

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / REGULAR
MEETING
November 11, 2024
6:00 p.m.
District Boardroom-Lincoln High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Jennifer Czachorski, President
Jennifer LaBombarbe, Vice President
Thomas Rollins, Treasurer
Matthew Bentley, Trustee
Jason Moore, Trustee
Lauren Smith, Trustee

ADMINISTRATORS PRESENT

Robert Jansen, Superintendent
Paula Robinette, Human Resources Director
Karensa Smith, Assistant Superintendent Curriculum & Instruction

OTHERS PRESENT

Edgar Brown, James Harless, Holly Delgado, Jason Fredenburg, Kaity Rosaces , Lauren Warner, Maria Barragan and Cristina Heredia

1.0 CALL TO ORDER

President Czachorski called the meeting to order at 6:02 pm.

2.0 ROLL CALL

Roll call showed all Board Members were present.

3.0 ESTABLISHMENT OF QUORUM

A quorum was established.

4.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members.

5.0 PRESENTATIONS

5.1 RCTC Presentation

Presented by Aaron Gaertner RCTC Culinary Instructor

Chef Aaron Gaertner and two students from RCTC presented on their trip to Washington DC for the Skills USA experience and the impact the trip had on them as individuals and future chefs.

5.2 Marketing & Enrollment Presentation

Presented by Vicki Coury

- Three areas of focus include Communications, Information Services and Community Engagement.
- Information Services includes Initiative Evaluation, Community Feedback, Data Quality Assurance, Custom Reporting and Analytics, Database Management, State & Federal Reporting, Data-Driven Decisions, MiDatahub/Data Lake
- Communications includes Parent Engagement, Social Media Management, Website Maintenance, Brand Management, Community Partnerships, Event Promotion, Content Creation, Crisis Communication, Internal Communications

- Community Engagement included Events and Open Houses, Social Media Engagement Family Resources, District PTO, Community Forums, Student Leadership, Student and Family Surveys, Volunteering Opportunities, Local Organization Partnerships
- Future Planning Upcoming includes Parent University Sessions, Expand Community Education Programming, Connect Local Resources with Students

5.3 Facilities & Maintenance Presentation

Presented by Phil Bongiorno

- Strategic Plan Goals
 - Create a 5-15 year operations and facilities assessment plan establishing excellence in all district facilities by providing an equitable experience for all stakeholders.
 - Increase energy efficiency initiatives by reducing energy and utility costs to the district over the next five years.
 - Maximize current funding streams and develop new funding streams to provide extra revenue for district needs through a five-year plan.
 - Provide an equitable distribution of resources based on data driven analysis on an annual basis.

This years insurance claims

- Stadium - Press Box roof replacement and repairs due to wind damage
- Brick - Sewer line disrupted during road about construction.
- LHS
 - Main water line back flow preventor failed, along with shut off valves.
 - DTE Equipment failure and power outage, causing equipment failures.
 - DTE Brownout causing partial power, causing district equipment failure throughout the district.

Energy Savings Bond Summary

- Building Selection - 7 Buildings
 - Annual Utility Bill Electric + Gas + Water - \$1.178M
 - Proposed Annual Savings - 185k-255k
 - Potential Project Size - \$3.7M-5.1M*
 1. The utility data is from June 2021-May 2024.
 2. The biggest saving opportunities are Childs Elementary, Bishop Elementary, Model Elementary, Maintenance Building, Lincoln HS/MS/Transportation Bldg.
 3. The proposed utility bill savings are based on benchmarking the Lincoln Consolidated Schools buildings compared to the geographical average energy use intensity.
 4. Further savings would be expected as the building retrofits would decrease the buildings energy intensity below the average intensity.
- *Brick Elementary School not included in the potential project size financial number as more data is being collected.

6.0 SUPERINTENDENT AND STAFF REPORTS/CORRESPONDENCE

6.1 Superintendent's Report

- Happy Birthday to President Czachorski!
- Congratulations to Trustee Smith and Trustee Moore for being reelected to their seats on the Lincoln Consolidated Schools Board of Education.
- Lincoln's Sinking Fund passed during the election on November 5, 2024. Exciting news for the District and all of the hard work from staff working on this importation milestone does not go unnoticed.
- Huge thank you to the Centennial Committee for all of their dedication in planning our 100 years celebrations.

6.2 Student Services Report

- DOE and compliance oversight as 11/4/2024
 - a. ESSA caps state student population in alternate assessments at 1%.
 - b. US DOE OSEP has denied MDE OSE third 1% CAP waiver in a row.
 - c. MDE OSE is developing a rubric for IEP teams to determine which CI and ASD students may take Mi-Access per DOE and ESSA. Half of all CI/ASD students taking MI-access includes students attending ISD programs.
 - d. Students not taking Mi-Access must take M-Step. Meaning this population must receive general education instruction.
- Staffing
 - Reviewing need to add staff to support specific students with significant behavior needs at LHS and LMS
 - Reviewing SSW caseload numbers at the secondary level. Anticipate the need to add more SSW support.

6.3 Transportation Report

- Department Improvements
 - The New Tablets are a big hit with the drivers.
 - Implemented the new parent app StopFinder in September
 - We will be implementing the badges by the end of the month this month. All tablets are installed and 3 drivers are using it daily
 - Currently fully staffed with drivers. We have 6 floater drivers in our department to assist in covering all field trips and serve as substitutes when needed
 - We are still waiting on the delivery of the 3 buses we ordered in January. The manufacturer has had several issues with getting new parts for them.

7.0 BOARD REPORTS/CORRESPONDENCE

7.1 Board Executive Committee

The Board Executive Committee will meet next on November 11, 2024, at 5:30pm in the Pittman Room.

7.2 Board Performance Committee Report

The Board Performance Committee will meet next on November 25, 2024, at 4:30pm in the Pittman Room. At the last meeting they reviewed the Presentation Calendar and data.

7.3 Board Planning Committee Report

The Board Planning Committee will meet next on November 11, 2024, at 5:30pm in the Pittman Room. Discussed upcoming policy updates and several new or adjusted policies.

7.4 Board Finance Committee Report

The Board Finance Committee will meet next on December 2, 2024, at 4:00pm in the Pittman Room.

7.5 Board Reports

- Congratulations to Trustee Smith and Trustee Moore on winning the election and serving a 6-year term on the Board of Education
- The Board of Education appreciates the voters showing their support by passing the Sinking Fund.
- In the following weeks Superintendent Jansen and Board President, Czachorski will be having lunch in the building. If you are interested in joining, please let one of them know.

8.0 PUBLIC COMMENT

8.1 Response to Prior Public Comment

- No Prior Public Comment

8.2 Public Comment

Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting.
 2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period.
 3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment.
 4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
- No Public Comment

9.0 CONSENT AGENDA

9.1 Minutes of Previous Meeting

9.1.1 Regular Meeting October 28, 2024

Enclosed are the minutes of the October 28, 2024, Regular Meeting as presented.

9.2 Personnel Transactions

ACTION ITEMS					
Name	Position/Building	Date of Hire	Effective Date	Status	Major/Step
Magdalena Boles	Swim Instructor/Community Education	10/25/2024		New Hire	
Pamela Cole	Paraprofessional/ LMS	10/2/2000	8/26/2024	Retirement	
Susan Green	SLP/Lincoln High School	10/30/2024		New Hire	Master Step 14
Uyen Ton-Nu-Le	Paraprofessional/ Bishop	1/25/2024	10/28/2024	Resignation	
Deanna Gipson	Noon Supervisor/Childs Elementary	11/4/2024		New Hire	
Han Kyoung Choi	Noon Supervisor/Childs Elementary	09/08/2024	11/11/2024	Resignation	
Jay Brendtke	Bus Aide/Transportation	11/6/2024		New Hire	
Lucy Gerry	Spanish Teacher/ LHS	8/10/2024	11/1/2024	Resignation	
Corey Cramb	Spanish Teacher/ LHS	11/7/2024		New Hire	MA Step 14
Carmen Maldonado	Paraprofessional/Brick Elementary	11/7/2024		New Hire	LEAO Step 1

Name	Position/Building	Start Leave Date	Return to Work Date	Status	Approved/Not Approved
Ann Wegryn	Parapro/Bishop	10/22/2024	12/2/2024	FMLA (applied)	
Christie Pinnow	Teacher/ LMS	10/28/2024	1/28/2025	LOA (FMLA)	Approved
Nicole Davis	Parapro/Brick	11/5/2024	Intermittent FMLA		

It was moved by LaBombarbe and seconded by Rollins that we accept the Consent Agenda as presented.

Ayes: 6
 Nays: 0
 Motion carried: 6-0

10.0 NEW BUSINESS

10.1 High School Jazz Band Trip

Traveling provides real world experience for our students to explore other geographical areas. We will perform at Cedar Point Music in the Parks Festival. Students will be performing for adjudicators for a rating on performance standards and competing with similar jazz ensembles. The rest of the day will be at Cedar Point. Traveling allows students to navigate time management skills with the itinerary, exploring living with their peers, and conducting themselves appropriately away from school. This was presented for information only; Board action will be requested at a subsequent meeting.

10.2 Bishop Spain Cultural Experience

Bishop is requesting approval from the LCS BOE for current 5th grade students attending Bishop Elementary to participate in our Spain Cultural Experience program. The Bishop Cultural Experience strives to educate the whole child by fostering an understanding of other cultures and building their sensitivity to people who are different. It is an opportunity to give students a fuller worldview shaping their choices, increasing their independence and building their confidence throughout their lives. Spain Cultural Excursion. [Spain Cultural Excursion](#) The plan for this cultural experience includes a nine day cultural experience in which Bishop students travel to Madrid, Spain: departure window of April 29th-May 1st.

We have assembled a great team of administrators, teachers and parents to plan this trip. Our Spain Cultural Exchange Experience Committee investigated several different travel companies, and made the decision to work with Bob Rogers Travel for all of our planning, travel, financial planning, and travel insurances. This experience is fully backed by myself as the Principal of Bishop Elementary, and Mr. Robert Jansen our current Superintendent of schools, and former Bishop Principal. We have bilingual teachers available to assist with language and some of our teachers have studied abroad in Madrid.

The benefits of this program are immense; for our students, it allows them an opportunity to use the language skills they have worked so hard to gain and in working towards global citizens and building compassion and empathy for people around the world making them the peacemakers of our future. We see the benefits to our community as we strive to show them the great place that is Ypsilanti, MI and the Lincoln Consolidated School district.

We are looking to have a three-year approval on this event. This was presented for information only; Board action will be requested at a subsequent meeting.

10.3 Policy Update-Fundraising, School Discipline, Fieldtrips and LAB Maintenance Account.

Miller Johnson will be at the Planning Committee meeting on November 11, 2024, at 4:30pm to go over four new policy options with the committee. Please read the information provided in the Board packet. This was presented for information only; Board action will be requested at a subsequent meeting.

11.0 ADJOURNMENT

It was moved by LaBombarbe and seconded by Moore that we adjourn the meeting at 8:00 p.m.

Ayes: 6

Nays: 0

Motion carried 6-0

President Czachorski declared the meeting adjourned.