383.24		
13431	07/19/2024	Open			Accounts Payable	STILES, DAVID	\$186.00		
13432	07/19/2024	Open			Accounts Payable	THERE AND BACK TRANSPORTATION	\$128.75		
13433	07/19/2024	Open			Accounts Payable	THERMAL-NETICS INC	\$2,256.49		
13434	07/19/2024	Open			Accounts Payable	THOMPSON, SUZANNE, MARIE	\$390.00		
13435	07/19/2024	Open			Accounts Payable	THRUN LAW FIRM, P.C.	\$7,971.29		
13436	07/19/2024	Open			Accounts Payable	TREETOP PRODUCTS LLC	\$775.40		
13437	07/19/2024	Open			Accounts Payable	VITAL RECORDS CONTROL	\$113.40		

# Payment Register

From Payment Date: 7/1/2024 - To Payment Date: 7/31/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
13438	07/19/2024	Open			Accounts Payable	WASHTENAW COUNTY CONSORTIUM	\$464,949.15			
13439	07/19/2024	Open			Accounts Payable	WASHTENAW COUNTY TREASURER	\$7,699.08			
13440	07/19/2024	Open			Accounts Payable	WASHTENAW INTER SCH DIST	\$9,931.00			
13441	07/19/2024	Open			Accounts Payable	WESTFALL, CHRISTOPHER	\$263.98			
13442	07/19/2024	Open			Accounts Payable	WESTFALL, KELLY	\$54.00			
13443	07/23/2024	Open			Accounts Payable	ASPIRE FINANCIAL SERVICES LLC	\$37,391.44			
13444	07/23/2024	Open			Accounts Payable	ASPIRE FINANCIAL SERVICES LLC	\$43,118.79			
13445	07/23/2024	Open			Accounts Payable	ASPIRE FINANCIAL SERVICES LLC	\$6,700.00			
13446	07/23/2024	Open			Accounts Payable	ASPIRE FINANCIAL SERVICES LLC	\$43,089.06			
13447	07/23/2024	Open			Accounts Payable	ASPIRE FINANCIAL SERVICES LLC	\$35,268.79			
13448	07/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$466.98			
13449	07/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$77.98			
13450	07/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$68.97			
13451	07/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$37.81			
13456	07/17/2024	Open			Accounts Payable	AMAZON CAPITAL SERVICES	\$35.68			
13541	07/18/2024	Open			Accounts Payable	OFFICE OF RETIREMENT SERVICES (ORS)	\$320,968.33			
Type EFT Totals:										
7163944775 - A/P Checking Totals							107 Transactions	\$2,671,079.33		

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	34	\$137,667.22	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>34</b>	<b>\$137,667.22</b>	<b>\$0.00</b>

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	106	\$2,635,810.54	\$0.00
	Reconciled	0	\$0.00	\$0.00

# Payment Register

From Payment Date: 7/1/2024 - To Payment Date: 7/31/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Voided	1	\$35,268.79	\$0.00	
					Total	107	\$2,671,079.33	\$0.00	
<b>Grand Totals:</b>									
		<b>All</b>	<b>Status</b>	<b>Count</b>		<b>Transaction Amount</b>		<b>Reconciled Amount</b>	
			Open	140		\$2,773,477.76		\$0.00	
			Reconciled	0		\$0.00		\$0.00	
			Voided	1		\$35,268.79		\$0.00	
			Stopped	0		\$0.00		\$0.00	
			<b>Total</b>	<b>141</b>		<b>\$2,808,746.55</b>		<b>\$0.00</b>	
		<b>Checks</b>	<b>Status</b>	<b>Count</b>		<b>Transaction Amount</b>		<b>Reconciled Amount</b>	
			Open	34		\$137,667.22		\$0.00	
			Reconciled	0		\$0.00		\$0.00	
			Voided	0		\$0.00		\$0.00	
			Stopped	0		\$0.00		\$0.00	
			<b>Total</b>	<b>34</b>		<b>\$137,667.22</b>		<b>\$0.00</b>	
		<b>EFTs</b>	<b>Status</b>	<b>Count</b>		<b>Transaction Amount</b>		<b>Reconciled Amount</b>	
			Open	106		\$2,635,810.54		\$0.00	
			Reconciled	0		\$0.00		\$0.00	
			Voided	1		\$35,268.79		\$0.00	
			<b>Total</b>	<b>107</b>		<b>\$2,671,079.33</b>		<b>\$0.00</b>	
		<b>All</b>	<b>Status</b>	<b>Count</b>		<b>Transaction Amount</b>		<b>Reconciled Amount</b>	
			Open	140		\$2,773,477.76		\$0.00	
			Reconciled	0		\$0.00		\$0.00	
			Voided	1		\$35,268.79		\$0.00	
			Stopped	0		\$0.00		\$0.00	
			<b>Total</b>	<b>141</b>		<b>\$2,808,746.55</b>		<b>\$0.00</b>	

# Payment Register

From Payment Date: 7/1/2024 - To Payment Date: 7/31/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
7163945137 - Trust & Agency Checking									
<u>Check</u>									
22513	07/19/2024	Open			Accounts Payable	KATZ, HARLIE	\$100.00		
22514	07/19/2024	Open			Accounts Payable	KORTE, CHASITY	\$100.00		
Type Check Totals:							\$200.00		
<u>EFT</u>									
2043	07/05/2024	Open			Accounts Payable	GAME ONE	\$140.42		
2044	07/05/2024	Open			Accounts Payable	PRINT GIANTS	\$2,981.76		
2045	07/05/2024	Open			Accounts Payable	SMITH, ABIGAIL, L	\$214.02		
2046	07/05/2024	Open			Accounts Payable	WEAVER, BRETT	\$74.19		

# Payment Register

From Payment Date: 7/1/2024 - To Payment Date: 7/31/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
2077	07/19/2024	Open			Accounts Payable	STANDARD PRINTING	\$715.79		
Type EFT Totals:									
7163945137 - Trust & Agency Checking Totals							\$4,126.18		

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	2	\$200.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>2</b>	<b>\$200.00</b>	<b>\$0.00</b>

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	5	\$4,126.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	<b>Total</b>	<b>5</b>	<b>\$4,126.18</b>	<b>\$0.00</b>

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	7	\$4,326.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>7</b>	<b>\$4,326.18</b>	<b>\$0.00</b>

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	2	\$200.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>2</b>	<b>\$200.00</b>	<b>\$0.00</b>

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	5	\$4,126.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	<b>Total</b>	<b>5</b>	<b>\$4,126.18</b>	<b>\$0.00</b>

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	7	\$4,326.18	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>7</b>	<b>\$4,326.18</b>	<b>\$0.00</b>

<b>ACTION ITEMS</b>						
<b>Name</b>	<b>Position/Building</b>	<b>Date of Hire</b>	<b>Effective Date</b>	<b>Status</b>	<b>Major/Step</b>	
Lucy Gerry (Carrington)	Teacher/Lincoln High/Middle School	8/12/2024		New Hire	BA Step 4	
Jeff Nowak	Teacher/Lincoln High School	8/19/2024		Re-hire		.4 Math
Alyssa Goff	GSRP Associate Teacher/Model Elementary	8/12/2024		New Hire	LEAO Step 1	
Krystl Tittyung	GSRP Associate Teacher/Model Elementary	9/4/2022	8/19/2024	Transfer	From Bishop to Model	
Stephen Adams	Bus Driver/Transportation	8/19/2024		New Hire		
Rhalonda Johnson	Bus Aide/Transportation	8/19/2024		New Hire		
Kiera Harris	Bus Aide/Transportation	8/19/2024		New Hire		
Emily Levickas	Teacher/Lincoln High School	8/19/2024		New Hire	MA Step 4	
Tina Price	Paraprofessional/Lincoln Middle School	8/20/2024		New Hire	LEAO Step 1	
Kit Moran	Interim HS Principal/Lincoln High School	8/20/2024		Reitree		
Andrew Duncan	Teacher/Lincoln High School		8/20/2024	Resignation		
Dominique Redic	Bus Driver/Transportation	1/25/2024	8/9/2024	Resignation		
John Todaro	Teacher/Lincoln Middle School	8/21/2023	8/10/2024	Transfer	from HS to spec ed @ MS	
Charles Boswell	Art Teacher/Brick Elementary School	8/8/2022	8/10/2024	Transfer	from HS to Brick	
Lottie Larkins	Counselor/Lincoln Middle School	8/15/2023	8/10/2024	Transfer		
Jacquelyn King	Teacher/Model ECC	10/30/2011	8/19/2024	Transfer	From Para to GSRP Teach	
Angie Cyrbok	ECSE Service Provider/Model ECC		8/19/2024	Transfer		
Andrew Dillon	Student Engagement Coordinator/Lincoln High School		8/19/2024	Transfer		
Gavin Kotlarczyk	Intern/Facilities	10/4/2023	5/16/2024	Internship Completed		
Amanda Avery	Noon Supervisor	9/23/23	8/1/2024	Resignation		
James Anthony	Bus Driver/Transportation	09/27/2023	8/19/2024	Resignation		
Lamae Satarino	Teacher Consultant/Lincoln Middle School	8/27/2004	8/9/2024	Resignation		
Dominique Redic	Bus Driver/Transportation	1/25/2024	8/9/2024	Resignation		
<b>Name</b>	<b>Position/Building</b>	<b>Start Leave Date</b>	<b>Return to Work Date</b>	<b>Status</b>	<b>Approved/Not Approved</b>	
Myra Hamilton	Secretary Lincoln High School	8/19/2024	11/4/2024	FMLA		



Thank you for choosing CDW. We have received your quote.

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# QUOTE CONFIRMATION

**SOLOMON ZHENG,**

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PBPC326	8/21/2024	CHROMEBOOKS	2041421	<b>\$123,619.60</b>

## QUOTE DETAILS

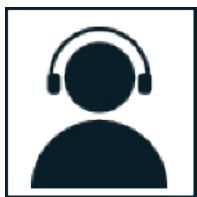
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">Google Chrome Education Upgrade</a> Mfg. Part#: CROS-SW-DIS-EDU-NEW Electronic distribution - NO MEDIA Contract: REMC Software 2024 (REMC SOFT 2024)	120	5988499	\$30.00	\$3,600.00
<a href="#">Lenovo 300e Yoga Chromebook Gen 4 - 11.6" - MediaTek Kompanio 520 - 4 GB RA</a> Mfg. Part#: 82W20003US Contract: REMC Computers 2024 (REMC COMP 2024)	120	7382967	\$292.29	\$35,074.80
<a href="#">Lenovo 3Y Depot (School Year Term)</a> Mfg. Part#: 5WS0N75691 UNSPSC: 81112307 Electronic distribution - NO MEDIA Contract: REMC Technology & Furniture 2024 (REMC TECH 2024)	320	4473863	\$32.89	\$10,524.80
<a href="#">Lenovo 3Y Accidental Damage Protection (School Year Term)</a> Mfg. Part#: 5PS0F04089 UNSPSC: 81112307 Electronic distribution - NO MEDIA Contract: REMC Technology & Furniture 2024 (REMC TECH 2024)	320	5514204	\$65.55	\$20,976.00
<a href="#">Lenovo 100e Chromebook Gen 4 - 11.6" - Intel N-series - N100 - 4 GB RAM - 3</a> Mfg. Part#: 83G80000US Contract: REMC Computers 2024 (REMC COMP 2024)	200	7786456	\$267.22	\$53,444.00

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<b>SUBTOTAL</b>	\$123,619.60
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**SHIPPING** \$0.00  
**SALES TAX** \$0.00  
**GRAND TOTAL** **\$123,619.60**

PURCHASER BILLING INFO	DELIVER TO
<b>Billing Address:</b> LINCOLN CONSOLIDATED SCHOOLS ACCTS PAYABLE 7425 WILLIS RD YPSILANTI, MI 48197 <b>Phone:</b> (734) 484-7000 <b>Payment Terms:</b> NET 30 Days-Govt/Ed	<b>Shipping Address:</b> LINCOLN CONSOLIDATED SCHOOLS SOLOMON ZHENG 7425 WILLIS RD YPSILANTI, MI 48197 <b>Phone:</b> (734) 484-7000 <b>Shipping Method:</b> UPS Freight LTL, Special Services
	<b>Please remit payments to:</b>  CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



### Sales Contact Info

**Joe Stickelmaier** | (866) 224-6439 | [josesti@cdwg.com](mailto:josesti@cdwg.com)

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Support



Call 800.800.4239

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

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# LINCOLN CONSOLIDATED SCHOOLS

## AGENDA ITEM REQUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Solomon Zheng

Contact Person: Solomon Zheng Phone/Email: techdirector@lincoln12.org

Topic of Agenda Item: (Be specific)

Request to purchase consulting services from Sentinel technology on modernizing our cloud and local account and device management infrastructure in the Windows ecosystem.

Background Data: (To assist in writing corresponding explanatory notes)

As we continue to expand into the use of mobile devices in the district we need a more modern and robust infrastructure for managing the devices, pushing policies, and managing accounts. To do this we need a partner with expertise in this area. Sentinel Technologies is a close partner with the district and has worked with us on network projects every year.

Our plan is to completely update and redo the account management infrastructure. This will allow us to change the way we manage our windows mobile devices and give us greater visibility and flexibility when it comes to managing the fleet.

We estimate 6-8 weeks for completion and training of our team and a rolling implementation to be completed by the start of the 2025-2026 school year.

[Link to proposal - total of \\$37,500](#)

Desired Board Action: approve consulting Informational only \_\_\_\_\_ Board action required \_\_\_\_\_

***Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.***

Board meeting date-First reading: \_\_\_\_\_

Board meeting date-Second reading & approval (If required): \_\_\_\_\_

Who will attend meeting to present request and answer questions? \_\_\_\_\_

**Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board**

of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.

Submitted By: Solomon Zheng

Building/Department Head: Solomon Zheng

\_\_\_\_\_ Date

\_\_\_\_\_ Date

# LINCOLN CONSOLIDATED SCHOOLS

## AGENDA ITEM REQUEST

Completion of this form will help us prepare accurate and complete agendas and explanatory notes for consideration by the Board of Education. It will also ensure timely consideration and/or approval of your request.

Group/Individual Making Request: Business Office/Human Resources

Contact Person: Adam Snapp \_\_\_\_\_ Phone/Email: 734-484-7081 snappa@lincolnk12.org

Renewal of Informedk12. The District has been using this for several years. It is the paperless software used for enrollment, HR, business office, transportation, curriculum, athletics, and building level

Our current agreement ends on 9/1/2024. The cost of the renewal is \$28,877 and does not have an increase from the 23/24 cost.

Desired Board Action \_\_\_\_\_ Informational only \_\_\_\_\_ Board action required \_\_\_X\_\_\_

**Please keep in mind that in most circumstances, Board policy calls for a two-meeting review of all agenda items requiring action. Incomplete information could result in additional delays.**

Board meeting date-First reading:8/12/2024\_\_\_\_\_

Board meeting date-Second reading & approval (If required):8/26/2024\_\_\_\_\_

Who will attend meeting to present request and answer questions? \_\_\_Adam Snapp\_\_\_\_\_

**Requests and all supporting documentation MUST be received in the Superintendent's office no later than noon the Friday prior to the Executive Committee meeting the week before the scheduled Board of Education meeting. Late requests will be deferred to the following agenda and may compromise your deadline.**

Submitted By:

Building/Department Head:

Adam Snapp \_\_\_\_\_ 8/5/2024 \_\_\_\_\_  
Date

\_\_\_\_\_ \_\_\_\_\_  
Date



555 12<sup>th</sup> Street, Suite 1670  
Oakland, CA 94607  
[www.informedk12.com](http://www.informedk12.com)

## Renewal Order Form

### Customer Information

District Name:  
Lincoln Consolidated School District

Accounts Payable Contact Name:  
Robert Jansen  
Accounts Payable Email:  
jansenr@lincolnk12.org

Quote Number: IK12-220000521  
Created Date: 07/25/2024

Subscription Renewal Date: 09/01/2024

### Informed K12 Contact Information

Customer Success Manager: Janelly Ramos

For billing questions, please email  
[accounting@informedk12.com](mailto:accounting@informedk12.com)

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### Informed K12 Package Service

Premium Edition: District License - Internal

#### Price

\$ 28,877.00

\$

\$

TOTAL AMOUNT: \$ 28,877.00

All forms packages include:

- Unlimited electronic signatures, interactive form fields, pre-filled data fields, and reusable templates to automatically collect, route, and track responses and approvals
- Unlimited responses archived with full access search and nightly back-ups for all data
- Phone, chat, and email support for form managers and recipients
- Continuous upgrades and extensive browser and device support
- Online webinars and resources for form managers

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### Terms of Use

1. This Renewal Order Form (this "Order Form"), together with the Informed K12 Terms of Use available at <https://www.informedk12.com/terms-of-use>, governs the access to and use of the Services set forth above. In the event of a conflict between the Terms of Use and the Order Form, the Order Form shall control.
2. Customer will be invoiced between 30-60 days from their Renewal Date, or upon request, and payment is due in full within 30 days of the Renewal Date. Informed K12 reserves the right to pause services if payment is not received within 30 days of the Renewal Date.
3. The term of this Order Form will begin on the Renewal Date and will end after 12 months, unless stated otherwise in the service package description. The services renew for successive periods of twelve (12) months each, unless a party gives the other party written notice of non-renewal at least thirty (30) days prior to the expiration of the then-current term. Informed K12 reserves the right to increase fees by up to five percent (5%) upon renewal.
4. In the event of termination of services, Customer is responsible for downloading and storing any data from Informed K12 that needs to be retained within 30 days, or as governed by an additional offboarding agreement. Informed K12 will comply with complete data destruction of Customer form data from the Informed K12 platform after the 30-day data retention window or as governed by an offboarding agreement signed by both parties.
5. The signatures below acknowledge the agreement of each party to be bound by this Order Form. The undersigned representative of Customer represents that he/she has read, understands, and accepts, on behalf of Customer, as a duly authorized representative of Customer, this Order Form (including the Terms and Conditions) in its entirety.

**Informed K12**

*Brianna Bolton*

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Authorized Signature

Brianna Bolton

---

Print Name

07/26/2024

---

Date

Lincoln Consolidated School District

---

Authorized Signature

---

Print Name

---

Date

## MASTER SERVICES AGREEMENT

THIS MASTER SERVICES AGREEMENT (“AGREEMENT”) IS ENTERED INTO AND EFFECTIVE AS OF THE DATE WHEN THE LAST OF THE PARTIES HERETO EXECUTES THIS AGREEMENT (“EFFECTIVE DATE”) IS BY AND BETWEEN **EDBLOX, INC., d/b/a Elevate K-12 (“COMPANY”)** WITH RESPECT TO THE COMPANY’S LIVE STREAM INSTRUCTION SERVICES (COLLECTIVELY THE “SERVICE”) AND THE RELATING DOCUMENTATION AND **LINCOLN CONSOLIDATED SCHOOLS** (THE “CUSTOMER” OR “YOU”). BY SIGNING THIS AGREEMENT, YOU HEREBY AGREE TO THE TERMS OF THIS AGREEMENT AND WARRANT THAT YOU HAVE THE REQUISITE AUTHORITY, POWER AND RIGHT TO FULLY BIND EACH SCHOOL IN THE DISTRICT TO USE THE SERVICE PURSUANT TO THIS AGREEMENT.

### 1. Certain Definitions.

1.1 “District” is the administrative body that supervises Schools within a specified territory.

1.2 The current “Privacy Policy” of Company is available at [www.elevatek12.com/privacy](http://www.elevatek12.com/privacy), provided that Company reserves the right to change the Privacy Policy from time to time.

1.3 A “School” is a building or set of buildings that comprise one educational unit (*i.e.*, an elementary school, middle school, junior high school or high school) subject to this Master Services Agreement.

1.4 The “Scope of Work”, attached hereto as Exhibit A, is the document which confirms the specific order details of Customer’s purchase of products and services hereunder, including the term, pricing and payment terms and a list of the Schools, if available, authorized under this Agreement to access such products and services. The Scope of Work may be amended from time to time by written agreement of the parties hereto. In no event shall the Scope of Work serve to amend the terms of this Agreement and in the event there is a conflict between this Agreement and the Scope of Work, the terms of this Agreement shall prevail.

1.5 “Service Period Budget” shall have the meaning specified in the Scope of Work. “Agreement Term Dates” shall have the meaning specified in the Scope of Work.

1.6 The “Site” shall mean Elevate K-12 <https://www.portalelevate.com/Account/LogOn>.

1.7 “Academic Year” shall mean the first day of instruction provided by Customer to



## HIGH-QUALITY LIVE STREAMING INSTRUCTION

Students through the last date of instruction for the regularly scheduled school year, excluding summer school and any breaks per Customer's school calendar.

1.8 A "Student" is an individual enrolled in a School.

1.9 A "Classroom Coordinator" is a teacher, paraprofessional or other education provider employed by a School or School District in order to help implement and manage the Services within the classroom where students are enrolled.

**2. Term and Pricing.** The term and pricing details of this Agreement are set forth on the Scope of Work attached hereto as Exhibit A.

**3. License Grants and Restrictions.**

**3.1 Grant and Privacy Restrictions.**

3.1.1 Company grants to Customer a nonexclusive, non-transferable, limited right and license to use the Service accessible at the Site at all Schools listed in the School list set forth in the Scope of Work ("Authorized Schools"), subject to all of the terms and conditions of this Master Services Agreement. Unless a particular right is expressly granted herein, it is expressly excluded in this license. The Service may only be accessed by the Authorized Schools and Number of Authorized Students as set forth on the Scope of Work and, for purposes of clarity, once a Student is licensed to access the Service ("Licensed Student"), such license cannot be transferred to or used by any other Student or other third party during the then-current school year. The foregoing license is specific to such Authorized Schools and Number of Authorized Students and is not a grant for concurrent use of the Service.

3.1.2 All information provided to Company or through the Service by individual users of the Service is subject to the Company Privacy Policy. Company's use of user information shall be limited to the uses provided under the Privacy Policy.

**3.2 Ownership and Proprietary Rights.**

3.2.1 Customer acknowledges that the Service and the Site and all intellectual property rights associated therewith are proprietary to Company and its partners, parents, subsidiaries, agents, affiliates and/or licensors (together, hereinafter "Affiliated Parties").

3.2.2 Customer will not obscure or remove any proprietary-rights notices of Company or its licensors contained in the Service and the Site. Customer may not and shall not permit any other party to sublicense, lease, rent, download, reproduce, modify,

ELEVATE  HIGH-QUALITY LIVE STREAMING INSTRUCTION

display, distribute, create a derivative work of or otherwise use the Service or the Site except as expressly provided in this Agreement. Customer may not attempt (or authorize, encourage or support attempts by others) to reverse-engineer or derive source code from the Service and the Site or otherwise alter or interfere with the Service and the Site.

4. **Login Codes.** A unique user name and password (“Login Code”) is required for access to the Service for each Student and Classroom Coordinator. Company will provide Customer with a Classroom Coordinator Login Code during implementation. Customer will be responsible for providing information to the Company in order for the Company to create separate Student Login Codes up to the number of authorized student licenses as determined during the implementation phase of Service. Customer is responsible for securing all Login Codes and for the use of the Login Codes, passwords and account(s). Customer shall not allow unauthorized persons to use the Login Codes and shall promptly notify Company of any unauthorized use or attempts thereof. Notwithstanding anything to the contrary, Customer shall be solely responsible for any authorized or unauthorized use of any log-in code, username, password, and access to Customer’s account by any person and shall be solely responsible for what information is included with respect to any student and for compliance with all laws with respect thereto. Customer agrees to bear all responsibility for the confidentiality of its passwords and all use, purchases, or charges incurred from use of the Service or Site with its password. Customer is responsible for maintaining the confidentiality of its account and password and for restricting access to School’s computers, and Customer agrees to accept responsibility for all activities that occur under its account or password. Company reserves the right to refuse service, terminate accounts, remove or edit content, or cancel orders in its sole discretion.

5. **Training and Support.** Training and support services, if any, will be provided as described in the Scope of Work.

6. **Payment Terms.** Fees; Payment Terms; Collection Fees:

The Customer will be invoiced, using the form or one substantially similar attached hereto as Exhibit C (“Invoice”) based on the number of Class Periods (as defined in the Scope of Work) and the price per Class Period. Upon signature of Agreement, Customer shall issue an order form in the form similar to attached hereto as Exhibit B (“Order Form”) for the Services to be delivered during the first Academic Year. In subsequent years, Customer shall issue an Order Form at least 60 days prior to the first day of instruction for the upcoming Academic Year. The annual invoicing is subject to the minimum allotment of Class Periods Company is securing for the Customer per this Agreement. For each Academic Year during the term of this Agreement, the Customer will be invoiced and is





## HIGH-QUALITY LIVE STREAMING INSTRUCTION

responsible for the fees based on the Scope of Work. Company will not need to obtain another agreement from the Customer to proceed with the Services. Company shall invoice the Customer in accordance with the Billing Terms detailed in this Agreement in the Customer Billing section and mutually agreed to under this Agreement. The Customer shall make payment to Company in accordance with the terms selected in the Billing Terms section of Agreement. Prices set forth in the Agreement do not include sales tax. Sales tax, if applicable, will be included in the invoice sent by Company to Customer, unless Customer provides evidence of tax exemption. Time is of the essence for all payments under this Agreement, and in the event any overdue payment is sent by Company to a collection agency or an attorney for collection in accordance with Company's standard collection procedures, Customer agrees to pay all costs of collection, including without limitation all court costs and reasonable attorneys' fees. The Customer shall maintain such books and records as are necessary to substantiate amounts paid to Company pursuant to this Agreement, which shall be made available to Company for examination on request. It is Company's policy to not carry credits forward from one academic year to another for unused classes. It is also Company's policy to not provide refunds for unused classes. This Agreement is subject to change fees and/or implementation fees pursuant to Schedule A below.

District / customer signer (initial here) \_\_\_\_\_

7. **Customer Responsibilities.** The Customer will provide a point of contact "School Point of Contact" for the Services. In addition, the Customer shall, for each Class Period, provide a Classroom Coordinator who will be on site in each Class. Each Classroom Coordinator will be provided training by Company. In addition, Company can request (and the Customer shall promptly comply with such request) that any Classroom Coordinator be replaced for non-performance or failing to perform in accordance with Company's training or standards, as determined by Company in its reasonable discretion.

### 8. **Additional Customer Responsibilities**

8.1 Online Practices. Customer shall ensure that its Students and Classroom Coordinators will not (a) upload, post, transmit, display or otherwise make available to other subscribers any messages, content or materials that (i) are vulgar, hateful, fraudulent, threatening, harassing, illegal, obscene, threatening, defamatory or invasive of privacy, (ii) violate (intentionally or unintentionally) a contractual, fiduciary or confidentiality obligation or duty any such person or Customer may have to any third party, (iii) infringe any intellectual property or violate other proprietary rights, or (iv) harms

minors in any way; (b) upload, post, transmit, display or otherwise make available any unsolicited bulk e-mail, political campaigning, commercial solicitation, chain letters, pyramid schemes, mass mailings or any form of spam; upload, post, transmit, display or otherwise make available material that comprises or contains software viruses or other computer code designed to interfere with the functionality of any computer Service, software or hardware; (c) interfere with or disrupt the Service or the Site, or any networks or servers connected to or by the Service or the Site; (d) intentionally or unintentionally violate any applicable local, state, national or international law, (e) impersonate any person or entity or falsely state or misrepresent such person's affiliation with any person;(e) violate any law or regulation; or (f) collect or store personal data about any third party. In addition, Customer and its Classroom Coordinators and Students may not use a false e-mail address, impersonate any person or entity or otherwise mislead as to the origin of a message or content. Customer understands and agrees that any loss or damage of any kind that occurs as a result of the use of any messages, content or material that Customer or its Schools, Classroom Coordinators and Students upload, post, transmit, display or otherwise make available through the use of the Service is solely Customer's responsibility. Customer shall be responsible for any and all breaches of this Agreement by a Student or Classroom Coordinator.

8.2 Links. The Service or the Site may present links to third-party Web sites. These links are provided only as a convenience to Customer. Company is not responsible for the availability of these outside sites or their contents. Customer should direct any concerns regarding these third-party sites to the applicable site administrator.

8.3 Equipment. Customer shall be solely responsible for providing, maintaining and compatibility with the Site and the Service, including all hardware, software, electrical and other requirements for Customer's use of the Service or Site, including without limitation, telecommunication equipment, internet access, web browsers or other equipment, programs that are required to access and use the Service and the Site. Customer is responsible for ensuring their equipment meets the minimum system requirements of the Site and Service. Company does not guarantee or warrant compatibility between the Site and Service and customer's equipment.

9. **Privacy, FERPA, and Compliance with Law.** Company receives and handles personally identifiable information ("PII") as a "school official" under the United States Family Education Rights and Privacy Act, 20 U.S.C. 1232g, 34 CFR Part 99 ("FERPA") for the purpose of delivering the Services as contemplated by this Agreement.

PII obtained will be used solely for the purposes of performing Services under this Agreement, and will not be disclosed to third parties except as required to provide Services to Customer contemplated in this Agreement, or otherwise as expressly permitted by FERPA and other applicable laws.



## HIGH-QUALITY LIVE STREAMING INSTRUCTION

It is Customer's responsibility to respond to requests for education records received by Company from third parties.

Customer represents and warrants that it is in compliance with applicable information and on-line protection laws, including, but not limited to, COPPA and FERPA. To the extent that PII as to any Student under the age of thirteen (13) is provided to Company, Customer represents and warrants that it has obtained all requisite consents and authorizations or otherwise has the authority to provide such information to Company. To the extent that any information covered by FERPA is being made available to Company or to any third party (including other Students), Customer represents and warrants that it has given all applicable notices and has received all applicable consents and has not received any effective objections thereto.

10. **Information Security.** Company maintains and enforces commercially reasonable practices, including administrative, technical, and physical safeguards to reasonably protect the confidentiality, availability, and integrity of Customer and end user data in alignment with requirements of applicable laws and regulations, including the FERPA. This includes, but is not limited to, encryption of data in transit when submitted across the Internet, access controls, firewalls and user authentication protocols. The Internet, however, is not entirely secured, and Company will not be responsible for security incidents not reasonably within its control.

If required by applicable laws, Company will promptly report to Customer any unauthorized access to Customer Data and, in the event that further notification is required by law, will support Customer notification to its end users.

All of Servers used by Company supporting the Services are secure and located within the United States.

11. **Confidentiality.** Each party may disclose to the other certain non-public information or materials relating to a party's products, intellectual property, business, marketing programs and efforts, identifiable information of the party's personnel, end users, students and customers, and other confidential information and trade secrets ("Confidential Information"). Confidential Information does not include information that: (a) is or becomes publicly available through no breach by the receiving party of this Agreement; (b) was previously known to the receiving party prior to the date of disclosure, as evidenced by contemporaneous written records; (c) was acquired from a third party without any breach of any obligation of confidentiality; (d) was independently developed by a party hereto without reference to Confidential Information of the other party; or (e) is required to be disclosed pursuant to a subpoena or other similar order of

any court or government agency, provided, however, that the party receiving such subpoena or order shall, when legally permissible, promptly inform the other party in writing and provide a copy thereof, and shall only disclose that Confidential Information necessary to comply with such subpoena or order. Except as expressly provided herein, the receiving party will not use or disclose any Confidential Information of the disclosing party without the disclosing party's prior written consent, except disclosure to and subsequent uses by the receiving party's employees or consultants on a need-to-know basis, provided that such employees or consultants have executed written agreements restricting use or disclosure of such Confidential Information that are at least as restrictive as the receiving party's obligations under this Section. The receiving party agrees to use at least the same care and precaution in protecting such Confidential Information as the receiving party uses to protect the receiving party's own Confidential Information, and in no event less than reasonable care. Each party acknowledges that due to the unique nature of the other party's Confidential Information, the disclosing party may not have an adequate remedy solely in money or damages in the event of any unauthorized use or disclosure of its Confidential Information. In addition to any other remedies that may be available in law, in equity or otherwise, the disclosing party shall be entitled to seek injunctive relief to prevent such unauthorized use or disclosure.

12. **Software Availability.** The hosted elements of the Services will be available for remote access 99.5% of the time each calendar month of the Term, excluding Excused Outages (as defined below) ("Availability"). Company will attempt to schedule any planned maintenance or upgrades at times when usage of the Services is typically low, and will attempt to communicate any outages associated with planned maintenance or upgrades to its customers in advance via email or through notifications within the Services. Downtime as a result of any causes beyond the control of Company or that are not reasonably foreseeable by Company, including, without limitation, any of the causes noted below, are excluded from the Availability calculations (collectively, "Excused Outages"):

- a. Customer environment issues affecting connectivity or interfering with the Services, including without limitation, Customer's telecommunications connection or any other Customer software or equipment, Customer's firewall software, hardware or security settings, Customer's configuration of anti-virus software or anti-spyware or malware software, or operator error of Customer;
- b. Any third-party software, hardware, or telecommunication failures, including Internet slow-downs or failures;
  - i. Force majeure events including, without limitation fire, flood, earthquake, elements of nature or acts of God; third party labor disruptions, acts of war, terrorism, riots, civil disorders, rebellions or

- revolutions; quarantines, embargoes and other similar governmental action; catastrophic or unusual internet delays, denial of services attacks, or other hacking activities; or any other similar cause beyond the reasonable control of Company;
- ii. Issues related to third party domain name system (DNS) errors or failures; and
- iii. Emergency maintenance of the Services, for which Customer may not receive advanced notice.

In the event Company fails to achieve the Availability requirement, Company will use commercially reasonable efforts to correct the interruption as promptly as practicable.

**13. Non-Solicitation of Company Employees.** Customer agrees that during the term of this Agreement and for one year following the termination date of this Agreement, it will not recruit, solicit for employment, or employ, or help any other third party to recruit, solicit for employment or employ, any Company employee or contractor provided by Company to deliver services to Customer under this Services Agreement or with whom Customer had contact in connection with such services, including without limitation an online Company Instructor, School Manager or local office employee. In the event the Customer violates the foregoing prohibition, it will pay immediately upon written demand by Company, a fee in the amount of Ten Thousand Dollars (\$10,000.00) (the "Hiring Fee"). The parties intend that the Hiring Fee constitutes compensation, not a penalty. The parties acknowledge and agree that Company harm caused by Customer's breach of the foregoing prohibition would be impossible or very difficult to actually estimate and that the Hiring Fee is a reasonable estimate of the anticipated or actual harm that might arise from such a breach. The Customer's payment of the Hiring Fee is the Customer's sole liability and entire obligation and Company's exclusive remedy for any Customer breach of this section. All Hiring Fees shall be invoiced immediately and payable upon receipt.

**14. LIMITED WARRANTY, LIABILITY AND DAMAGES; INDEMNITY**

**14.1 Warranty Disclaimer.**

THE SERVICE IS PROVIDED "AS IS" AND WITHOUT WARRANTY BY COMPANY AND, TO THE MAXIMUM EXTENT ALLOWED BY APPLICABLE LAW, COMPANY AND ITS AFFILIATED PARTIES EXPRESSLY DISCLAIM ALL OTHER WARRANTIES, EXPRESS AND IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, TITLE AND FITNESS FOR A PARTICULAR PURPOSE. Specifically, Company makes no warranty that the Service or the Site will meet Customer's requirements or that access to the same





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will be uninterrupted or error-free. You acknowledge and agree that Company and its vendors and licensors do not operate or control the internet and that: (I) viruses, worms, Trojan horses, or other undesirable data or software; or (II) unauthorized users (e.g. hackers) may attempt to obtain access to and damage the content, websites, computers, or networks. Company will not be responsible for those activities.

14.2 LIMITED LIABILITY. NEITHER COMPANY NOR ITS AFFILIATED PARTIES WILL BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR (a) ANY UNAUTHORIZED USE OF THE SERVICE OR THE SITE OR USE FOR PURPOSES NOT INTENDED UNDER THIS AGREEMENT, OR (b) ANY LIABILITY OR DAMAGE CAUSED OR INITIATED BY THIRD PARTIES AND AFFECTING CUSTOMER'S COMPUTERS, COMMUNICATION FACILITIES, SOFTWARE, DATA OR SERVICES THAT MAY RESULT FROM USE OR ACCESS OF THE SERVICE OR THE SITE.

14.3 LIMITED DAMAGES AND REMEDIES. NEITHER COMPANY OR ITS AFFILIATED PARTIES SHALL BE LIABLE TO CUSTOMER OR ANY SCHOOL FOR ANY CONSEQUENTIAL, INCIDENTAL OR SPECIAL DAMAGES (INCLUDING DAMAGES FOR LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION AND THE LIKE) ARISING OUT OF THE USE OF OR THE INABILITY TO USE THE SERVICE OR THE SITE. Because some jurisdictions do not allow the exclusion or limitation of liability for consequential or incidental damages, the above limitation may not apply to Customer. NOTWITHSTANDING ANYTHING IN THIS MASTER SERVICES AGREEMENT TO THE CONTRARY, IN NO EVENT SHALL COMPANY OR ITS AFFILIATED PARTIES BE LIABLE FOR DAMAGES OR MONETARY REMEDIES OF ANY KIND IN THE AGGREGATE UNDER THIS MASTER SERVICES AGREEMENT THAT EXCEED THE LICENSE FEE PAID BY CUSTOMER IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE CLAIM OR CLAIMS GIVING RISE TO THE LIABILITY.

14.4 Indemnity. Customer agrees to indemnify and defend Company and its agents, employees, representatives, licensors, affiliates, corporate parents and subsidiaries from and against any and all claims, losses, demands, causes of action and judgments (including attorneys' fees and court costs) of third parties (collectively "Claims") arising, directly or indirectly, from or concerning any breach or alleged breach of this Agreement by Customer and to reimburse Company on demand for any losses, costs or expenses it incurs as a result of any such Claims.

## 15. TERMINATION

15.1 Term. This Agreement shall commence on the Effective Date hereof. The Service Period for individual Districts and Schools set forth in the Scope of Work are separate from the term of this Agreement; provided, however, that if this Agreement terminates for any reason, all Service to all Schools shall terminate at that time as well.



## HIGH-QUALITY LIVE STREAMING INSTRUCTION

15.2 Termination. Company reserves the right at any time to discontinue, temporarily or permanently, the Service or any part thereof or terminate any user's access to the Service or any part thereof. Company may also modify, delete or adapt the Service at any time without any notice or obligation to the user at Company's sole discretion. You agree that Company will not be liable to you or any third party for any modification, suspension, or discontinuation of the Service, or any part thereof. Upon termination for any reason, you must cease all access to the Service.

This Agreement will terminate (a) on the thirtieth (30th) day after either party gives the other written notice of a breach by the other of any material term or condition of this Agreement, unless the breach is cured before that day; or (b) upon written notice by either party, immediately, if (i) a receiver is appointed for the other party or its property; (ii) if the other party becomes insolvent or unable to pay its debts as they mature in the ordinary course of business or makes a general assignment for the benefit of its creditors; or (iii) if any proceedings (whether voluntary or involuntary) are commenced against the other party under any bankruptcy or similar law and such proceedings are not vacated or set aside within sixty (60) days from the date of commencement thereof.

15.3 Effect of Termination. Immediately upon expiration or termination of this Agreement, Customer will cease using the Site and Service and cause all Schools listed in the Scope of Work to cease using the Service and Site (any copies of which shall be returned to Company). Termination does not entitle Customer to any refund or reduction of Service Period Fees already paid by or due from Customer. If Company terminates this Agreement due to an uncured material breach by Customer, in addition to any and all rights and remedies available to Company, Customer shall be obligated to pay Company the full Service Period Fees for the then current term. If Customer terminates this Agreement due to an uncured material breach by Company, Customer shall only be obligated to pay Company for use of the Service and the Site up to and including the date of termination. Customer understands and agrees that if Customer requests a pro-rata refund as a remedy hereunder, then such request will be an election of remedies and the sole remedy available to Customer with respect to any dispute with Company.

## 16. MISCELLANEOUS

16.1 General Terms. Company may use and disclose to third parties Customer's name and logo, and if Customer is a District, the names of any affiliated Schools as part of a list of Company customers or references. This Agreement and any rights and responsibilities hereunder may not be assigned or delegated by Customer, including by action of law, without the express written consent of Company. Any assignment or

delegation in violation of this Section will be void and of no effect. Waiver of any breach under this Agreement does not waive future compliance with that provision, which remains in effect. If any part of this Master Services Agreement is held invalid or unenforceable, that portion shall be construed in a manner consistent with applicable law to reflect, as nearly as possible, the original intentions of the parties, and the remaining portions shall remain in full force and effect.

This Agreement and any other terms or documents referred to herein represent Customer's entire agreement with Company with respect to its use of the Service and the Site. The provisions of this Agreement may not be amended or waived except by a writing signed by all parties to this Agreement that references this Agreement.

**16.2 Remedies and Reserved Rights.** Company reserves the right at any time and from time to time to modify, temporarily suspend and limit access to the Service or the Site (or any part thereof) with or without notice to Customer for maintenance or security or other reasons. Customer agrees that Company shall not be liable to it or to any third party for any modification, suspension or limitation of the Service or the Site. Company also reserves the right at any time and from time to time to modify or terminate any of the content or curriculum of the Service or the Site. If Company discovers any unauthorized access or use of the Service and/or Site, then Company shall have the following remedies in addition to any and all other remedies that may be available to Company: (a) if such unauthorized use may cause injury or physical damage to Company's computers, data or electronic files, the Site, the Service or a third party, then Company has the reasonable right to suspend all or part of the Service or the Site access of Customer immediately without prior notice to protect itself or third parties, and Company shall promptly notify Customer of the suspension and work together with Customer to cure the problem; and (b) if such unauthorized access or use would cause any other type of injury or damage to Company or a third party, then Company shall give Customer notice of the problem and no less than three (3) business days to cure the problem, and thereafter if the problem remains uncured Company has the right to suspend all or part of the Service or Customer's Site until the problem is cured; and (c) terminate this Agreement immediately.

**16.3 Disputes.** THIS AGREEMENT SHALL BE GOVERNED AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF ILLINOIS APPLICABLE TO CONTRACTS MADE AND FULLY PERFORMED THEREIN, AND THE STATE AND FEDERAL COURTS LOCATED IN COOK COUNTY SHALL HAVE EXCLUSIVE JURISDICTION OF ALL SUITS AND PROCEEDINGS ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT. BOTH PARTIES HEREBY SUBMIT TO THE JURISDICTION OF SAID COURTS FOR PURPOSES OF ANY SUCH SUIT OR PROCEEDING. Any delay in or failure of performance by Company under this





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Agreement will not be considered a breach and will be excused to the extent caused by any occurrence beyond the reasonable control of Company, but not limited to, acts of God, power outages and governmental restrictions. Any notice by a party to this Master Services Agreement shall be deemed to have been sufficiently given to the other party if sent by certified mail, return receipt request, or by facsimile and confirmed in writing by letter sent by certified mail and shall be deemed to have been received three (3) business days after the date of dispatch.



## HIGH-QUALITY LIVE STREAMING INSTRUCTION

The foregoing is agreed and accepted. This Agreement must be signed by both parties to be valid.

### **EDBLOX, INC., d/b/a/ Elevate K-12**

By:

Name \_\_\_\_\_  
(Signature)

Name \_\_\_\_\_  
(Print)

Title \_\_\_\_\_

Date \_\_\_\_\_

[DISTRICT / CUSTOMER]

By:

Name \_\_\_\_\_  
(Signature)

Name \_\_\_\_\_  
(Print)

Title \_\_\_\_\_

Date \_\_\_\_\_

## Exhibit A

### Scope of Services and Pricing for Tier 1 Programs

Details	Agreement Terms
<b>DESCRIPTION</b>	High-quality LIVE Tier 1 Teaching – US certified Teacher of Record
<b>AGREEMENT ACADEMIC YEAR DATES</b>	Academic Year 2024-2025 August 2024 – 31 July 2025
<b>POTENTIAL CONTENT AND GRADE</b>	<b>Content Areas:</b>
<b>Elevate K-12 Provides</b>	<b>Details of services, on-call staff and equipment</b>
<b>SERVICES PROVIDED BY ELEVATE K-12</b>	<ul style="list-style-type: none"> <li>• High-quality LIVE Tier 1 Teaching – US certified Teacher of Record <i>(including substitutes for our live teacher)</i></li> <li>• Full-service live class delivery management                             <ul style="list-style-type: none"> <li>- School level classroom set up and day to day management of live online teaching classes</li> <li>- Quality control of all live classes by our academic experts</li> <li>- Training and management of your para-professional</li> <li>- All support for grading, pacing, school meetings and more</li> </ul> </li> <li>• State aligned lessons written by our curriculum experts</li> <li>• 24x7 live customer service and support for para-professional</li> </ul>
<b>STAFF PROVIDED BY ELEVATE K-12</b>	<ul style="list-style-type: none"> <li>• High-quality LIVE Tier 1 Teaching - Assigned as Teacher of Record</li> <li>• One Elevate K-12 Operations Manager dedicated per school for implementation and support</li> <li>• Dedicated Academic Coach who guides and quality audits Elevate K-12's live Teacher for the school</li> </ul>
<b>EQUIPMENT PROVIDED BY ELEVATE K-12</b>	<ul style="list-style-type: none"> <li>• Hi-end speakers, Powerful classroom microphone, Hi-end Camera</li> </ul>
<b>DISTRICT/SCHOOL Provides</b>	<b>Details of info we need from school</b>
<b>STAFF PROVIDED BY CUSTOMER/SCHOOL</b>	<ul style="list-style-type: none"> <li>• 1 Classroom Manager (paraprofessional) for each class period</li> <li>• 1 Point of Contact at the School Level</li> </ul>
<b>EQUIPMENT and INFO PROVIDED BY CUSTOMER</b>	<ul style="list-style-type: none"> <li>• Classroom space, LCD Screen or Projector and Screen, Adequate internet access and bandwidth, laptop per student <i>(except for K-5 enrichment)</i>, Class rosters and bell schedule</li> </ul>

<b>TOTAL BUDGET AMOUNT*</b>	<b>Minimum</b> <b>\$77,500</b>	<i>Minimum budget for known Elevate K-12 Live Teaching Classes and what the district will be invoiced for.</i>
	<b>Maximum/ 'Not to Exceed'</b>  <b>\$232,500</b>	<i>Maximum/ 'Not to exceed' budget for Elevate K-12. District can add classes as vacancies occur without going through new contract. More like "use/pay as you need" format. No encumbrance of funds required.</i>

\*Please see the pricing proposal for breakdown of pricing and details

## Live Class Operations and Delivery Terms:

1. Schools. The Services performed under this Scope of Work and Agreement shall be for schools within the District as long as they follow the content classes offered.
2. Tier 1 Programs. Company will assign an operations manager to the Customer. The operations manager will work with Customer personnel to develop a mutually agreeable implementation timeline for the Customer. The Customer will submit a timeline for the submission of chosen focus standards, timeslots, information technology checks, and the delivery of student rosters to Company. If there are delays beyond the following timeframes for any reason, Company reserves the right to delay the start of your program.
  - a. List of chosen courses – 30 calendar days before the first day of instruction
  - b. Timeslots – 30 calendar days before the first day of instruction
  - c. Information technology check – 15 calendar days before the first day of instruction
  - d. Classroom Coordinator – selected and available for training 15 days before the first day of instruction
  - e. Student Roster – 7 calendar days before the first day of instruction
3. Pricing and Service Period Fees:

The price per period for a full Academic Year of instruction will be based on the pricing schedule in Schedule A attached with this agreement and the order form in Exhibit B.
4. Company shall be responsible for all staffing decisions and may replace, reassign, or alter the Staff providing the Services as Company chooses in its sole and absolute discretion. Throughout the duration of the course, there may be some instances in which the teacher of the course (the "Teacher of Record") may miss certain Classes or Periods and Company will use commercially reasonable efforts to provide a substitute teacher ("Substitute Teacher") for such Classes or Class Periods. The Customer understands and agrees that such Substitute Teacher will not and will not be required to have the same level of qualifications, certificates, or degrees as the Teacher of Record and that the use of such Substitute Teachers will not be a breach of these Terms and Conditions. Company may, as indicated on the Budget and Initial Order Form, provide cameras, speakers and microphones for the administration of the Classes (collectively, Company Standard Equipment).
5. Cancellation of Sessions. If an authorized representative of Customer cancels a session within a window of 48 hours prior to the start of an individual session, excluding school emergencies, by providing written notification to Company, Customer will pay for the session as if it had occurred. If an authorized representative of Customer cancels a session with more than 48 hours notice to the start of an individual session by providing written notification to Company, the session will be rescheduled at the end of the current program calendar of sessions at a mutually agreed to time. As stipulated in this Agreement, credit for unused sessions will not carry over from one Academic Year to another. Customer may make roster changes during the add/drop period, which is the first two weeks of the semester or start of class. After that initial two week window, Customer must submit a change request order to add students to a class, which may trigger a contract and invoicing change.

Customer cannot change the subject, grade or focus standards of a program after the date two weeks prior to the delivery of the first session. To request any changes, Customer must submit a

formal written change request, which will trigger a contract review and adjustment as appropriate.

6. **Term and Service Period.** This Agreement shall remain in effect for the length of time set forth within the Scope of Work unless terminated earlier as set forth herein ("Initial Term"). For each Academic Year during the Agreement Term, the parties shall execute an Order Form setting forth the number of Classes (with such number equal to or greater than the Minimum Number of Classes set forth on the Budget and Initial Order Form and less than or equal to the Maximum Number of Classes set forth on the Budget and Initial Order Form), Periods, Students, fees, and payment schedule for such Academic Year. Each year during the Initial Term, Company agrees to maintain the per Class pricing. For incremental Classes in excess of the Maximum Number during the Initial Period, as well as all Classes subsequent to the Initial Period, Company may adjust the fees by, prior to the end of each calendar year during the Term, giving written notice of the adjusted fees applicable to the school year commencing the following Academic Year. Upon expiration of the Initial Term, the Agreement shall renew for additional one-year terms (each a "Renewal Term" and together with the Initial Term, the "Term"). Unless an Order Form is executed in such Renewal Terms, a binding Order Form with the Minimum Number of Classes set forth on the Budget and Initial Order Form shall be generated and effective at no higher than the list price applicable to that school year. This Agreement may only be terminated on notice of thirty (30) days after the delivery by a party of written notice containing a description of a material breach of this Agreement by the other party, provided such breach is not cured within such thirty (30) day period. The Fees paid pursuant to this Agreement are non-refundable, even in the event this Agreement is terminated due to Company's breach thereof or the Customer hires an instructor specifically for the Class.
  
7. **Billing Terms [check applicable terms]:** Upon signature of Agreement, Customer will issue an Order Form for the Services to be delivered during the first Academic Year. In subsequent years, Customer shall issue an Order Form at least 60 days prior to the first day of instruction for the upcoming Academic Year. The initial Invoice will be issued for the Minimum Budget. Customer agrees to the following payment terms, as reflected by selecting one box below:
  - Invoice for full amount of current Academic Year programming prepared and sent in conjunction with signing of Agreement. Payment in full due within 30 days of invoice date.
  
  - (Requires preapproval) Invoice for 50% of full amount of current Academic Year programming prepared and sent in conjunction with signing of Agreement, due within 30 days of invoicing date. The remaining 50% balance to be invoiced 60 days after the signing of Agreement and due within 30 days of invoicing date.

Customer billing contact information:

Contact name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

## MSA Addendum A

### Special Education: Resource Room Implementation

#### ELEVATE K-12 SPECIAL EDUCATION LIVE PROGRAM

- Elevate K-12 will provide a **certified special education teacher**. With the allocation of this instructor, high-quality virtual instruction will be administered. Instructional materials will be pre-determined and confirmed by Elevate and the client prior to program launch. Direct instruction, practice opportunities, review opportunities, and assessments will be included in the scope and sequence. **Accommodation and modification offerings by Elevate K-12 will be pre-determined and confirmed prior to program launch.**
- Elevate K-12 will provide an **Inclusive Learning Coordinator (ILC)**. The ILC will collaborate with the special education teacher, Classroom Coach, and the school's special education designee to ensure that Resource Room programs are set up for success through day-to-day support, coordination, and oversight. The primary objective of the Inclusive Learning Coordinator is to ensure that special education students enrolled in our Resource Room(s) receive Accommodations and Modifications outlined in the child's IEP as well as high quality, differentiated instruction.

#### CLIENT RESPONSIBILITIES

- Prior to the administration of Elevate K-12 Virtual Instruction, the client will obtain **written permission from the students' family and any virtual special education instruction documentation required by district/state entities**. Confirmation may or may not be required with the students' Individual Education Plans. This determination will be made by the acting school's Local Education Agency.
- **Local Education Agency Special Education Designee:** The LEA will provide a Special Education Designee to partner with Elevate K-12. Designees will collaborate with the Elevate team throughout the program regarding delivery of students' accommodations and modifications. Accommodation and modification offerings by Elevate K-12 will be pre-determined and confirmed prior to program launch. **The Designee is solely responsible for all documentation necessary within the special education IEP system, including, but not limited to writing IEP goals, progress monitoring, goal updates, annual review information, and evaluation information.**
- **Collaboration Meetings:** Student instructional experiences, metrics, and individualized education plan updates will be collaborated upon by the Elevate Inclusive Learning Coordinator. Elevate team members will report on student progress using the ILP Communication Sheet, the Elevate Portal, and the assessment system.
- **Family Engagement:** Parental contact and family engagement will occur through the facilitation of the Designee or the Classroom Coach. Elevate K-12 will not communicate directly with students' families without the presence of the Designee or Classroom Coach unless agreed upon in writing by both parties.
- **Classroom Coach:** The school will hire and manage Classroom Coaches. Classroom Coaches will be required to attend all virtual instruction class periods in support of students in the school setting. The Classroom Coach will be required to enter the Teaching Portal at a mutually agreed upon time prior to each class period for collaboration, as well as a 30-minute school designated weekly collaboration meeting with the teacher.
- **Grading:** The Classroom Coach will be responsible for obtaining grades from Elevate Learning Management Systems and inputting the data into the school's grading system. Grades not gained by Elevate Learning Management Systems will be the responsibility of the Classroom Coach for manual scoring and entering within the school's grading system. Assignments, assessments, and scores will need to be downloaded and stored within the school's Learning Management System(s) for a district determined timeline, as necessary per state requirements. Following the completion of the Elevate program, data will be deleted within the Elevate Learning Management Systems.



- **Student Engagement:** The Classroom Coach will provide all in-person accommodation and modifications as listed on the Inclusive Learning Product Communication Sheet and be an active and always engaged participant in the classroom.

## REQUIRED TRAINING & COLLABORATION

- **Classroom Coach Orientation:** *Prior to program launch*, client-hired Classroom Coaches will meet with Elevate K-12 for orientation and professional learning overview.
- **Special Education Team Orientation:** *Prior to program launch*, the school Local Education Agency, client-hired Classroom Coaches and the Elevate K-12 instructional team will complete an Orientation. Program expectations, personnel expectations, and goals will be set during this time.
- **Collaboration Meetings:**
  - *Daily throughout the program* the special education teacher and classroom coach will meet to discuss student instructional experiences for the day, plans, and individualized education plan updates prior to each day's course start.
  - *Weekly throughout the program* the special education teacher and classroom coach will meet to discuss student instructional experiences and needs, success metrics, and individualized education plan updates more thoroughly. This collaboration time is also open to school points of contact looking to collaborate with Elevate teachers including Case Managers for IEP planning, general education teachers, etc.
- **ILP Program Meetings:** *Monthly or bi-weekly throughout the program* the Inclusive Learning Coordinator will meet with the LEA Designee to review student progress, IEP updates, program successes and challenges, and to share and review any relevant data from the month to inform a student' progress and needs.

## AGREEMENT

Elevate K-12 & DISTRICT

By signing this document, I acknowledge that I understand the requirements and responsibilities of me/my team to implement our Elevate K-12 Special Education Resource Room.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## MSA Addendum B

### ELEVATE K-12 DISTRICT CURRICULUM OPTION

- Elevate K-12 will provide virtual instructional services using the curriculum licensed by the school from the curriculum publisher for the specified courses in this statement of work.
- Elevate K-12 will digitally display the licensed publisher platform to deliver instruction.
- Assessments, assignments and projects administered will be administered in the licensed publisher's platform. Students will complete assigned work in the publisher platform, and teachers will provide grading of student work in the publisher platform.
- Elevate K-12 will adhere to district's internet acceptable use policy when accessing or using district information systems, licensed content, and email for the duration of this statement of work.
- Elevate K-12 will adhere to all agreed upon district data protection policies for the duration of this statement of work.

### CLIENT RESPONSIBILITIES

- School will provide Elevate K-12 with access to the licensed publisher platform for all specified content by supplying all teacher login information needed including but not limited to username, password, and account creation (if necessary) at a minimum of two weeks prior to the program start date. In the event this date is missed the school will be defaulted to Elevate K-12's proprietary curriculum for the specified course until credentials are received.
- School will create class rosters in the licensed publisher platform for all classes using the District Curriculum Option, as well as supply students with the necessary access credentials including but not limited to username, password, and account creation (if necessary) at a minimum of two weeks prior to the program start date. In the event this date is missed the school will be defaulted to Elevate K-12's proprietary curriculum for the specified course for a minimum of one unit of instruction, or until credentials are received.
- School will provide their district employee (classroom coach) with access to the licensed publisher platform for all specified content by supplying all teacher login information needed including but not limited to username, password, and account creation (if necessary) at a minimum of two weeks prior to the program start date. In the event this date is missed the school will be defaulted to Elevate K-12's proprietary curriculum for the specified course for a minimum of one unit of instruction, or until credentials are received.



- It is the responsibility of the school to remove Elevate K-12 teacher access from publisher platform and any ancillary systems at the end of this statement of work agreement and/or upon teacher termination or departure.

### AGREEMENT

Elevate K-12 & DISTRICT

By signing this document, I acknowledge that I understand the requirements and responsibilities of me/my team to implement our Elevate K-12 District Curriculum Option

Name: \_\_\_\_\_


Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Exhibit B

### SAMPLE Order Form



**ELEVATE K-12 STATEMENT OF WORK**

Name of District:  
Project Name:  
Prepared by:  
Date:

The Statement of Work is the official description of work to be completed as an extension of the current contract. No changes to the content or number of periods below shall be requested upon signature of this Statement of Work without a change fee. The district may add subjects and periods as needed, which will require a revised SOW and result in additional costs to the district as per the contract.

PROJECT DESCRIPTION - CONTRACT MINIMUM										
# of Periods (A)	Type of Class	Grade	Name of Subject	Period Length	Days Per Week (d/w)	Term	Start Date	Period Price	Total Price (A x B)	
Subtotal : Live Teaching Budget										
<b>Implementation Fees</b>										
Number of Schools	1	Implementation Cost per school:						\$1,000	\$1,000	
<b>Total</b>										

Total Periods:  
Total Price:  
Initial Master Service Agreement Amount to be Invoiced:  
Total Budget left below maximum:

District Representative Initial:

**PROJECT SUMMARY:**  
Elevate K-12 will provide live instruction with certified instructors, five days a week (or per district/school schedule), for the grades and content areas identified above for both semesters of the Academic year 2024-2025. By signing below, I verify that I am a representative of the below identified entity and that I have the authority to bind such entity.

Upon receipt of the executed agreement, Elevate K-12 will issue an invoice for the Academic year 2024-2025 for any courses beyond the initial master service agreement.

**PROJECT APPROVAL & SIGNATURES**

Elevate K-12 & School District  
I have reviewed the information contained in this Statement of Work and agree:

Name:  
Title:  
Signature:  
Date:

**Exhibit C**

**SAMPLE Invoice**

**Edblox Inc DBA Elevate K-12**  
 24 East Washington St. Suite 825  
 Chicago, IL 60602 US  
 AccountsReceivable@elevatek12.com  
 www.elevatek12.com  
 FEIN: 81-5088569



**Bill To:**  
 Attn: Accts Payable  
 Sample Customer  
 Street Address  
 City, State Zip Code  
 United States

**Ship To:**  
 Attn: Accts Payable  
 Sample Customer  
 Street Address  
 City, State Zip Code  
 United States

**INVOICE: INV999**      **PO:**

**Invoice Date: April 7, 2024**      **TERMS: Net 30**

**Due Date: May 7, 2024**

ITEM	QTY	AMOUNT
Elevate K-12 Tier 1 Program - Add on - Academic year 2024 - 2025 Live streaming Tier 1 Instruction - Contract minimum for 2024-2025 academic year	1	\$0.00

**Payment Options :** **TOTAL**      **\$0.00**

a) By Direct Deposits or ACH (PREFERRED):  
 Bank: Bridge Bank, a division of Western Alliance Bank  
 ABA or Routing#: 121143260  
 Bank Account: 8533588415  
 For credit to: Edblox, Inc.

b) By Check: Please make check payable to "Edblox Inc" and mail to the following address:

<b>Mail via US Postal Service</b>	<b>Overnight Courier Service</b>
EDBLOX INC.	EDBLOX INC.
PO BOX 8050	c/o WAB Lockbox Operations Box #8050
CAROL STREAM, IL 60197-8050	8430 W Bryn Mawr Ave, Suite 260
	Chicago, IL 60631

**TOTAL DUE**      **\$0.00**

**THANK YOU FOR YOUR BUSINESS!**

1 of 1

# SCHEDULE A

