

LINCOLN CONSOLIDATED SCHOOLS
Ypsilanti, Michigan
BOARD OF EDUCATION / ORGANIZATIONAL MEETING
Monday, January 7, 2025
6:00 p.m.
Boardroom-Lincoln High School

OFFICIAL MINUTES

BOARD MEMBERS PRESENT

Jennifer LaBombarbe, President
Matt Bentley, Vice-President
Lauren Smith, Secretary
Jason Moore, Treasurer
Jennifer Czachorski, Trustee
Alisa Soos, Trustee

ADMINISTRATORS PRESENT

Karensa Smith, Curriculum & Instruction Director
Paula Robinette, Human Resources Director

OTHERS PRESENT

Edgar Brown, Jim Harless, Nathen Soos and Aaron Holbrook

1.0 CALL TO ORDER

President Mrs. Czachorski called the meeting to order at 6:02 p.m.

2.0 SWEARING IN NEWLY ELECTED BOARD MEMBERS

Jason Moore, Lauren Smith and Alisa Soos were all sworn in.

3.0 ROLL CALL

Roll call showed all Board members present.

4.0 ESTABLISHMENT OF QUORUM

A quorum was established.

5.0 PLEDGE TO FLAG

The Pledge of Allegiance was recited by Board and audience members

6.0 PUBLIC COMMENT

6.1 Previous Public Comment

- No prior Public Comment

6.2 Public Comment

Board of Education Public Comment Statement

This is the time set aside by the Board to hear from you, the members of our community. We invite you to address the Board with comments, questions or concerns regarding board actions, policies, or other issues not resolved through appropriate administrative channels. The Board may not immediately respond to concerns presented at this meeting; however, we will respond to inquiries on or before the next board meeting.

Please sign in completing your contact information. Limit individual comments to 5 minutes or less. Comments with respect to the performance of specific district employees are not appropriate during public comment.

Rules for Public Comment:

1. The Board of Education reserves the right to limit the total public comment to 30 minutes in any meeting
 2. The Board of Education will limit each speaker to one opportunity to speak during any public comment period
 3. The Board of Education President, or the President's delegee (such as the Superintendent or another District administrator) will respond to your comment
 4. The Presiding officer may: A) prohibit public comments which are frivolous, repetitive, or harassing; B) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; C) request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting; D) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting, and; E) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
- Aaron Holbrook, parent, voiced his concern over the high school not returning students math tests after they are graded.

7.0 ORGANIZATIONAL ITEMS

7.1 Statement of Organization

It was moved by LaBombarbe and seconded by Bentley that we declare the official name of the school district to be Lincoln Consolidated Schools, Washtenaw County and the district operates as a general powers school district. It was further moved that we approve the Bylaws as contained in Section 1000 of the Board Policy Manual and seven Board members, each serving six-year terms, are the governing body of the district.

Ayes: 6

Nays: 0

Motion carried 6-0

7.2 Election of Officers

President

Bentley nominated Jennifer LaBombarbe for the office of President of the Board of Education. Moore supported the nomination.

With no further nominations, it was moved by Bentley and seconded by Moore that we close nominations and elect Jennifer LaBombarbe to the office of President of the Lincoln Board of Education by acclamation.

Ayes: 6

Nays: 0

Motion carried 6-0

Vice President

LaBombarbe nominated Matt Bentley for the office of Vice President of the Board of Education. Moore supported the nomination.

With no further nominations, it was moved by LaBombarbe and seconded by Moore that we close nominations and elect Matt Bentley to the office of Vice President of the Lincoln Board of Education by acclamation.

Ayes: 6

Nays: 0

Motion carried 6-0

Secretary

Bentley nominated Lauren Smith for the office of Secretary of the Board of Education. Moore supported the nomination.

With no further nominations for the office of Secretary, it was moved by Bentley and seconded by Moore that we close nominations and elect Lauren Smith to the office of Secretary of the Board of Education by acclamation.

Ayes: 6

Nays: 0

Motion carried 6-0

Treasurer

Bentley nominated Jason Moore for the office of Treasurer of the Board of Education. LaBombarbe supported the nomination.

With no further nominations for the office of Treasurer, it was moved by Bentley and seconded by LaBombarbe that we close nominations and elect Jason Moore to the office of Treasurer of the Board of Education by acclamation.

Ayes: 6

Nays: 0

Motion carried 6-0

WASB (Washtenaw Association of School Boards) Representative

Bentley nominated Jason Moore to serve as the Lincoln representative for the Washtenaw Association of School Boards. LaBombarbe supported the nomination.

With no further nominations for WASB Representative, it was moved by Bentley and seconded by LaBombarbe that we close nominations and elect Jason Moore to serve as the Lincoln WASB Representative by acclamation.

Ayes: 6

Nays: 0

Motion carried 6-0

LRN (Legislative Relations Network) Representative

Bentley nominated Lauren Smith to serve as the Lincoln representative for the Legislative Relations Network. Moore supported the nomination.

With no further nominations for LRN Representative, it was moved by Bentley and seconded by Moore that we close nominations and elect Lauren Smith to serve as the Lincoln LRN Representative by acclamation.

The final slate of officers included:

Jennifer LaBombarbe, President
Matt Bentley, Trustee
Lauren Smith, Secretary & LRN Representative
Jason Moore, Treasurer & WASB Representative
Jennifer Czachorski, Trustee
Alisa Soos, Trustee

7.3 Designation of Meeting Dates, Times, and Place

Board members were provided with the resolution establishing the schedule of 2025 Board meetings.

It was moved by Bentley and seconded by Moore that we adopt the resolution establishing the 2025 Board meetings as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

7.4 Establishment of Legally Required Committees

It was moved by Bentley and seconded by LaBombarbe that we establish standing Board committees to include the Executive Committee, Ground & Site Committee, Performance & Policy Committee, and Finance Committee.

Ayes: 6

Nays: 0

Motion carried 6-0

Mrs. Czachorski finalized committees and other appointments as follows:

EXECUTIVE COMMITTEE

Jennifer LaBombarbe, Chair

Matt Bentley

PERFORMANCE/POLICY COMMITTEE

Lauren Smith, Co-Chair

Jason Moore, Co-Chair

BUILDING & SITE COMMITTEE

Matt Bentley, Chair

Alisa Soos

FINANCE COMMITTEE

Jason Moore, Chair

Jennifer Czachorski

Alisa Soos

SCHOOL BOARD REPRESENTATIVES

Bishop- Jason Moore

Childs- Jennifer Czachorski

Model- Jennifer Czachorski

Brick- Alisa Soos

Middle School- Lauren Smith

High School- Matt Bentley

District/Virtual Academy- Jennifer LaBombarbe

APPLICANT REVIEW COMMITTEE

Lauren Smith

Matt Bentley

Alisa Soos

Washtenaw Association of School Boards (WASB) Board Representative

Jason Moore

Legislative Relations Network Representative (LRN)

Lauren Smith

7.5 Designation of School Legal Counsel

It was moved by Bentley and seconded by Moore that we designate Beier Howlett, Miller Johnson and Thrun Law Firm to serve as the district's legal counsel as recommended.

Ayes: 6

Nays: 0

Motion carried 6-0

7.6 Designation of District Auditors

It was moved Bentley by and seconded by Moore that we appoint the accounting firm Lewis & Knopf to perform the annual audit as recommended.

Ayes: 6

Nays: 0

Motion carried 6-0

7.7 Designation of Depositories

It was moved by Bentley and seconded by Moore the below indicated agencies are designated as the depositories for the funds and (accounts) as indicated:

MICHIGAN LIQUID ASSET FUND

General Operating Fund (Checking/Savings)
General Operating Fund (Payroll Checking)
General Operating Fund-Flex Spending/Employee Healthcare (Checking)
Community Services Fund (Savings)
Debt Retirement Funds (Savings)
School Service Fund-Athletics (Checking/Savings)
School Service Fund-Food Service (Savings)
Capital Projects Funds (Savings)
Trust/Agency Fund (Checking)
General Operating Fund Investments
Debt Retirement Funds Investments
Capital Projects Fund Investments
Trust/Agency Fund Investments

Ayes: 6

Nays: 0

Motion carried 6-0

7.8 Designation of Signatories

Board members were provided with a resolution designating signatories.

It was moved by Bentley and seconded by Moore that we adopt the resolution designating signatories as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

7.9 Appointment of School Administrator to Administer School Elections

Constitutional Oath of Office Elections Administrator was administered to Mr. Robert Jansen, Superintendent.

It was moved by Bentley and seconded by Moore that we appoint Robert Jansen to serve as administrator for school elections.

Ayes: 6

Nays: 0

Motion carried 6-0

7.10 Appointment of School Administrator to Assume Specified Responsibilities of the Board Secretary

It was moved by Bentley and seconded by Moore that we appoint the Administrative Assistant to the Superintendent to assume specified responsibilities of the Board Secretary as recommended.

Ayes: 6

Nays: 0

Motion carried 6-0

7.11 Determination of Fee Charged to Individuals Requesting Notice of Board Meetings

It was moved by Bentley and seconded by Moore that we utilize the FOIA fee structure to charge individuals requesting notice of Board meetings as recommended.

Ayes: 6

Nays: 0

Motion carried 6-0

7.12 Designation of Electronic Transfer Officer (ETO)

It was moved by Bentley and seconded by Moore that we designate the Director of Finance to serve as the District Electronic Transfer Officer (ETO) as recommended.

Ayes: 6

Nays: 0

Motion carried 6-0

7.13 Publicly Funded Health Insurance Contribution Act

The Act provides for limits on the amount that a local unit of government may pay or contribute to a medical benefit plan for its employees, and the board desires to comply with the provisions of the Act and avoid penalties for non-compliance. The Board resolves that it shall comply with Section 4 of the Act by paying not more than 80% of the total annual costs of all of the medical benefit plans it contributes to for our employees.

This agenda item is tabled to be discussed at the Student Session on January 14, 2025

7.14 Reaffirm Board of Education Code of Conduct

Each Board of Member Trustee shall reaffirm the Board of Education Code of Conduct yearly.

It was moved by Bentley and seconded by Moore that we reaffirm the Board of Education Code of Conduct as presented.

Ayes: 6

Nays: 0

Motion carried 6-0

8.0 ADJOURNMENT

It was moved by Bentley and seconded by Moore that we adjourn the meeting at 7:18 p.m.

Ayes: 6

Nays: 0

Motion carried 6-0

APPROVED BY:

**Lauren Smith, Secretary, Board of Education
Lincoln Consolidated Schools**

Date